PARK AND RECREATION ADVISORY BOARD (JOINT MEETING WITH HISTORIC PRESERVATION COMMISSION)
March 8, 2023, at 5:30 pm
CITY HALL TRAINING ROOM
AGENDA

CALLPB MEETING TO ORDER

APPROVAL OF AGENDA/MINUTES
Minutes of the February 15, 2023, meeting.

PUBLIC COMMENTS – Non-Agenda Items

ACTION ITEMS
1. Thompson Storage Parkland Dedication Fee
2. Oak Hill Parkland Dedication Fee

DISCUSSION ITEM
1. UniverCity Alliance – De Sanctis Park

STAFF REPORTS
1. Parks
2. Recreation

CALLPB/HPC MEETING TO ORDER @ 6:00PM

JOINT MEETING DISCUSSION ITEMS
1. The Glen sign
2. Glover Station School
3. 125th Birthday Party Glen Park (1873) - July 15, 2023

CALENDAR
Next Park and Recreation Advisory meeting April 19, 2023, in the City Hall Training Room.

ADJOURNMENT

 Council members may be in attendance for informational purposes only.
 No official Council action will be taken.

NOTE: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format may contact City Clerk Amy White at (715)-426-3408 or in person at 222 Lewis Street for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.

Post: City Hall/Library/Police Department Bulletin Boards 2023
PARKS AND RECREATION ADVISORY BOARD MINUTES
Wednesday, February 15, 2023 at 5:15 p.m.
City Hall Training Room

Members Present: Patricia LaRue (chair), Alyssa Mueller (Council Rep - virtually), Brandon Dobbertin, Brenda Gaulke, Matt Janquart, Melissa Pedrini (virtually) and Natasha Schaefer.

Members Absent: None

Staff Present: Cindi Danke-Recreation Manager; Brenda Rundle-Recreation Assistant; Amy White-Administrative Services Manager/City Clerk; Erica Ellefson-Public Works Manager; Emily Shively-City Planner, Kendra Ellner- Planner, and Eric Viessman-Public Works Maintenance.

Others Present: Taylor Stevens, Tonya Schmitt, Mark Klapatch-Mathias, Tovah Flygare, and Joe Mischke with Grow to Share; Ron Derrick with Derrick Homes; and Sean Downing.

CALL TO ORDER
Meeting convened at 5:15 p.m.

APPROVAL OF MINUTES

MSC Gaulke/Dobbertin to approve the minutes of the January 18, 2023 Park and Recreation Advisory Board Meeting. Carried 7-0.

PUBLIC COMMENTS – Non-Agenda Items

1. Welcome to new Public Works Manager, Erica Ellefson.

2. Several people from Grow to Share spoke about the two-acre plot north of FNBRF Stadium at Hoffman Park. There is a pantry garden, which donates food locally, and a community garden, with 60 plots for people to rent. They are concerned about the Park and Rec plan draft, especially regarding the future location at Hoffman Park. They would like to be invited into the conversation about the future the location for their garden. Their concerns include soil health, food security, and walk-ability/bike-ability. The garden also has UWRF connections; students volunteer there regularly, some produce is donated to Freddy’s Food Pantry on campus, and some students do course work that relates to the community garden. Grow To Share received information about a UniverCity program, and the paperwork mentions possibly moving Grow to Share to DeSanctis Park within three years, and they would like to be included in that conversation as well.
3. Sean Downing invited Grow to Share to the next Bee City meeting on March 8 at 4 p.m.

DISCUSSION ITEMS
None

ACTION ITEMS

1. The agenda included a memo from Amy White recommending that the Board approves the park play structure additions and replacement plans for Wells Park, Collins Park, DeSanctis Park and Sterling Ponds Park using ARPA funds, and forward to City Council for approval. Eric Viessman answered a few questions about the equipment.

   **MSC Mueller/Gaulke to approve the park play structure plans as outlined in the memo and forward to City Council for approval for purchase. Carried 7-0.**

2. Kendra spoke about the memo from Sam Burns, Planner, regarding the parkland dedication fee (in lieu of land dedication) for a proposed Thompson Heights development project at Radio Road and Paulson Road.

   **MSC Gaulke/Janquart that we accept a parkland dedication fee in lieu of land for the Thompson Heights development project. Carried 7-0.**

3. Kendra Ellner, Planner, attached a memo to the agenda regarding the parkland dedication fee (in lieu of land dedication) for a proposed development called The Current, located at Radio Road and Paulson Road.

