**Please note that due to the ongoing COVID-19 public health emergency, some or all members of this governing body may attend via telephone or internet. The City Council Chambers will be open to the public but limited to 10 attendees or less due to social distancing. (Use the lower level doors.) For your personal safety and the safety of our community, interested persons are invited to watch from their homes in lieu of attending the meeting in person.**

Persons wishing to make public comment remotely, should contact the City Clerk’s office (via email awhite@rfcity.org or 715-426-3408) prior to 4 p.m. on the day of the meeting in order to ensure they are added to the list and can be accommodated during the meeting.

Public comments may be e-mailed to the Mayor and City Council at mayorandcouncil@rfcity.org.

The public may view/listen to the meeting by:

- Calling Toll Free 1-844-992-4726, access code: 132 315 3677
- Visiting the web link: https://tinyurl.com/RFCouncil8112020
- Viewing the City's YouTube Channel: https://www.youtube.com/user/cityofriverfalls

Call Meeting to Order - 6:30 p.m.
Pledge of Allegiance
Roll Call
Approval of Minutes from July 28, 2020, Regular and Closed Session Minutes
Approval of Bills - (Downing)

*** NOTE: OFFICIAL ACTION MAY BE TAKEN ON ANY AGENDA ITEM ***

PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:

1. Public Comment

CONSENT AGENDA:

2. Resolution Approving Renewal of the City's Insurance Policy with Traveler's

3. Resolution Adopting Disaster Damage Aids Petition

4. Resolution Ratifying Chief of Police Proclamations

ORDINANCES AND RESOLUTIONS:

5. Ordinance 2020-07 - Amending the Comprehensive Plan and the Future Land Use Map - First Reading

6. Resolution Granting a Waiver to the City's Extraterritorial Subdivision Review Authority in the Town of Troy for the E.W. Homes Subdivision

7. Resolution to Censure Alderperson
REPORTS:

8. Administrator's Report

9. Resolution of Resolution No. 6501 - Resolution Related to the Covid-19 Public Health Emergency; Recommending the Use Face Coverings in Public in the City of River Falls

ADJOURNMENT
July 28, 2020

Mayor Dan Toland called the meeting to order at 6:30 p.m. in a virtual meeting format due to the Covid 19 pandemic. The City Council Chambers was open for public to attend.

**City Council Members Present:** Todd Bjerstedt, Sean Downing, Christopher Gagne, Scott Morrissette, Diane Odeen, Ben Plunkett, Hal Watson

**Members Absent:** None

**Staff Present:** City Administrator Scot Simpson; IT Specialist Jon Smits; Utility Director Kevin Westhuis; City Clerk Amy White; Assistant City Administrator Jason Stroud; Police Chief Gordon Young; City Attorney Chris Gierhart; Water/Wastewater Superintendent Ron Groth; others

**Others Present:** Bonnie Jones Witthuhn, Barb de Souza, Eric Amundsen, Linda Semi, Dan Semi, Greg Peters, Connie Foster, others

The Pledge of Allegiance was said.

**APPROVAL OF MINUTES:**
July 14 Regular Meeting Minutes
MS Morrissette/Downing move to approve minutes. The roll call vote passed unanimously 7-0 with all voting in favor.

**APPROVAL OF BILLS:**
Bills: $490,166.44
MS Bjerstedt/Watson move to approve bills subject to the Comptroller. The roll call vote passed unanimously 7-0 with all voting in favor.

**PUBLIC COMMENT, PETITIONS, REQUESTS AND COMMUNICATIONS:**
Bonnie Jones Witthuhn, N7494 950th – presented a petition with 2,124 signatures in favor of indoor mandatory mask use. She talked about wearing masks in businesses, how masks help stop the spread of Covid 19 and more. She is in favor of mask usage.

Barb de Souza, 620 W. Walnut – she talked about being an older, active individual. If people do not wear masks, she stays in and is afraid to go out. She talked about mandating mask usage so the UWRF students wear them too. She also talked wearing masks in businesses.

Eric Amundsen, 500 Marcella Court – he is opposed to mandating masks in the City. He talked about data supporting either side and about shaming. He feels this is a state or federal issue.

Linda Semi, 517 N. 8th Street – she noted the number of cases and deaths in Wisconsin. She talked about wearing masks to keep others safe and asked people to wear a mask. She is taking her business to Minnesota because she doesn’t feel safe here. It’s about a health crisis – it’s not about politics. She asked the Council to help.

Dan Semi, 517 N. 8th Street – is a 34-year resident. This is about a pandemic. Anything we can do to help and advocate for health consciousness is great. He talked about being at risk and protecting others by wearing a
mask. When the economic downturn began, he supported local businesses by ordering takeout. He talked about spending his money in Minnesota because some local businesses are not requiring mask usage. Semi asked Council to be heroes to protect and defend the community.

Connie Foster, Interim UWRF Chancellor, 410 S. 3rd Street – she said UWRF is committed to keeping employees, students and the community safe. She talked making hundreds of modifications to operations and fostering a community wide culture of health and safety emphasizing three main points: wash your hands, maintain safe distances, and cover your face. Foster talked further about the face masking requirements on campus and hoped that the local businesses would follow suit with face masks.

