HISTORIC PRESERVATION COMMISSION  
JANUARY 11, 2023 at 6:00 pm  
CITY HALL TRAINING ROOM  

AGENDA  

CALL HPC MEETING TO ORDER  

APPROVAL OF AGENDA/MINUTES  
Minutes of the December 14, 2022, meeting.  

HPC MEMBER VOLUNTEER HOUR REPORT  

PUBLIC COMMENTS – Non-Agenda Items  

DISCUSSION ITEMS  
1. Library Exhibit  
2. CLG Grant Application Update  
3. Glover Station sign  
4. The Glen Sign/ Next design(s) for Interpretive Sign Series  

ACTION ITEMS  
5. 2023 Work Plan  

CALENDAR  
Next Historic Preservation Commission meeting February 8, 2023, in the City Hall Training Room.  

ADJOURNMENT  

Council members may be in attendance for informational purposes only.  
No official Council action will be taken.  

NOTE: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format may contact City Clerk Amy White at (715)-426-3408 or in person at 222 Lewis Street for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.
MINUTES
HISTORIC PRESERVATION COMMISSION
December 14, 2022, at 6:00 pm
CITY HALL FOSTER CONFERENCE ROOM

HPC Members Present: Heidi Heinze, Jayne Hoffman, Mark Anderson, Denton Anderson, Pam Friede,
Jeff Bjork – Council Rep, Julie Huebel

HPC Members Absent:  

Staff Present: Kendra Ellner – Planner, Emily Shively – City Planner

Others Present:

CALL TO ORDER
Meeting convened at 6:00 p.m.

HPC MEMBER VOLUNTEER HOUR REPORT
Mark Anderson – 3 hours
Heidi Heinze – 3 hours
Jayne Hoffman – 3 hours

APPROVAL OF MINUTES OF THE NOVEMBER 9, 2022 MEETING.
Bjork requested a correction to the minutes in the public comment section. Bjork said it was the 150-year anniversary of Freeman Drug not 50 year. Ellner acknowledged and will make the change.
Minutes approved with change noted above - M/Bjork, S/ Hoffman 7-0, motion passes.

PUBLIC COMMENTS – Non-Agenda Items
Ellner mentioned that staff are curious about how HPC was pursuing local designation vs. National Register in the past since the ordinance is hardly enforced. Heinze recalled that the last structure that was locally designated was the smokestack and since then nothing has been locally designated in 12 years. Heinze encouraged that the HPC add this topic to their work plan and to pick a City location to pursue in the future such as the Foster Cemetery.

Ellner spoke about how staff are doing a write up for the new employee packet on Ingenious History and requested that HPC provide some feedback if possible.

Ellner asked the group if there were any changes to the Glen Sign proof. HPC shared that they wanted to remove the “First Photo” text from one of the images. Mark Anderson would resubmit to keep the process going. Ellner also mentioned that it was approved by Amy Peterson, Community Development Director that the $5k in the CIP budgeted for the interpretive signs would allow HPC flexibility to
possibly pursue two signs in one year or additional features if they are interested. HPC was thrilled by this news.

Hoffman discussed that the River Falls social club would like to do walking tours and have some HPC do presentations at their meetings. Hoffman will connect with the coordinator Mark to get more information. HPC discussed the details of the social club and that they would be interested in participating.

The final comment, HPC thanked Denton Anderson for his service on the HPC for 8 years. Denton Anderson spoke about how much he appreciated HPC and how much he has learned throughout his terms. Heinze mentioned that HPC hopes that they could still reach out to Anderson about sign locations and materials to get his thoughts on preventing vandalism. Denton Anderson agreed that he would always be available and appreciated all the support.

**DISCUSSION ITEMS**

1. **Lower-level Library Exhibit**
   Heinze reviewed with the HPC the layout and possibilities with display. There are many display cases, and it would likely be a year display downstairs and rotating display upstairs.

   Heinze suggested images, artifacts, maps and documents to be included in the displays hoping that the Pierce County Historical Association would contribute to the display along with other donations, knowing the items would be safe behind locked glass cases.

   Heinze and Hoffman mentioned that they brainstormed some themes that could be highlighted such as diverse stories from the past related to River Falls. HPC reviewed some possible photos for the library display from Hoffman’s flash drive. Hoffman explained, some of the images and the stories behind the people they were intending on sharing.

   Heinze reiterated that there were more ideas and if any other members had any thoughts they are welcomed. Heinze said HPC could host, sponsor or partnership with PCHA, where PCHA provide the images and HPC could print them. Huebel confirmed that the print material does not have to be too durable as it will be behind glass. HPC briefly discussed possible materials to use and how much money is in the budget.

   Bjork asked if this project would be put together small parts at a time. Heinze confirmed that these are the ideas and direction they are intending to pursue but always open for more ideas. Bjork suggested: Ursula Peterson. Emily Shively recommended that HPC could also do a “share your story” collaboration with the community to provide images and historic inventory for River Falls. Huebel added that HPC should have a portal or mailbox for people to submit. HPC was in consensus that this was a good start to the project and Heinze, Hoffman and Huebel will take the lead on coordinating.