   **MSC Gaulke/Janquart that we accept cash in lieu of land for the parkland dedication fee for The Current project that is being constructed at Radio Road and Paulson Road. Carried 7-0.**

4. The next meeting will be March 8 at 6 p.m. with Historic Preservation Commission (HPC) members. This is one week earlier than normal, and 45 minutes later.

   **MSC Janquart/Dobbertin to change the next meeting date. Carried 7-0.**

CALENDAR

The next Parks and Recreation Advisory Board meeting will be March 8, 2023.

ADJOURNMENT

**MSC Gaulke/Schaefer to adjourn the meeting at 5:45 p.m.**

Respectfully submitted,

[Signature]

Brenda Rundle
Customer Service Representative
MEMORANDUM FOR PARK BOARD  
MARCH 8, 2023

ITEM: Parkland Dedication Fee for Thompson Storage  
APPLICANT: Eau Claire Realty  
OWNER: Thompson Family, LLC  
LOCATION: Old Chapman Drive at Chapman Drive  
STAFF: Sam Burns, Planner

INTRODUCTION  
Whenever a parcel of land is developed which involves any division of land by a certified survey map (CSM) or subdivision plat, a portion of the land or a fee is required for park dedication per Sec. 16.20.010. If land for parks, playground, recreation, or open space purposes is not shown on the official map or in the Comprehensive Plan in the development area, the City can collect a dedication fee in lieu of land.

BACKGROUND  
Eau Claire Realty received a Special Use Permit to construct a personal storage facility on the corner of Old Chapman Drive and Chapman Drive. There are no areas for future parks shown on the Official Map or Comprehensive Plan in this location.

*Location Map*
ANALYSIS
The fee schedule lists the parkland dedication fee for commercial/industrial development as based on a per gross square footage calculation. The fee schedule indicates $1,000 for the first 5,000 sq foot with another $100 per every additional 1,000 gross sq foot. The total gross square footage proposed is 82,800 which would result in $8,780.00 in park dedication fees.

Thompson Storage Site Plan

STAFF RECOMMENDATION
Due to the location of the parcel with no park land indicated as needed in this location on the Official Map or in the Comprehensive Plan, staff recommends that the Park Board recommend approval of the collection of fees in lieu of parkland dedication, a total of $8,780.00, for the Thompson Storage development.
MEMORANDUM FOR PARK BOARD
MARCH 8, 2023

ITEM: Parkland Dedication Fee for Oak Hill
OWNER/APPLICANT: Twin Cities Land Development, LLC
LOCATION: S Apollo Road and W Maple St.
STAFF: Kendra Ellner, Planner

INTRODUCTION
Park Dedication fees are required whenever a development is involved in any division of land. According to Section 16.20 of the municipal code, the developer will be required to dedicate land for parks, playgrounds, or other open space purposes equal to 10% of the gross area of the property or as cash in lieu of land dedication.

BACKGROUND
The proposed development of Oak Hill is a new subdivision for a 110 -units of single- and two-family residences located west of S. Apollo Rd across from the Ecovillage (see location map below). This project will develop approximately 35 acres of the recently approved Wells annexation. The General Development Plan has been approved by Plan Commission and Council in October 2022. There are no areas designated for future parks shown on the Official Map or Comprehensive Plan in this location.

Location Map (subject property outlined in blue)
ANALYSIS
Staff has identified the opportunity to acquire land on S. Apollo Road at the southeast corner of the property (Outlot 6) to be used for a future trailhead for access to Foster Cemetery and the Kinnickinnic River. However, 3.51 acres is the estimated amount of land dedication (10% of the site area), but the trailhead is only 8,370 square feet or 0.19 acres. The balance of land dedication needed is 3.32 acres, however, with Rolling Hills Park adjacent to the site, no additional park land is needed within the development area. Therefore, park dedication for the subdivision is recommended to be paid as partial land and the remainder as cash in lieu of land to accommodate the additional demand for park maintenance, amenities, and accessibility in the community.

This park dedication fee can be utilized for any park, recreation, or open space in the community, upon discretion of the Park and Recreation Advisory Board or Council. The exact payment amount collected will be determined by the fair market value of the land which will be calculated at the time of Final Plat.