Alderperson Morrissette received emails from people who wanted their comments read into the record. He was wondering how it would be addressed tonight. The Mayor hoped that those people had emailed the Council, so Councilors would have seen the comments. The Mayor asked the Council if anyone had a comment they needed to read. No one responded.

Alderperson Gagne talked about emails he had received. He said they were split pretty evenly on both sides of the issue. The Mayor experienced the same thing.

Alderperson Plunkett asked to make a statement. He received several threatening emails today. He noted one specifically asking, “if he would like to meet my God and know how to get to heaven permanently,” and several other online comments threatening to rearrange his dental work. Plunkett said if this is how the opposition to mask ordinances chooses to behave, he has great questions about their behavior and everything they are stating.

Alderperson Odeen said like Mr. Gagne, she also received several emails today. She thanked the Mayor for encouraging people to write to Council. She felt they had a better opportunity to express themselves and the Council had a better opportunity to listen to their concerns. We hear you and appreciate your feedback.

Eric Amundsen, 500 Marcella Court – he is disgusted by some of the things he has seen and read from Councilmember Plunkett. Amundsen feels he is bullying city residents and certain businesses. Amundsen came to speak as both a citizen and an agent for Broz Sports Bar. Amundsen said Plunkett has called citizens, “rancid tubs of ignorant contagion.” Amundsen said Plunkett has also called residents, “festing piles of pestilence spreading disgusting diseases.” He talked about following CDC guidelines at his business and going above and beyond. He shared that Plunkett feels he can threaten Amundsen’s license and business and shared Plunkett’s quote, “some in the industry are forgetting that privilege will go bye-bye possibly permanently for many servers, owners, and agents if this continues.”

The Mayor interrupted and asked Amundsen permission to cut in. He said Council is aware of Mr. Plunkett’s comments and encouraged Amundsen to contact the City and create a formal complaint. He understands Amundsen’s passion. Amundsen would do that and explained that he came because he wanted his remarks to be on the record.

Greg Peters, 586 Hamilton Court – talked about the Council being representatives of the residents and taking an oath. He believes Alderperson Plunkett has violated ethical standards by using his position to intimidate and bully residents and business owners. Peters shared Plunkett’s quote from a Facebook page saying, “A liquor license is a privilege and not a right. Some in this industry are forgetting this fact. That privilege will go bye-bye possibly permanently for many servers, owners, and agents if this continues. Just like I give people in this group warnings, I am giving those in your industry a big warning now. Your license is at risk. Stop playing around.” Peters shared another communication from Plunkett to a local resident stating, “I urge to stop being rancid of ignorant contagion and start acting like you care about life and the health of about others.”

Peters talked about Plunkett’s rhetoric saying it is intimidating, abusive and the lists of incidents are many. This is not a mask issue – this is an issue concerning the behavior of an elected official. He ended by asking the Council two questions: 1) is Mr. Plunkett’s behavior abusing his position to intimidate and bully residents
breaking ethical guidelines he swore by oath to uphold as a City Councilmember, and 2) if Mr. Plunkett has violated ethical standards, what is the Council’s recourse for actions? He appreciated the opportunity to speak. The Mayor encouraged Peters to file a complaint.

CONSENT AGENDA:
Acknowledging the following minutes: River Falls Housing Authority – 6/10/20; Park and Recreation Advisory Board – 2/19/20

Resolution Regarding the 2019 Compliance Maintenance Annual Report (CMAR) → → pulled by Downing
Resolution No. 6495 Designating Official City Newspaper
Resolution No. 6496 Disallowing Claim
Resolution No. 6497 Approving $500,000 WPPI Loan for Electric Utility
Resolution No. 6498 Ratifying Chief of Police Proclamations
Resolution No. 6499 Adopting Findings of Fact and Conclusion of Law for Special Use Permit

MS Morrissette/Watson move to approve the remainder of the Consent Agenda. The roll call vote passed 7-0 with all voting in favor.

Resolution No. 6500 Regarding the 2019 Compliance Maintenance Annual Report (CMAR)
Alderperson Downing asked Utility Director Westhuis to speak on where we are today and what we are working toward. Westhuis asked Water/Wastewater Superintendent Groth speak and provide updates.

Groth talked about influent loading dropping for the last three years. It is due to the development in the community. It hasn’t affected our effluent treatment. It is in good shape. We are treating the water we discharge into the river as well as we ever have. In April, a plant upgrade began. Groth talked about the updates. It is scheduled to be finished by the end of the year. After the upgrades are complete, it should take us through 2040 before we have to worry about another update regarding our BOD loading.

Westhuis summarized by saying the wastewater treatment plant is in very good shape, our product into the river is good, our solids are down going to Ellsworth. The area of concern was how much oxygen we were getting into the product. The new blowers and systems will rectify the issue. We should get our letter grade back up to an “A” next year. Westhuis thanked Council for the investment to ensure that facility is top notch.

Downing said the “A” rating is the objective we have back working toward. He appreciated the help of Westhuis and Groth and the Council’s support. Westhuis thanked Downing for his interest in infrastructure.