2. **2023 Work Plan**
   HPC reviewed the items on the Work Plan and potential events and activities associated with them discussing working with public works. Bjork interjected to add that Mike Stifter will be leaving his position as Public Works Director at River Falls to move back to his hometown in Hutchinson, MN. HPC was saddened by this news and want to send him a thank you.
HPC was in consensus about the items on the work plan and wanted to add tour of power plant and local designation as projects.

3. **CLG Grant Application**

Ellner mentioned that she forgot this was an agenda item because this part was discussed during public comment - Ellner updated the group on the CLG application progress, and the consultant quotes received. Pigeon Consulting quoted ~$30k and Hess Rossie quoted ~$50k. Ellner asked the group their preference for requesting $30k for the application and if the grant is awarded to the RF HPC, they would select Pigeon Consulting. Heinze reminded the group that Pigeon Consulting was related to a woman that lived in town in one of the historic districts that HPC is no longer pursuing in this grant cycle. However Heinze supported the notion for selecting a local consultant. Mark Anderson asked how many properties in the district consented. Ellner explained it was approximately 5 and none of the churches supported. Mark Anderson believed the next cycle the churches could be swayed. HPC was in consensus to request $30k and select Pigeon if awarded.

Heinze wanted clarification that it would be two individual houses nominated one on fourth and one on sixth street. Ellner confirmed. Heinze hoped HPC could pursue the districts again or update the Historical and Architectural Survey in the future. Especially with the Sesquicentennial coming up for River Falls Glen Park in 2023 people may be more history minded. Huebel also added that HPC should promote the properties that are Nationally Registered so that people are more aware. Huebel asked if the property owners that were supportive of the district designation were contacted that it will not be pursued this round. Ellner responded, that will be the next step after the CLG application is submitted. Ellner said Jason Tish, the WHS representative reviewed it and thought the application was shaping up well.

4. **Glover Station School sign**

Heinze and Mark Anderson said they went out and measured the potential size and location of the new sign at Glover School. Mark Anderson described his thought process for the design of the new sign, which was shown on the screen. Bjork claimed that he recalled the old sign was in the triangle part of the building and the colors were a green background and a cream-colored text. Huebel added that it was hanging. Ellner showed the current image of the Glover School. HPC discussed the material and location of the old sign and how the new sign could be replicated even without a reference of a color photo.

Heinze asked if HPC should wait to do more research and get more picture or order something to get in the budget this year. Bjork mentioned how difficult it was to get historic photos of Glover School and suggested to reach out to Betty Johnson. HPC really wants more pictures. Huebel announced that Spring should be the deadline to get photos but if nothing comes up then HPC should move forward. HPC was in consensus to wait before pursing more progress on the sign.

Anderson said the sign design was modeled after another train station depot. Heinze added that Hub70 could print and provide estimates of the potential material. Mark Anderson said if they really can’t find anything related it might be better to model after the school districts. HPC agreed and that it should be mounted not hanging because Denton Anderson recommended that people might try to mess with it or take it down if it was.
HPC reviewed what the sign said since there was only one clipping, they could find. Ellner showed it on the screen, and it said “Glover Station”. HPC was hopeful that there may be other pictures with other options.

Heinze mentioned one last item about Glover School. She mentioned she brought the maps to the print shop in Minneapolis, located in the old Green Belt Brewery building and how they are locally designated as well. The prices are the $90 per map to scan and the posters depending on the material ranges from $44 - $192. Heinze shared a sample with the group of the least expensive paper and since it will be in a frame HPC agreed it seemed sufficient. Framing and captions will be decided later or could be purchased sooner. Ellner shared the budget on the screen and showed that HPC has over $3k left. Ellner said that all purchases need to be made by December 20th otherwise it will be apart of next year’s budget.

Ellner asked if there was any other items HPC wanted to purchase before the deadline. Ellner reminded Heinze of the caption plates needed to be purchased. Heinze said she still needs to do that. Heinze also mentioned that Hub70 sells roll-up stands for $130. HPC was intrigued that there was potential for using them in the future.

5. Historical Markers Map
Ellner mentioned the map printed for the packet is not the most updated version but shared both on the screen. Bjork mentioned that Walker Farm and Freeman House were missing. Ellner showed the Freeman House marker but will add in Walker Farm. Ellner mentioned that staff are doing internal mapping of Outdoor Rec assets and the historical markers will be included. Heinze asked if this would be on the City website. Ellner confirmed that the intent would be to have an interactive map in the near future but Ellner can put a static map or the table in the interim.

Ellner will double check the Walker Farm and Academy plaques. Ellner will be adding images and welcome any changes or recommendations. HPC was in consensus and like the progress of the map.

Amy Peterson walked in briefly to say hi, thank Denton Anderson for his service and thrilled for Heidi Heinze staying on another term.