RECOMMENDATION
Staff recommends that the Park Board recommend approval of the dedication of Outlot 6 for a future Foster Cemetery Conservation Area trailhead and the remaining balance as cash in lieu (to be calculated at the time of final plat) as the park dedication for the Oak Hill subdivision located on S. Apollo Rd. at W Maple St.
MEMORANDUM

TO:          Parks and Recreation Advisory Board
FROM:        Jason Stroud, Assistant City Administrator
DATE:        February 22, 2023
TITLE:       UniverCity Alliance – De Sanctis Park

BACKGROUND
UniverCity Year is a three-year partnership between UW-Madison and Wisconsin communities. The City identifies meaningful issues that could benefit from UW-Madison expertise. UW staff then match projects with solution-based courses, independent research, and internships at UW-Madison and other partner institutions. The students will work on the issues and questions, and then provide ideas, concepts and recommendations to the City that can spark momentum toward a more sustainable, livable, and resilient future. The City seized the opportunity to partner with UW-Madison UniverCity Alliance in their UniverCity Year program and began working to identify possible projects. The City submitted multiple proposals to UniverCity Alliance for consideration. UniverCity Alliance staff are still working to align the City proposed projects with students and faculty.

DISCUSSION
One of the projects the City submitted to the UniverCity Year program is a “Park Maintenance Plan”. The project description provided to the program is as follows:

The city is interested in potentially developing a new strategy, or strategies, for maintaining larger city parks, that is sustainability focused and environmentally friendly. For the purposes of this project, the De Sanctis park could be used as a “pilot program” site.

Currently the city keeps all grass cut in the park to the same height, at the same frequency, throughout the season. Many areas that the grass is cut is not used for active play or recreation; however, it is visible and accessible from trails and nearby homes. The city uses some weed-killer agents minimally in its parks and the De Sanctis park does have a small prairie/wildflower area.

Some questions the city would like answered, would include:
- Should all grass in the park(s) be cut at the same height, or is there a benefit to a different approach?
- Can the city be doing more with organics to control any weed growth or promote healthy growth?
- The city is a tree-city, bee-city and bird-city...with those in mind, should any maintenance best-practices be considered? Should any current activities be discontinued?
- Should the City consider no-mow May for large portions of the park(s)? Does this make a difference?
- What is the best equipment to use to ensure minimal staff time, and limited environmental impacts in the parks?
- Should maintenance (i.e. grass height) be altered based on total precipitation?
- How can the city best support pollinators and birds in terms of park maintenance?
The City would also like to consider the inclusion of a community garden space, to host the River Falls Grow-to-Share program, in the SE section of the park (3 acres).

The City has no current plans to move the Grow to Share (GTS) program from their current site during any particular year; however, there also are no plans to assure permanency at that location and there may come a time their current site at Hoffman Park is no longer an viable option. This is consistent with previous communications that the city has provided to GTS representatives and is consistent with the terms of the city’s agreement with them.

The inclusion of community gardening space in the vacant 3-acre (+/-) SE section of the park has synergistic value for that park and may be worth considering in the years ahead. This may be a location that the GTS organization could, or could not, request to partner with the City on at some point. The location can have parking added nearby, have water provided and has the Glover School House (bathroom) in proximity. It is possible that soil in that area of De Sanctis needs several years of conditioning if it is deemed a viable location for community gardens.

The City requested a report and presentation as the final deliverable, and a suggested timeline of three years for potential implementation was provided. City staff met with UniverCity Alliance staff here in River Falls on December 19, 2022, to further scope the project and city staff advised them the Parks and Recreation Advisory Board are a stakeholder for the deliverable(s).

CONCLUSION
Identifying any possible sustainability-focused improvements that can be made is beneficial for the community and aligns with our values. The inclusion of conceptual community garden space is not the main intent of this project, rather it would be a supplemental consideration. It is understood that the proposed three-year starting point is a reference framework to work with and could be adjusted or modified if, or when, any portions of the concept were to be incorporated. Staff would provide reports to the Advisory Board prior to implementing any substantial park uses or open space changes in the parks.
PARK BOARD (JOINT MEETING WITH HISTORIC PRESERVATION COMMISSION)
March 8, 2023
STAFF REPORT

JOINT MEETING AGENDA ITEMS
1. The Glen Sign
   HPC and Park Board will discuss the timeline for installation and unveiling of the sign at Glen Park. See attached images.

2. Glover Station School
   HPC will share their ideas they have been compiling for the Glover Station School. They are having difficulty finding historic photos, but they have some newspaper clippings. See current Glover Station School photo, newspaper clippings, potential sign design(s) and last known image of the sign attached. They welcome Park Board’s thoughts.

3. 125th Birthday Party for Glen Park
   HPC and Park Board will discuss plans for the anniversary of Glen Park on July 15, 2023. More information attached.
Agenda Item #1 – The Glen Sign
**Agenda Item #2 – Glover Station School**

The direction for Glover Station is a sign approximately 76" x 22" or 60" x 14" in size to possibly hang in front of the window or make it a smaller sign to mount on the triangular section above the door. They intend to also provide images inside such as historic maps, and some narrative information on the outside kiosk.