MS Downing/Odeen move to approve resolution. The roll call vote passed 7-0 with all voting in favor.

ORDINANCES AND RESOLUTIONS:
Resolution No. 6501 Recommending the Use of Face Coverings in Public in the City of River Falls
MS Morrissette/Downing move to approve resolution. The Mayor asked for discussion.

Alderperson Odeen appreciated that the resolution reinforces that businesses are allowed make their own rules and can ask people to leave, and if they don’t, they can be cited for trespassing. Second, she is glad it includes some city time and effort in creating an education and compliance campaign. The goal is for people to wear masks – there are many ways to achieve that and one of the best ways is education and peer pressure.

Odeen had two amendments to offer. Motion by Odeen to add the following amendments: “Whereas, mask-wearing and social distancing are important tools to slow the spread of COVID-19 in River Falls, thereby, keeping hospitals stable, saving lives, and keeping local businesses open” and in section 7, the effective date and expiration date. Add the phrase “amended or” to “...unless specifically amended or rescinded.” And then at the end of that section, this sentence: “Unless rescinded, this resolution will be reviewed by the City Council, in light of data regarding the spread of COVID-19 in the City and St. Croix and Pierce Counties following the adoption of this resolution, at the Council’s regularly scheduled meetings in August of 2020, and thereafter at least monthly.” Morrissette seconded the motion.
Odeen talked about her reason for the amendment saying mask wearing and social distancing are tools we can use. Our goal is to save lives, promote public health, and our economy. Odeen said the purpose of the second part of the amendment to keep it top of mind for the Council - to keep the Covid data that staff is distributing to us on the Council agenda and also to see if the resolution is working and if there are other steps we wish to take.

Morrissette talked about a dashboard. He would like to see the information on the hospitalizations on a more local level. He talked about the number of beds available and the occupancy level. City Administrator Simpson cautioned against relying on the microdata. He talked about Covid patients being moved around wherever the care can be provided including the Twin Cities. Simpson talked about adding a better metric for Twin Cities data. Assistant City Administrator Stroud was fairly confident that staff could provide capacity data for northwest Wisconsin healthcare.

Alderperson Bjerstedt said the last sentence Odeen read broke up and he didn’t hear it. Odeen reread her amendments.

Downing was in favor of the amendments but doesn’t feel the resolution goes far enough. He would like an ordinance. Downing spoke about the dangers of Covid 19, Minnesota residents coming to Wisconsin because of their ordinance, college students returning, and schools reopening. He feels that something can be done to satisfy public health for our citizens. Odeen thought there may be an ordinance in the future.

**Plunkett asked for a point of order – to vote on the amendments and come back to the comments. The Mayor asked for a vote on the amendments. The roll call vote passed 7-0 with all voting in favor.**

The Mayor asked for comments on the resolution. Plunkett feels a strong recommendation will not be adequate to encourage and enforce the behavior necessary to prevent further pandemic damage. He wanted to speak to the exemptions in the resolution. Plunkett talked about risk in indoor versus outdoor locations. He feels face covering resolution should be limited to indoor areas in the City, but we should not provide a broad degree of exemptions. He feels university and school district employees and students should be protected by the actions that Council is taking. Plunkett talked about exemptions addressing exercising and eating and drinking and pandemic spread.

Downing talked about CDC recommending the use of face coverings and the spread of Covid 19 through aerosol droplets. He talked about how masks can reduce transmission.

Morrissette said people are tired of the divisive attitudes that everybody is taking over this topic and others. He talked about being kinder to people and listening to other’s point of view. He hoped the Council could have civil conversations and not bully and name call. He is disgusted by the social media barrage and by some of the emails he has received.

Morrissette talked about the appointment of the City’s health officer, Pierce and St. Croix Counties Health Departments, at the April organizational meeting. He talked about needing more direct information from them to provide Council with advice. Morrissette talked about receiving several phone calls and emails on both sides of the issue. He agreed with Odeen about keeping an eye on the numbers. The public is looking for the Council to provide some direction, and we have to be thoughtful on how to move forward. The resolution is a good step. He trusts people to make the right decisions. He encourages them to consider the resolution and using the masks and requiring them in their business.

Downing said his experience with the public was remarkably non-partisan which makes him not afraid to back an ordinance. He said community leaders from all walks of life reached out to him. He talked about an ordinance with an unpredictable timeframe. He appreciated the people who reached out to him.

Bjerstedt talked about working in Minnesota which requires the use of a facemask. He notices that when people wear a mask, they congregate like there’s nothing wrong. He is concerned that the forced use of masks emboldens people get within the social distancing area. Before we have a mandate, he needs to know how it would be enforced. He doesn’t believe we can have the Police can enforce it.
Watson echoed Morrissette’s comments about maintaining an atmosphere of hospitality toward each other. He has had heard from community leaders from across the spectrum and communications have been about 2 to 1 margin he has received, support a mask requirement. He reminded Council received a petition tonight with over 2,000 signatures supporting a mask ordinance. It is his understanding that almost universally health officials believe that masks can slow the virus’s spread. If everyone would wear a mask in public, the virus could be under control most likely in one to two months. In his opinion, everyone has got to get on board with a wearing a mask. Masking a mask is not a political statement. It is a sign of respect and caring for others in the community. Watson doesn’t believe that mandating a mask would be government overreach. He feels a primary purpose of government is to promote and protect the health and welfare of the citizenry. Watson provided examples and doesn’t feel enforce would be a game stopper. He supports the resolution and is pleased there is a public education campaign piece in the resolution.

