HISTORIC PRESERVATION COMMISSION  
June 21, 2023, at 6:00 pm  
CITY HALL PUBLIC LIBRARY – LOWER LEVEL  
AGENDA

CALL HPC/PB MEETING TO ORDER

APPROVAL OF AGENDA/MINUTES  
Minutes of the May 10, 2023, meeting.

HPC MEMBER VOLUNTEER HOUR REPORT

PUBLIC COMMENTS – Non-Agenda Items

MEETING DISCUSSION ITEMS
1. UniverCity Alliance Program – City History Review Project  
   a. Max Greenberg Introduction
2. Glen Park Anniversary (details/promos)  
   a. Post card review
3. HPC Budget Update
4. CLG grant/national register nomination update
5. Library Exhibit Open – viewing

CALENDAR
Next Historic Preservation Commission meeting July 12, 2023, in the City Hall Training Room.

ADJOURNMENT

Council members may be in attendance for informational purposes only.  
No official Council action will be taken.

NOTE: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials to be in an accessible location or format may contact City Clerk Amy White at (715)-426-3408 or in person at 222 Lewis Street for accommodations. Requests for accommodations should be made at least three (3) business days in advance of the meeting. Every effort will be made to arrange accommodations.
MINUTES
HISTORIC PRESERVATION COMMISSION
May 10, 2023, at 6:00 pm
CITY HALL TRAINING ROOM

HPC Members Present: Heidi Heinze (chair), Jayne Hoffman, Mark Anderson, Julie Huebel, Casie Radford, Pam Friede

HPC Members Absent: Alyssa Mueller – Council Rep

Staff Present: Cindi Danke – Recreation Manager, Brenda Rundle – Customer Service Representative, Sam Burns – Planner, Erica Ellefson – Public Works Manager

Others Present: Sean Downing – Council Rep, Ben Fochs

CALL TO ORDER
Meeting convened at 6:00 p.m.

HPC MEMBER VOLUNTEER HOUR REPORT
Heinze- 30 hours
Hoffman - 40 hours
Huebel – 15 hours
Anderson – 2 hours

APPROVAL OF MINUTES OF THE April 12, 2023, MEETING
M/Anderson S/Huebel – Unanimous

PUBLIC COMMENTS – Non-Agenda Items
LaRue mentioned that Park Board members should think of ideas to improve City parks that should be passed along to City Council. Erica said that wayfinding signs are still in progress based on yearly budgets.

JOINT MEETING DISCUSSION ITEMS
1. Glen Park Anniversary details
   Heinze gave a recap of a previous discussion on the celebration of Glen Parks 125th Birthday.
   Heinze recapped activities that were discussed including, free swim, photo presentations, cake, and singing happy birthday.
   2. Promotional Items (e.g. postcard, shirts etc...)
      A round logo was designed by Alice at the library, like the one used for the library’s 100th anniversary. It could be used on inexpensive giveaway merchandise such as water
bottles, drawstring backpacks, frisbees, t-shirts, stress balls, or large sidewalk stickers. A
time capsule could be organized. HPC has Glen Park posters to give away as well.
3. Glover Station signage and inside photos
Glover Station signage was discussed. The sign will be a vinyl cling from Hub 70 placed
in the rectangular window above the front doors. It would be around $100. A mock-up
was shared. The board liked the gold option the best, which has a black outline. HPC is
figuring out what items to put inside the schoolhouse. So far, they have reproductions of
three historic maps from 1920 to frame and hang.

HPC DISCUSSION ITEMS
4. Budget update (every other meeting)
The Budget Update was tabled for next meeting.
5. Kinni Bridges sign
A conversation was had about the images that could be included in the Kinni Bridges Sign.
Anderson provided some design mock-ups and the commission gave feedback.

HPC ACTION ITEMS
6. Bylaws and Ethics
The Bylaws and Ethics conversation was tabled for next meeting.

ADJOURNMENT
HPC adjourned at 7:32 pm.

M/Huebel S/Hoffman – Unanimous
### HPC 2023 Budget $5,100.00

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<td>History Day (miles and per diem)</td>
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<td>Heinze attends History day at WI capitol</td>
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<td>Hotel stay at Hilton for History Day</td>
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<td>WAHPC Conference (registration)</td>
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**TOTAL BUDGET** $5,100.00  
**TOTAL SPENT** $1,970.79  
**Remaining** $3,129.21
RIVER FALLS
OUR CITY, OUR STORIES
Diverse Voices From The Past

Many individual voices come together to form our collective community story. Saving and sharing these diverse histories maintains continuity between our past and our present. This preserves a trail of how we arrived at where and who we are today.
PARTY IN THE PARK

Come celebrate Glen Park’s 125th anniversary!

Wednesday, July 19th 2023
6-8pm

Free cake
Free swimming at Historic Glen Park Pool
Free posters and postcards
See the new historic interpretive sign, “The Glen”