**Newspaper Clippings**

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**HALLOWE’EN PARTY OCT. 27,**
**AT GLOVER STATION SCHOOL**

There will be Hallowe’en party and Shadow Social on Friday evening, Oct. 27, at the **Glover Station schoolhouse**.

Ladies are requested to bring box lunches and cups for two. Coffee will be served free of charge.

Everyone is welcome.

Alma R. Medtome, Teacher.

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**THE RIVER FALLS JOURNAL**

They will make a product map as soon as they are through.

The 3’s and 4’s Language class have made Hallowe’en covers for the booklet containing the story that they wrote in class.
Glover

Mr. and Mrs. W. E. Segerstrom and Mr. and Mrs. Sam Woods drove to Martell Sunday to see Mr. Woods' father who is ill.

Mr. and Mrs. Fred Gifford and children called at the Will Godden home Sunday afternoon.

Mrs. J. L. Chapman, Jr., Mrs. Albert Dahlquist and Miss Marjorie called at the Henry Day home Monday afternoon.

Miss Emma Overby of Ellisworth is spending a few weeks at the Dahlquist home.

Members of the J. L. Chapman, Sr., and A. A. Chapman families are sick with the grippe.

Miss Helen Vangen spent Monday and Tuesday with her sister, Miss Ann Vangen.

Mr. and Mrs. H. A. Lowe and children spent Sunday with relatives in New Richmond.

Rev. Paul Nygren, Mrs. Ed. Johnson and Miss Helen Hartfield were dinner guests at the Albert Dahlquist home on Saturday.

Miss Ruby Enloe is at home enjoying a week's vacation from the Globe Business College.

Raynard and Mary Enloe drove to St. Paul Friday afternoon.

Mrs. J. L. Chapman, Jr., spent Saturday in the cities.

The Glover Station School closed Tuesday for the Easter vacation.

Our next Community Club meeting comes on April 14. Don't forget to come. We are to have an exceptionally good program. The South Fork Club are putting on a play "The Traveling Photographer," and a group of boys under Professor May's direction are coming out to give us a poultry demonstration, there will be several vocal selections by Jack Milliken. Ice cream and cake will be served.

Glover Station School

Mary B. Bush, Teacher

Our school opened Tuesday, September 8, with an enrollment of 26, 4 of whom, Lowell Gifford, Eugene Hamilton, Fletcher Segerstrom and Miles Stauffacher, are beginners.

Our school society has been organized and will meet every two weeks. The officers, who hold their positions for one month are: Daniel Graf, President; Anna Segerstrom, Vice-President; Florence Woods, Secretary. The entertainment committee, Fern Enloe, Hortense Segerstrom and Halley Stauffacher, arranged the program for last Friday afternoon. The following visitors were present: Joyce Chapman, Marjorie Dalquist, Mrs. Enloe, Ruby Enloe, Mrs. Dahlquist, Mrs. Gifford, and Dorothy Jean Gifford.

The 3rd and 4th graders have fixed and Indian village on the sand table as part of their Geography work.

Many from school attended the Ellisworth fair for a day.

The Physiology class have finished two large posters as part of their study of bones.

The 6's and 7's Geography class has completed a produce map of Brazil.

Holley Stauffacher was absent 3 days of last week while he took his calf to the Ellisworth fair.

The 5's and 6's Arithmetic class are very busy with fractions.

The 7's and 8's are collecting weeds to be mounted in an exhibit for credit work in Agriculture.

Monument School
COMMUNITY CLUB IS ORGANIZED AT GLOVER

Mrs. J. L. Chapman, Jr., Heads New Organization—Sixty-three Members Join

A Community Club has been organized by the people living in the neighborhood of the Glover Station school and at a recent meeting the following officers were elected:

President—Myrtle Chapman
Vice-Pres.—Stephen Enloe
Secretary—Kathryn Lowe
Treasurer—Clark Hunter
Sgt.-at-Arms—Walter Chapman.

The Club met at the Glover schoolhouse Tuesday evening and enjoyed the following program:

Duet—Hugh Lowe; Walter Chapman
Extemporaneous Speech—Mrs. F. B. Hanson
Vocal Solo—John Stockdale
Story Contest—Robt. and Maynard Enloe
Organ Solo—Kathryn Chapman
Debate: Resolved: That All Women Should Bob Their Hair.
Affirmative—Kathryn Chapman; 
John Chapman, Jr.
Negative—Harry Peirce; Mrs. Clark Hunter. Judges decided in favor of the affirmative team.