Gagne is in a support of this. He feels masks are a benefit in close proximity. He said it is up to the individual business owners and patrons. He talked about mask wearing as being an individual right. Gagne spoke about businesses being privately owned. They get to choose whether they want to support masks, or they don’t. He would not be in favor of an ordinance. Gagne has received communications with about equal support minus the petition today. He said it is hard to decipher if all the signatures are City residents. Gagne spoke about the emails he has received. He is not going to mandate people to wear masks. He will be voting in favor.

Downing talked about the practicality of enforcement with a strong ordinance making it easier to do so.

**Plunkett moved to add an amendment removing exemptions I, J, and K.** He feels that I and J remove the effectiveness of the resolution. For item K, it talked about people causing risk to others. **Downing seconded the amendment.** The Mayor asked for comments on the amendment.

Odeen won’t be supporting this. She feels item J would be hard to encourage. If someone is eating or drinking, they should be able to take their mask off. She also doesn’t believe in interfering with religious beliefs.

Downing said regardless of religion, it doesn’t give us the right to infringe on other’s pursuit of life, liberty, and happiness. Plunkett looked through the City code and can’t recall another instance where we have issued an exemption from other items in the City code regarding religion. Has he missed something?

City Administrator Simpson is not aware of any specific exemptions related to religious practices. If there was an ordinance the City passed that somehow infringes on a constitutional protected right, it would be invalidated. The constitution trumps any ordinance invalided by that. Simpson talked about the construction of the resolution being a mixture of actions by governing bodies mainly across Wisconsin. From policy prospective, it is up to Council whether they want to include that or not. If the goal is to strongly recommend like the resolution says, staff felt providing some level of clearly stated exceptions was helpful in people not summarily dismissing the resolution. No individual Councilmember or the Mayor directed exemptions.

City Attorney Gierhart was not aware of any particular ordinance that has exemptions for first amendment issues. Given the litigation surrounding these types of issues, he feels it is prudent to have such an exemption. Because the resolution is a strong suggestion rather than a mandate, and it is of less concern if it is removed. He thinks it provides the public with some of flexibility if you are hoping to encourage voluntary compliance. He would have more concerns if there wasn’t a first amendment gathering exemption from an actual ordinance which would be enforceable.

**With no other comments, the Mayor asked for vote on the amendment.** The roll call vote failed 5-2 with all voting in against except for Downing and Plunkett.

The Mayor asked for discussion on the original motion. Gagne said if an ordinance came before Council, he would like to have bona fide evidence that masking in a long-term setting doesn’t cause harm to an individual of any age. He was just in Florida and Georgia for two weeks and talked about mask wearing as being brutal. He talked further social distancing and sanitizing in establishments. He will be voting in favor of the resolution.
Downing appreciated Gagne’s prospective even though it was different than his. **With no further comments, the Mayor asked for a vote on the resolution. The roll call vote passed 7-0 with all voting in favor.**

The Mayor expressed his thoughts on the resolution. He talked about having meetings with business owners. He expressed his support for business owners. After meeting with the business owners, it made it easier for him to be okay with the resolution. Most business owners are not in favor any kind of ordinance. The Mayor shared discussions with the business owners. Business owners know that if their business looks and feels safe for customers, this is the best financial decision. He talked about businesses being affected by UWRF and the school district. The Mayor talked about creating a webpage that has centralized business information on it.

The Mayor also addressed Councilors bringing up being more civil toward each other. He makes him feel bad that we need to remind people of this. This is River Falls. This is a town that shows compassion, kindness, and respect. He doesn’t think we need to berate our citizens that they have to do this. Most people know this is a good way to operate and he encourages everyone to keep doing it.

**Plunkett raised a point of order and asked is this a time to make random statements about our feelings.** The Mayor said he listened to Plunkett speak, now he is speaking and giving his opinion on the resolution. The Mayor continued. He understands both sides of the mask wearing issue and provided examples and spoke further.

**Upon completion of the Mayor’s remarks, Plunkett requested a point of personal privilege.** He felt the Mayor’s remarks regarding civility was addressed toward him and wanted to reply. He felt it was extremely uncivil to act in a way that causes pandemic spread and spreads a festering pile of pestilence through the community.

**REPORTS:**

**Bi-Annual Strategic Plan Update (1st and 2nd Quarters 2020)**

Odeen appreciated these regular reports. They keep us on track. There were no questions.

**Administrator’s Report**

There were no questions.

**Comptroller’s Report for June 2020**

Comptroller Odeen read the following report: General Fund revenues through the first half of the year were $4,635,719 or 42 percent of budgeted Revenues. Revenues in the month of June included $41,472 in building permit fees. Expenditures for the same period were $4,501,872 or 41 percent of budgeted expenses. Expenditures for the month of June included $9,447 in COVID response expenditures. The net of revenues over expenditures as of June 30 is $133,919.

