

Community Development Department

222 Lewis Street
River Falls, WI 54022
715.425.0900
www.rfcity.org



**AGENDA
HISTORIC PRESERVATION COMMISSION
JANUARY 8, 2020 at 6:00 pm
Council Chambers**

Action may be taken on any of the following items.

CALL HPC MEETING TO ORDER

APPROVAL OF AGENDA/MINUTES

Minutes of the December 11, 2019 meeting.

PUBLIC COMMENTS – Non-Agenda Items

DISCUSSION ITEMS

1. **2020 HPC Workplan – review and approve**
2. **2020 HPC Budget – review**
3. **Glen Park board image descriptions – review and approve**
4. **The Glen interpretive sign update – if time permits**

CALENDAR

Next Historic Preservation Commission meeting February 12, 2020.

ADJOURNMENT

Photo of members of the HPC and staff

*Council members may be in attendance for informational purposes only.
No official Council action will be taken.*

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MINUTES HISTORIC PRESERVATION COMMISSION DECEMBER 11, 2019 at 6:00 pm Council Chambers

HPC Members Present: Heidi Heinze, Jayne Hoffman, Mark Anderson, Michael Page, Pam Friede, Denon Anderson
HPC Members Absent: Jeff Bjork
Staff Present: Brandy Howe
Others Present: None

CALL TO ORDER

Meeting convened at 6:00 p.m.

APPROVAL OF MINUTES OF NOVEMBER 13, 2019

Hoffman made a motion to approve the minutes.

M/Hoffman, S/Friede – motion carried 6-0

PUBLIC COMMENTS

Heinze thanked the Commission and staff for their hard work in 2020.

DISCUSSION ITEMS

1. **2020 HPC Workplan**

The Commission reviewed the 2019 work plan and identified items completed and work items to be carried over to the 2020 work plan. Items completed in 2019 included the update to the Historic Preservation Plan, historic plaques, public outreach, and promotions. Work items in process (some not included on 2019 work plan) include the power plant landmark nomination, HPC promotions and logo, interpretive signage, and National Register of Historic Places outreach. Howe will update the work plan based on the discussion and provide at the January meeting for review/approval.

2. **Power Plant discussion – review draft MOU**

HPC discussed items to be amended in the draft work plan, including strengthening the section related to HPC review of exterior improvements to the power plant structure. Howe will update the MOU based on the discussion and provide at the January meeting for review and continued discussion.

3. **Glen Park board image descriptions**

Hoffman will work with Howe to finalize the board descriptions to be reviewed/approved at the January meeting.

4. **The Glen interpretive sign update – if time permits**

Item bumped to January meeting for discussion.

CALENDAR

Next Historic Preservation Commission meeting January 8, 2020.

ADJOURNMENT

Friede made a motion to adjourn ant 6:30.

M/Friede, S/M. Anderson – motion carried 6-0

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HISTORIC PRESERVATION COMMISSION JANUARY 8, 2020 STAFF REPORT

AGENDA DISCUSSION ITEMS

1. 2020 HPC Workplan

The Commission reviewed a draft 2020 work plan at the December meeting. Staff updated the work plan and it is included in the packet for review and approval.

2. HPC Budget

The HPC budget for 2019 was \$5,100; the breakdown of spending is included in the packet. The 2020 HPC budget will be exactly the same.

3. Glen Park board image descriptions –

Continued review/revisions of Glen Park photo board images.

4. The Glen interpretive sign update – if time permits

Continued discussion/review of the draft “The Glen” interpretive sign.

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HISTORIC PRESERVATION COMMISSION 2020 WORK PLAN

WORK PLAN PROJECTS

1. Power Plant
 - a. Memorandum of Understanding
 - b. Landmark nomination
2. Develop interpretive walking tour
 - a. The Glen (to replace Cascade Mill sign in Glen Park)
3. National Register of Historic Places
 - a. Grant application to WHS for consulting services to apply to NR nomination
4. Promotions
 - a. Logo
5. Public outreach
 - a. Presentations in schools
 - b. Other presentations as requested

STRUCTURES FOR POTENTIAL NATIONAL REGISTER OF HISTORIC PLACES DESIGNATION

Owners that have expressed interest in having their properties included in an application to Wisconsin Historical Society for a grant to hire a consultant to prepare a nomination form to the National Park Service for the National Register of Historic Places:

1. 220 S. 4th Street – (owner – Barb Kolpin)
2. 108 S. 6th Street (owners – Susan Harden Edwards and Errick Edwards)
3. 214 N. Fremont Street (owner – Shelley Rusch)

HPC 2019 Budget	\$	5,100.00	
10062000-53210	\$	1,000.00	Conference/training
10062000-53520	\$	2,000.00	Plaques
	\$	2,000.00	Promotions
	\$	100.00	Dues

Plaques			Notes
Franklin Bronze Plaques	\$	384.00	Swinging Bridge National Register plaque
Pella Engraving	\$	304.81	Walker Farm plaque (1/2 charged to owner)
Franklin Bronze Plaques	\$	1,231.12	Veterans Park plaque
Total Spent	\$	1,919.93	
<i>Remaining</i>	<i>\$</i>	<i>80.07</i>	

Promotions			Notes
Wisconsin Historical Society	\$	62.50	WHS image for Suffragette postcard
Hub70	\$	135.00	Suffragette postcards
Hub70	\$	426.25	Postcards and posters for RF Days
Hub 70 logo design	\$	89.68	HPC logo design work
Total Spent	\$	713.43	
<i>Remaining</i>	<i>\$</i>	<i>1,286.57</i>	

Conference/Training			Notes
Registration @ \$140	\$	560.00	Heidi, Jayne, Pam, Mark
Hotel 4 people x 2 nights	\$	656.00	
Total Spent	\$	1,216.00	
<i>Remaining</i>	<i>\$</i>	<i>(216.00)</i>	

Dues			Notes
WHS Dues	\$	65.00	
Total Spent	\$	65.00	
<i>Remaining</i>	<i>\$</i>	<i>35.00</i>	

TOTAL BUDGET	\$	5,100.00
TOTAL SPENT	\$	3,914.36
<i>Remaining</i>	<i>\$</i>	<i>1,185.64</i>