ACTION ITEMS
See Item #4 - Heinze makes a motion that HPC contract with Color Space Art Imaging to scan and reproduce the four images of the 1920s maps for Glover Station School.

M/Heinze S/Hoffman, 7-0 motion passes. Heinze will work with them and hoped to get the bill to Ellner before December 20th.

Adjourned at 7:02pm.

Submitted by: Kendra Ellner
HISTORIC PRESERVATION COMMISSION
JANUARY 11, 2023
STAFF REPORT

AGENDA ITEMS

1. **Library Exhibit**
   HPC will continue to discuss details of the display in the library for the yearlong exhibit. There are many opportunities to share unheard stories, showcase historic artifacts and create stronger connections with Pierce County Historical Association (PCHA) and the River Falls community. Photos, pricing and sizes will be shared at the meeting, see more details attached.

2. **CLG Grant Application**
   HPC will discuss updates on the CLG grant applications.

3. **Glover Station Sign**
   HPC will continue to discuss re-creating the Glover Station sign. They need to decide where to put the sign (intended dimensions: 76" x 22" or 60" x 14") - hang in front of the window or make it a smaller sign to mount on the triangular section above the door. See current Glover Station School photo, potential design(s) and last known image of the sign attached.

4. **The Glen Sign/ Next design(s) for Interpretive Sign Series**
   HPC will review the progress on the fabrication of the Glen Sign and discuss potential next design themes and locations for the interpretive sign series. See details and the official Glen sign proof attached.

ACTION ITEMS

5. **2023 Work Plan**
   HPC will discuss projects on their work plan for 2023 and make a motion to approve or make changes. See proposed projects attached.
Agenda Item #1 – Library Exhibit

Overall the exhibit will likely be up for at least a year, with the possibility of a more permanent situation.

- Likely a partnership with the Pierce County Historical Association (PCHA). Perhaps HPC can "sponsor" or “host” PCHA, and both logos would be present.
- Possible “share your story” collaboration with the community to share their River Falls memories and stories.

There are 2 display cases upstairs to fill with temporary exhibits that can be changed out periodically. Ideas include:

- Views from the Mound and info on the Walker Farm and Quarry, Walking Tour/Map of the historic Riverfront structures, and Tubbs’ Medicine artifacts.

The lower level has a lot of space to be filled, with the corner stage open area, 6 large cases with glass doors and shelves (6'x4') 4 tabletops under glass (4'x2') and 10 wall mounted cases behind glass (4'x1'). Some ideas for exhibits downstairs include:

- Postcard/postmark/mail collection, Main Street, The Mills, The Kinni, The Circus Tragedy, City founders - Powell Brothers, etc. This is also a good opportunity to include some diverse voices from the past with some untold stories of RF history: Native Americans pre-RF settlement, African American families in RF and barber shops, Chinese families in RF and laundries, women in business in RF on Main St. - folk artist Mollie Jenson, and female doctors in town.
**Agenda Item #2 – CLG Application**

CLG grant application was submitted on December 19, 2022. No current updates at this time.

The HPC submitted an application for a subgrant from the Wisconsin Historical Society to hire a consultant to pursue two individually eligible properties located in River Falls for the National Register for Historic Places:

1. Susan Harden Edwards and Errick Edwards – 108 S. 6th St
2. Barbara Kolpin – 220 S. 4th St.
Agenda Item #3 – Glover Station Sign

Current photo
Potential design(s)
Last known image of the sign

GOODBYE to the one-room school house will be said by many youngsters on Friday of this week, like this group of youngsters who showed how they will probably bid goodbye to their teacher, Mrs. McLaughlin and the Glover Station one-room country school this Friday.
Agenda Item #4 – The Glen Sign/ Next design(s) for Interpretive Sign Series

Potential design themes for 2023:

- Powell Brothers but it may be best to wait on that one.
- “Bridges Over the Kinni” and “The Floods”.
  - “Bridges” could be located on the pathway opposite Pine Street where a walking bridge existed over to the depot.
  - “Floods” could be by the Fishing Pier/Deck. That would be a good place to look out and image the family being rescued during the flood of 1894.
  - Also potential location: Inlow Park

Screenshot of approved Glen Sign proof:
HISTORIC PRESERVATION COMMISSION
2023 WORK PLAN

WORK PLAN PROJECTS

1. Continue CLG grant/National Register nomination process
2. Historic Interpretive sign series
   a. Install "The Glen"
   b. Choose next sites and design topics
3. Library Exhibits
   a. Work on display in the upper and lower levels
4. Glover Station School
   a. Building sign, images inside and info on kiosk outside
5. Glen Park 125th Anniversary Celebration (1898-2023)
6. Fall tour of power plant
   a. as per M.O.U.
7. Local Designation
   a. Review and possibly update process.
   b. Identify locations/sites (e.g. Foster Cemetery)
8. Other - individual projects
   a. Some HPC members have their own side projects they are working on and will update the group from time to time on their progress.