**CLOSED SESSION:**

At 7:56 p.m., MS Watson/Morrissette move to recess into Closed Session per Wisconsin State Statutes § 19.85(1)(g) for the following purposes: “To confer with legal counsel for a governmental body that is rendering oral or written advice concerning strategy with respect to litigation require a closed session; to wit: Subdivision Review.”

Simpson said the expectation is that the Council will not return to Open Session to take any action. This will conclude the public portion of the video. The Council will come back into Open Session to adjourn.

**The Mayor asked for a roll call vote to move into Closed Session. The roll call vote passed 7-0 with all voting in favor.**

At 8:27 p.m., MS Morrissette/Downing move to reconvene in Open Session. The roll call vote passed 7-0 with all voting in favor.
At 8:28 p.m., MS Bjerstedt/Morrissette move to adjourn. The roll call vote passed 7-0 with all voting in favor.

Respectfully submitted,

Kristi McKahan, Deputy Clerk
MEMORANDUM

TO: Mayor Toland and City Council

FROM: Sarah Karlsson, Finance Director

DATE: August 11, 2020

TITLE: Resolution Approving 2020-2021 General Casualty and Property Insurance Renewal

RECOMMENDED ACTION
Approve the resolution for the renewal of the City’s property and casualty insurance with Travelers Companies (Travelers) for property, inland marine, boiler and machinery, general liability, employee benefits, commercial automobile, worker’s compensation, umbrella, professional liability, crime and cyber insurance for 2020-2021.

BACKGROUND
The City has contracted with Associated Financial Group (AFG) as its insurance agent of record. This relationship provides the City an independent broker to solicit and review insurance quotes without undue influence from commissions. The City generally solicits bids every five years with the last bid solicitation occurring in 2017. At that time, the City chose to switch insurance carriers from Liberty Mutual to Travelers based on better overall service value and more cost-effective coverage. The City has been insured by Travelers since 2017. Last year, the City was able to secure a one-year extension agreement in place with no rate increase. During this year’s negotiations, we tried to secure another extension, but Travelers will not offer a rate guarantee for upcoming policy terms due to volatility in the current insurance marketplace. No insurance carriers are offering rate guarantees at this time.

Upon approval of this agreement, staff will begin negotiations to secure a favorable renewal offer in 2021.
DISCUSSION

During the renewal process, City staff discussed industry trends and insurance rates with AFG. Based on AFG’s professional opinion, rates are generally increasing in the industry across the various insurance categories including property insurance (example given was an increased number of claims resulting from higher than normal tropical storm activity, tornados, and wildfires), general liability insurance and automobile coverage (example given was increased frequency and severity of accidents and distracted driving) and umbrella coverage (example given was continued poor loss in automobile/distracted driving and increase in general liability claims). The City was told to expect an increase in those areas of insurance coverage. In addition, it was noted by AFG that rates are expected to continue to increase.

The small number of worker’s compensation claims incurred by the City over the past year allows for a “discount” (premium price multiplied a state calculated experience modifier). State calculated experience modification is an adjustment of an employer’s premium for worker’s compensation coverage based on the losses the insurer has experienced with the employer. The state calculated experience modifier for the City was 0.74 (mean of 1). This has resulted in a savings of approximately $65,000 in worker’s compensation insurance. The City has negotiated an annual dividend of 25 percent of the workers compensation premium that is returned following the insurance audit.

Overall, it was noted by AFG that due to the safety-oriented workplace environment that the City has our insurability is high and has afforded the City a net rate increase of 5.5 percent over prior year’s cost, not including new exposure. New exposure includes added property to be covered, increased number of business automobiles and increased expenditures to be covered by professional liabilities and umbrella policies.

The City’s annual insurance costs, excluding health insurance and net of applicable dividend and commissions, are a total cost of $348,736. The City’s rates have increased by 5.5 percent over the prior year due to increased rates in property, general liability, and umbrella coverage.
Below is a table showing the various insurance coverages and related premium costs for your reference.

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**CONCLUSION**

The City has partnered successfully with Travelers since 2017. Based on the information obtained during the renewal process about current marketplace dynamics and upon a review of the City’s property/casualty insurance needs, the overall service value and cost-effectiveness of the Travelers coverage persists.

**RECOMMENDATION**

Given coverages and services provided, the proposal from Travelers Companies of $348,736, it is recommended that the Council accept and approve the 2020-2021 property/casualty insurance renewal with Travelers Companies.
RESOLUTION NO.