At the organization meeting sixty-three members signed. With this number of faithful members the Club should certainly be a success.

If in need of anything in the printed line, call the Journal, the home of Quality Job Printing. The best work at reasonable prices.

GLOVER STATION SCHOOL

Mary B. Bush, Teacher

The 7's and 8's History class is studying about the Annexation of Texas and the Mexican War.

The Grammar class is memorizing "The Chambered Nautilus" by Oliver Wendell Holmes.

Our visitors last week were Joyce Chapman, Marjorie Dahlquist, Mrs. Gifford and Dorothy Jean Gifford.

Iola Gifford was absent Monday because of illness.

The 5th grade Geography class have finished a product map of the Middle Atlantic states. They are now working on the North Central states.

The Physiology class is comparing the heart of man with the various animals.

We have started a "sleep-enough" campaign in school. Everyone is busy counting the hours that he sleeps each night.

The school society met last Friday afternoon. We had a program after our business meeting and played games for a time after school.

The Agriculture class are going to mount their weed specimens this week. Each member of the class has 20 different kinds of weeds.

Eugene Hamilton won the large star given in the 1's Reading class for speed work.

The 1's and 2's language class cleaned up the school grounds last week. They had talked about ways of keeping our lawn and school neat, so after class they went to work outside.

7's and 8's, Reporters.
books.

The school society held its monthly election last Friday. Our new officers are as follows: Iola Gifford, president; Hortense Segerstrom, vice-president; Anna Segerstrom, secretary.

Miss Jorstad visited our meeting.

The 5th and 6th grade Arithmetic class are watching their progress by means of a weekly pgraph.

The 6th and 7th Geography class have just finished a product map of Norway and Sweden. They are also working in their project notebooks.

The 7th and 8th Reading class have just finished "The Legend of Sleepy Hollow." They are now reading "The story of Wisconsin."

The Civics class has just finished a map of Troy Township, putting in the sections, railroads, and roads.

The 3rd and 4th Geography class are making a Thanksgiving sandtable. They are showing the Pilgrim's as they landed at Plymouth Rock and were greeted by the Indians.

GLOVER STATION SCHOOL

Mary B. Bush, Teacher

We have four new practice teachers this week. We have Elsie Myhren and Olive Vrunk mornings, and Marion Brown and Nora Hurtgen afternoons.

The 7th and 8th History class have started work on their project note-
GLOVER STATION SCHOOL

Mary B. Bush. Teacher

The 7's and 8's History class are making a transportation portion. On it they are comparing early modes of transportation with those of the present day.

In Reading the 7's and 8's are studying "The Legend of Sleepy Hollow."

The school society meets next Friday afternoon.

The 3's and 4's Geography class are keeping a weather calender this month.

Joyce Chapman visited school Friday afternoon.

The bus broke down one morning last week, so two of our practice teachers were late.

The 1's and 2's have made a Hallowe'en sandtable. It contains corn shocks, pumpkins, Jack o' Lanterns, ghosts and witches.

The 5's Geography class are studying the products of the United States.

Next week our practice teachers from the Normal start coming to us. We are all anxious for them to start.

Mr. Goodell and Miss Noth visited the school Monday afternoon.

The 7's and 8's Grammar class are having poem study.

The 3's and 4's Language class is finishing the Hiawatha booklets that were made in connection with Geography work.

Last Friday afternoon the school club gave a surprise party at school for the Woods children and Marvel Miller. They are leaving to attend school in River Falls. This brings our enrollment down to 22.

A great many are absent this week because of potato picking.

Wayne and Dale Gifford are still unable to come to school.

We have six plants that have been brought to school by the children.

Monday we made some crepe paper covers for the pots.

George Chapman and Juanita Woods visited school Friday afternoon.

The Community Club met at the school house Tuesday night.
Potential designs for the signage
GOODBYE to the one-room school house will be said by many youngsters on Friday of this week, like this group of youngsters who showed how they will probably bid goodbye to their teacher, Mrs. McLaughlin and the Glover Station one-room country school this Friday.
Agenda Item #3 – 125th Birthday Party for Glen Park

As early as the 1880s, the idea of a park on the south side of the glen was being discussed, but it took until July 15, 1898 when Normal School Professor Brier led a committee before the River Falls City Council, that action was taken. Immediate approval was given by the Council for the purchase of 21 acres of land south of the falls and glen in an area known as the "Powell Woods."

Warren J. Brier
President 1898-1909