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**Community Development
MINUTES
Historic Preservation Commission Meeting
November 9, 2011
6:30 p.m. City Hall- Kinni Room**

CALL TO ORDER/ROLL CALL – Meeting convened at 6:30 p.m

Members present: Betty Most, Audrey Alton, Daniel Geister, Jeanne Zirbel, David Reese and Kirby Symes

Members absent: Heidi Rushmann, (excused)

Staff present: Tony Steiner, City Planner

Others present: Marge Stoke, John Norquist and Renee Lee

APPROVAL OF MINUTES –

MSC Symes/Geister to approve the minutes of the October 12, 2011 meeting- Unanimous.

PUBLIC COMMENTS-

John Norquist, President of Pierce County Historical Association (PCHA) discussed their progress in establishing a County Museum. PCHA acquired the Lawrence Photography Studio which has been vacant since the late 1980's. It is located across from the courthouse and has many personal artifacts left from previous owner. The building is being renovated with the aid of an architect. PCHA is raising awareness of the project and seeking support. PCHA hopes to be in operation at the site by next summer.

Marge Stoke spoke regarding Lunds Hardware. She noted that there is a sleigh and buggy stored in the Quonset hut. Dan has arranged for a tour at 4:40 p.m (November 10th) to view it and find out if there is an interest in donating it to the City.

OLD BUSINESS –

Glover Station School House

The Commission reviewed what needs to be done to finish the building.

The following are highlights of what needs to be done.

- No sewer or water connection currently exists.
- The building needs exterior repairs to the siding and the building needs to be painted.
- New windows need to be installed.
- The interior entry way needs to be finished.
- A restroom off the entrance has been roughed in and needs to be finished.

The Commission will meet and discuss jointly with the City Park Board in December as they also have a vested interest in the building. The meeting will be on December 21st the third Wednesday of the month which is the regular meeting time for the City Park Board. Staff will make arrangements.

Final Review of Cost Estimates for Plaques

Staff contacted the Plaque vendor and forwarded verbiage and pictures for cost estimates. The Commission reviewed the cost estimates and directed staff to proceed with work.

**MSC Most/Alton/ to place orders for plaques (Lamm Building, Falls Theatre and Brackett Building)
Unanimous**

Commision Member Reese leaves at 7: 27 p.m

Historic Survey of Homes and Buildings

Dan discussed the process to update and expand the Historic Survey of Homes and Buildings. The last survey was done in the 1990's and was concentrated in one area of the City. Upon completion of the presentation the Commission expressed support but noted the volume of work necessary to complete the project and was concerned with the time commitment Commission members would have to make if the work is done in house. A motion was made to proceed with the work, MSC Geister/Symes. Upon further discussion it was decided that Dan will prepare a detailed outline on how the inventory can be done in an orderly manner that Commission members can work with and asked Dan to have an outline for the January meeting.

MSC Most/Symes to table action on Historic Survey until January - Unanimous

NEW BUSINESS –

Agenda Items for December 21, 2011

1. Joint Meeting with Park Board to Discuss Glover School House
2. Christmas Party with Park Board

ADJOURNMENT – Meeting adjourned at 8: 00 p.m.

Respectfully submitted,

Tony Steiner, City Planner