RESOLUTION APPROVING PROPERTY AND CASUALTY INSURANCE RENEWAL FOR THE CITY OF RIVER FALLS

WHEREAS, Associated Financial Group, agent of record for the City of River Falls, obtains quotes for property/casualty insurance coverage every five years, with the last year being in 2017, when the City selected Travelers Companies due to cost effective comprehensive coverage; and

WHEREAS, the City has been insured by Travelers since 2017 and have had no rate adjustments since the initial agreement; and

WHEREAS, the 2020-2021 renewal proposal from Travelers shows a net rate increase of 5.5 percent over prior year’s cost, not including new exposure; and provides a dividend on the workers compensation premium reduction of 25 percent; and

WHEREAS, the information obtained during the renewal process regarding current marketplace dynamics and upon a review of the City’s property/casualty insurance needs, the overall service value and cost-effectiveness of the Travelers coverage persists

WHEREAS, the Council finds that it is in the best interest of the City to approve the renewal proposal as presented with Travelers Companies for the 2020-2021 period effective August 1, 2020 through August 1, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls does hereby accept and approve the renewal proposal from Travelers Companies for Property/Casualty insurance coverage for the renewal year 2020-2021.

Dated this 11th day of August 2020.

ATTEST: Dan Toland, Mayor

Amy White, City Clerk
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MEMORANDUM

TO: Mayor Toland and City Council

FROM: Jason Raverty, PE, Project Manager

DATE: August 11, 2020

TITLE: Resolution Adopting the Petition for Disaster Damage Aid

RECOMMENDED ACTION
Approve resolution adopting the petition for Disaster Damage Aid from the Wisconsin Department of Transportation (WisDOT) for repairs to Powell Avenue.

BACKGROUND
Record rainfalls on June 28 and 29, 2020, caused flood waters from the Kinnickinnic River to overtop and wash out a portion of Powell Avenue. As a result, Powell Avenue was closed to traffic.

After storm waters receded on June 30, 2020, staff met with representatives of Total Excavating to discuss a plan to repair and restore Powell Avenue. Total Excavating indicated they could mobilize immediately and were authorized to proceed with the repairs on a time and materials basis. Direct contracting is authorized under the current state of emergency.

The roadway was re-built and the lower layer of asphalt pavement was completed by mid afternoon on July 2, 2020, allowing Powell Avenue to be opened to traffic. Sediment and debris that washed into the south right-of-way and onto adjacent property has been cleaned up. The upper layer of asphalt was completed on July 27, 2020. Final restoration including gravel shouldering and turf restoration is anticipated to be completed within the next few weeks.

DISCUSSION
The Disaster Damage Aids Program provides financial assistance to local governments to repair any highway under its jurisdiction that has had significant damage caused by a disaster event. Work to repair the highway to its pre-disaster condition is eligible for reimbursement of 75 percent of the costs. The Petition for Disaster Damage Aids is required to be adopted and certified by City Council and must be submitted to WisDOT within 60-days of the disaster event.
FINANCIAL CONSIDERATIONS
The costs for the repair and restoration of Powell Avenue are estimated to range from $45,000 to $50,000 with 75 percent reimbursement through the Disaster Damage Aids Program.

CONCLUSION
Staff recommends adopting the Petition for Disaster Damage Aid from the Wisconsin Department of Transportation for repairs to Powell Avenue.
RESOLUTION NO.

RESOLUTION ADOPTING THE PETITION FOR DISASTER DAMAGE AID

WHEREAS, record rainfalls on June 28 and 29, 2020, caused flood waters from the Kinnickinnic River to over top and wash out a portion of Powell Avenue; and

WHEREAS, Total Excavating was authorized to complete the repairs to Powell Avenue on a time and material basis; and

WHEREAS, the Disaster Damage Aids Program administered by the Wisconsin Department of Transportation provides financial assistance to local governments to repair any highway under its jurisdiction that has had significant damage caused by a disaster event; and

WHEREAS, the Petition for Disaster Damage Aids is required to be adopted by City Council and must be submitted to WisDOT within 60-days of the disaster event; and

WHEREAS, staff recommends adopting the Petition for Disaster Damage Aid; and

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of River Falls hereby adopts the petition for Disaster Damage Aids from the Wisconsin Department of Transportation for repairs to Powell Avenue.

Dated this 11th day of August, 2020.

__________________________________________________________
Dan Toland, Mayor

ATTEST:

__________________________________________________________
Amy White, City Clerk
The Local Government must submit this petition within **60 days** of the disaster event to the appropriate Wisconsin Department of Transportation (WisDOT) Regional Office.

**Section 1**

**CHOOSE GOVERNING BODY**

The □ Town   ☑ City   □ Village of,  River Falls, Wisconsin  
 Or  The □ Highway Committee/Commissioner of,  County,  
 petitions the Wisconsin Department of Transportation for aid, pursuant to s.86.34 Wisconsin Statutes, for damage to public highways under its jurisdiction resulting from a disaster which occurred on **6/29/2020** (date – m/d/yyyy).

The location, nature, and extent of the damage to such highway(s) as a result of the disaster event is described below and indicated on the attached map.

**Section 2**

<table>
<thead>
<tr>
<th>Site No.</th>
<th>Location (i.e. Road Name, Section Range)</th>
<th>Nature and Extent of Damage</th>
<th>Estimated Repair Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Powell Avenue (formerly CTH MM)</td>
<td>Roadway washed out, sediment and debris removal, road closed.</td>
<td>$ 50,000.00</td>
</tr>
</tbody>
</table>

Preliminary estimate of the total cost of the damage is $ 50,000.00

**Section 3**

I certify that the foregoing is a true and correct copy of a petition adopted by the municipality/county identified above at its meeting held on **8/11/2020** (date – m/d/yyyy).

