

RIVER FALLS MUNICIPAL UTILITIES [RFMU]

(715) 425-0906

WORKSHEET FOR THE DISCONNECTION OF UTILITY SERVICES PRIOR TO MOVING, RAZING, OR BURNING STRUCTURES WITHIN THE CITY LIMITS

PROPERTY OWNER/AGENT: _____ Phone #: (_____)_____-_____

PROJECT ADDRESS: _____

REQUESTED DISCONNECTION DATES:

FOR ELECTRIC SERVICE: _____

FOR WATER SERVICE: _____

FOR SEWER SERVICE: _____

Prior to the moving, razing, or burning of any structure served with electricity, water, or sanitary sewer by the River Falls Municipal Utility, the following disconnection procedures shall take place.

- Complete this worksheet;
- Notification by the owner/agent or contractor to RFMU and Building Inspector of the desire to remove building;
- Request, with at least three (3) working days notice to RFMU, the removal of the electric and water meters.
- Give a 24 hour (one business day) advance notice to RFMU to allow an authorized RFMU employee to witness the disconnections. **(See sign-off area on page 2.)**

WATER SERVICE: The approved means of disconnection shall be for the owner/contractor to excavate and sever the piping down-stream of the curb stop as close to the property line as possible, so as not to damage the portion of the remaining service or disturb any public sidewalk or curbing.

SEWER SERVICE: The approved means of disconnecting shall be for the owner/contractor to excavate, locate,, and break open the sewer piping as close to the property line as possible so as not to damage the portion of the remaining service or disturb any public sidewalk or curbing. After the pipe is opened, the owner/contractor shall install an approved water-tight plug or cap.

PLEASE NOTE: Under certain conditions, the sanitary sewer line may be capped off as a temporary step contingent on the service being permanently disconnected immediately after the main structure is moved off-site or razed. **(The temporary capping off must be approved and signed off on page 2.)**

The owner/agent must also contact the gas, telephone, and cable companies if they provide services to the structure.

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I have read, understood, and agree to follow the procedures outlined above.

SIGNATURE OF OWNER/AGENT: _____ DATE: _____

****** (SEE BACK FOR DISCONNECTION SIGN-OFFS BY AUTHORIZED RFMU PERSONNAL AND SKETCH OF STRUCTURE LOCATION(S) ON PROPERTY) ******

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RFMU DISCONNECTION WORKSHEET

SITE SKETCH

[SHOW STRUCTURES & SERVICE LATERAL LOCATIONS]

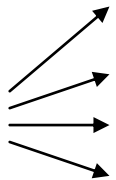
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CITY SIDEWALK (If Applicable)

BLVD
AREA



CURB



STREET NAME

DISCONNECTION SIGN-OFFS
BY AUTHORIZED RFMU EMPLOYEE

TEMPORARY

PERMANENT

ELECTRIC: _____ **N/A** _____ **Date:** ___ **N/A** ___

_____ **Date:** _____

WATER: _____ **N/A** _____ **Date:** ___ **N/A** ___

_____ **Date:** _____

SEWER: _____ **Date:** _____

_____ **Date:** _____

(Signatures)

(Signatures)