



222 Lewis Street
River Falls, WI 54022

Phone (715)425-0900
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AGENDA
PARKS AND RECREATION ADVISORY BOARD
Wednesday, January 18, 2023 at 5:15 p.m.
City Hall Training Room

5:15 p.m. CALL TO ORDER

APPROVAL OF MINUTES

Approval of minutes from December 14th, 2022 of Park and Recreation Advisory Board Meeting

PUBLIC COMMENTS – Non-Agenda Items

DISCUSSION ITEMS

1. Sterling Hills Disc Golf update-Andrew Reese
2. Update on Shelter rentals
3. Update on Focus River Falls Outdoor Recreation Plan

ACTION ITEMS

1. Hoffman Park Camping rules and online reservations

CALENDAR

Next Parks and Recreation Advisory Board meeting February 15, 2023

ADJOURNMENT

NOTE: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format, may contact City Clerk Amy White at (715) 426-3408 or in person at 222 Lewis Street, for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.

*Council members may be in attendance for informational purposes only.
No official Council action will be taken.*

Post: City Hall/Library/Police Department Bulletin Boards 1/16/202



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PARKS AND RECREATION ADVISORY BOARD MINUTES
Wednesday, December 14, 2022 at 5:15 p.m.
City Hall Training Room

Members Present: Patricia LaRue (chair), Brandon Dobbertin, Brenda Gaulke, Matt Janquart, Alyssa Mueller (Council Rep, virtually), and Melissa Pedrini (virtually).

Members Absent: Natasha Schaefer

Staff Present: Cindi Danke-Recreation Manager; Brenda Rundle-Recreation Assistant; Mike Stifter-Public Works Director; Amy Peterson-Community Development Director; Emily Shively-City Planner; Kendra Ellner-Planner; Sam Burns-Planner; Amy White-Administrative Services Manager/City Clerk; and Ellen Fredrich-Administrative Assistant, Public Services.

Others Present: Stephanie Falkers-SRF Consulting, and Sean Downing

CALL TO ORDER

Meeting convened at 5:15 p.m.

APPROVAL OF MINUTES

MSC Gaulke/Dobbertin to approve the minutes of the October 19, 2022 Park and Recreation Advisory Board Meeting. Carried 6-0.

PUBLIC COMMENTS – Non-Agenda Items

Mike Stifter let Park Board know that he will be leaving River Falls in early January for a public works director position in Minnesota to relocate closer to family.

DISCUSSION ITEMS

1. Stephanie Falkers of SRF Consulting gave a presentation and facilitated a discussion about the Focus River Falls Outdoor Recreation Plan. She reminded us that we need to be sure our outdoor recreation plan follows DNR requirements for an outdoor recreation plan so we may be qualified for future DNR grant funding. After hearing Park Board comments, this plan goes to Plan Commission next then Council, but modifications can still be made before City Council passes it. LaRue felt to be called a regional park should have bathrooms and a water fountain, due to the definition that regional parks meet needs of all age groups. The needs assessment shows that the community desires outdoor opportunities in all seasons, and there is a positive perspective of the recreation opportunities but there needs to be more room to grow. There are not many amenities that are not available to the community. By 2030 we will likely need another pool, based on population, and there is support for indoor investments The public plan review (for all three plans) will be in February 2023 and the plan is scheduled to be adopted in March 2023.

MSC Dobbertin/Gaulke to move the outdoor recreation plan to the Planning Commission. Carried 6-0.

ACTION ITEMS

2. After verifying that park rules and that park categories and names can still be changed, Park Board approved the resolution recognizing the included list of parks as those falling under the jurisdiction of the park and recreation board for the purposed of Ch. 12.20 of city ordinances (which is park rules). The memo was based on a draft of the outdoor recreation plan, which is still subject to changes. This resolution recognizing the park inventory will allow rules to be uniformly enforced across all parks.

MSC Janquart/Gaulke to pass the resolution recognizing the park inventory. Carried 6-0.

3. Action Item #3 regarding adding a holiday tree in Glen Park Pavilion was pulled off the agenda. Decorations will be left to the renter of the shelter.

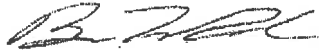
CALENDAR

The next Parks and Recreation Advisory Board meeting will be January 18, 2023.

ADJOURNMENT

MSC Janquart/Dobbertin to adjourn the meeting at 6:45 p.m.

Respectfully submitted,



Brenda Rundle
Customer Service Representative

FOCUS RIVER FALLS: *DECEMBER* *UPDATE*

FOCUS RIVER FALLS UPDATE

December activities focused on steering committee and/or staff review across the three plans. For the Comprehensive Plan, the drafting of plan chapters and technical memorandums that highlighted the plan analysis work continued through December. The Outdoor Recreation Plan and Bike and Pedestrian Plan were updated per staff comments and reviewed by their respective Steering Committees.

COMPREHENSIVE PLAN

December Activities

- Plan Element Analysis
- Small Area Plans
- Plan Drafting

Upcoming Events

- Next Steering Committee Meeting – January 26th

Upcoming Tasks

- Plan Review

BIKE AND PEDESTRIAN PLAN UPDATE

December Activities

- Plan Review and Action
- November 30 Steering Committee Recommendation for Approval
- December 15 Planning Commission Recommendation for Approval

Upcoming Events

- Public Release of Plan

Upcoming Tasks

- Public Release of Plan

OUTDOOR RECREATION PLAN

December Activities

- Plan Review and Refinement
- December 14th Steering Committee Review and Action

Upcoming Events

- Plan Commission Review – January 3rd
-

Upcoming Tasks

- Public Release of Plan



ENGAGE RF UPDATE

December Activities

- Continued community outreach
-

Upcoming Events

- Public Release of Plans
 - February Open Houses
-

Upcoming Tasks

- February Plan Review Preparation

REMAINING SCHEDULE

	Comprehensive Plan	Outdoor Recreation Plan	Bike & Pedestrian Plan
December	Plan Drafting	Plan Review – Steering Committee	Plan Review – Plan Commission
January	Plan Review – Steering Committee	Plan Review – Plan Commission	--
February	Plan Review - Public	Plan Review – Public	Plan Review - Public
March	Plan Adoption	Plan Adoption	Plan Adoption