Jason Stroud  
(Authorized Representative – Please Print)  
(Signature)  
(Date)

Mailing Address, City, State and ZIP Code
222 Lewis Street, River Falls, WI 54022  
(Area Code) Telephone Number  
715-426-3416  
Email Address (If available)  
jstroud@rfcity.org

**Please Attach a Map Showing Site Location(s) AND Submit At Least One (1) Photo of Damage Per Site**
INSTRUCTIONS FOR COMPLETING DISASTER DAMAGE AIDS PETITION

Section 1 – CHOOSE GOVERNING BODY

Select one of the options for governing body having jurisdiction over the road maintenance.

- For municipalities check □ Town □ City or □ Village and identify your community.
  or
- For a county check The □ Highway Committee/Commissioner of.

Complete by putting the name of county and date of the damage for the disaster event occurred.

Section 2 – Site Information

Multiple sites with damage from the same disaster event should be on one petition. (Note: If you have more than five sites for the same disaster event use a second petition.)

Site No.: Assign a number for each site starting with one (1).

Location: Identify the location of the damage site by using the name of the road. In addition to the name of the road, may be helpful to also identify:
- Township, Range and Section from the plat map (example: T41N, R11W, Sec. 20).
- Nearest intersection.

Nature and Extent of Damage: Give a brief description of the Type of Damage done:
(See Page 2 of DDA Guidelines and Requirements for eligibility). Example descriptions:
- Culvert and roadway washed out, road closed. New culvert needed.
- Culvert damaged, roadway undermined, road closed. New culvert needed.
- Roadway washed out, debris removal, road closed.
- Damage caused to existing highway by governmental unit.

Estimated Repair Cost: To the best of your ability, estimate the cost to repair each site.

For preliminary estimate of the total cost of the damage, add up each site's estimated repair costs.

Section 3 – Signature

Petition adopted date: the date of the meeting the governing body adopted the petition.

An authorized representative of the municipality/county signs the petition.
- Please print name, sign and date.

Also complete:
- Mailing address
- Telephone number
- Email address is optional

Attach a map and mark the site location(s). Can use a copy of a plat map or create a map using Wisconsin Information System for Local Roads (WISLR). Also provide at least one photo of the damage for each site.
Powell Avenue looking east

Powell Avenue looking west
MEMORANDUM

TO: Mayor and City Council
FROM: Scot Simpson, City Administrator
DATE: August 11, 2020
TITLE: Resolution Ratifying Chief of Police Proclamation

PROPOSED ACTION
Adopt the resolution ratifying the Chief of Police’s proclamation.

BACKGROUND
On March 24, 2020, the Common Council of River Falls adopted Resolution No. 6463 declaring a state of emergency in the City of River Falls. The City’s declaration authorizes the Mayor, and/or the City Administrator, or the City Administrator’s designee, with the full authority as stated under §§ 323.11, 323.14, Wis. Stats., to take action necessary and expedient for the health, safety, welfare, and good order of the City during the duration of this declared emergency, unless any of said authority is removed sooner by lawful action of the City Council.

While said emergency authority exists, it shall include, but not be limited to, the following expressly granted powers: cooperate with other local units of government under Wis. Stat. § 66.0301 to furnish emergency services; employ volunteer, personnel, facilities and other resources; temporarily modify or suspend local ordinances, regulations and standards not contrary to state, federal, or constitutional laws and principles, and such other action necessary and expedient for the health, safety, protection and welfare of persons and property within the City of River Falls.

DISCUSSION
On Aug. 4, Chief of Police Gordon Young, who is also the emergency government director, issued an attached Proclamation containing a list of orders as follows:
1. An exemption from Ch. 17.68.100 B.3.b.-- requiring a special use permit for tables in the public right of way within the Downtown Overlay District. Downtown businesses are permitted outdoor tables in the public right of way without a special use permit provided that:

   a. No alcohol is served at the tables;
   b. Tables maintain a minimum of 5 feet of sidewalk clearance; and
   c. Tables remain outside of the Vision Triangle at intersections

Under Resolution No. 6463 and Wis. Stat. §323.14(4)(b), this Proclamation was issued under the authority granted to the Mayor, and/or the City Administrator, or the City Administrator’s designee, to act by proclamation under Wis. Stats. §323.11 and §323.14(4)(a).

SUMMARY
Under Wis. Stat. § 323.14(4)(b), the Emergency Government Director’s Proclamations are “subject to ratification, alteration, modification, or repeal by the governing body as soon as that body can meet.” Attached is a copy of the referenced proclamation and a resolution for the Common Council’s ratification of such, that is recommended for adoption on Aug. 11, 2020. Ratifying the resolution will confirm the provisions therein; however, “subsequent action taken by the governing body shall not affect the prior validity of the proclamations.” Id.

CONCLUSION
Staff recommends adoption of the resolution for City Council to confirm and ratify the proclamation of the Chief of Police, dated Aug. 11, 2020.
RESOLUTION RATIFYING CHIEF OF POLICE PROCLAMATION

WHEREAS, on March 12, 2020, Wisconsin Governor, Tony Evers, issued Executive Order No. 72 proclaiming a public health emergency, as defined in Wis. Stat. § 323.02(16), exists for the State of Wisconsin which expressly authorized and directed certain actions be taken to address the public health emergency; and

WHEREAS, on March 24, 2020, the Common Council of River Falls adopted Resolution No. 6463 declaring a state of emergency in the City of River Falls; and

WHEREAS, the emergency power granted to the governing body by Wis. Stat. § 323.14(4)(a) includes the general authority to order, by ordinance or resolution, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within the local unit of government in the emergency; and

WHEREAS, if, because of the emergency conditions, the governing body of the local unit of government is unable to meet promptly, Resolution No. 6463 and Wis. Stat. § 323.14(4)(b) grants the Mayor and/or the City Administrator, or City Administrator’s designee, the authority to act by proclamation under Wis. Stats. § 323.11 and §323.14(4)(a); and

WHEREAS, any proclamation of the Chief of Police issued under the authority of Resolution No. 6463 and Wis. Stat. §323.14(4)(b) shall be subject to ratification, alteration, modification, or repeal by the Common Council as soon as the Common Council can meet; and

WHEREAS, a Chief of Police proclamation has been signed by Chief of Police Gordon Young since the last meeting of the Common Council on July 28, 2020; and

WHEREAS, on August 11, 2020, the Common Council of the City of River Falls will hold its first meeting since the above referenced proclamation was signed; and

NOW, THEREFORE, BE IT RESOLVED that the proclamation of the Chief of Police, dated August 4, 2020, is hereby confirmed and ratified by the Common Council of the City of River Falls.

Dated this 11th day of August 2020.

__________________________
Dan Toland, Mayor

ATTEST:

________________________________
Amy White, City Clerk
EMERGENCY PROCLAMATION OF THE CHIEF OF POLICE
PURSUANT TO RESOLUTION DECLARING AN EMERGENCY AS A RESULT OF
THE CORONAVIRUS (COVID-19)

I, Gordon Young, as Chief of Police head of emergency government for the City of River Falls do hereby make the following emergency proclamation pursuant to Chapter 2.32 of the City’s Municipal Code, Wis. Stat. §§ 323.11 and 323.14, and the City of River Falls Resolution Declaring an Emergency adopted March 24, 2020, and hereby order as follows:

1) An exemption from Ch. 17.68.100 B.3.b.(B)(3) requiring a special use permit for tables in the public right of way within the Downtown Overlay District. Downtown businesses are permitted outdoor tables in the public right of way without a special use permit provided that:

   a. No alcohol is served at the tables;
   b. Tables maintain a minimum of 5 feet of sidewalk clearance; and
   c. Tables remain outside of the Vision Triangle at intersections

The orders set forth in this Emergency Proclamation shall effective until a superseding order is issued or the State of Emergency has ended:

[Signature]
Gordon Young
Chief of Police

August 4, 2020
MEMORANDUM

TO: Mayor Toland and City Council
FROM: Brandy Howe, Senior Planner
DATE: August 11, 2020
TITLE: Ordinance to Amend the Comprehensive Plan and Future Land Use Map

RECOMMENDED ACTION
Approve the ordinance to amend the Comprehensive Plan and Future Land Use Map for Mann Valley and the DeSanctis Park Vicinity.

BACKGROUND
Staff is seeking City Council review and approval of a Comprehensive Plan and future land use map amendment for the planned Mann Valley Corporate Park as well as a 7.09-acre parcel of land adjacent to DeSanctis Park. The histories and purposes of both amendments are described in detail in the Plan Commission staff report from the August 4, 2020, meeting (see Item 4).

MANN VALLEY PLAN AMENDMENT
In about 2009, the City Council set corporate park development as a major goal based on economics and real estate market trends resulting from the recession. This goal was included in the approved 2009-2011 Work Plan and direction was given to staff identify additional business park sites. After a comprehensive study of available sites in and surrounding the area, Mann Valley was approved as the site for a future corporate park. In 2011, the City purchased 85 acres in Mann Valley and later, in 2013, the City purchased an additional 240 acres bringing its total land holdings in Mann Valley to 325 acres. At that point Council intended to revise the master plan for this area; however, before that happened, in...
2016, the City annexed 291 acres of Mann Valley into the City. Later, planning and design for the infrastructure to serve the Mann Valley Corporate Park was included in the 2015-2019 Capital Improvements Plan.

The City then hired MSA Professional Services in 2018 to develop conceptual designs for land use (akin to a master plan) for Mann Valley. The staff-led planning team included the City Administrator, Development Services Director, and City Engineer. In addition, Jerry Wilkens and Jason Fredrickson, both River Falls Economic Development Corporation (RFEDC) members, were involved in developing the concepts. The preferred concept was presented to Plan Commission and City Council in a joint workshop and informally approved on October 23, 2018.

This proposed Comprehensive Plan amendment will formalize the “preferred concept” (Exhibit 1). A new land use classification will be added to Chapter 3 that describes the intent and land use options for the Mann Valley area and adopts the “preferred concept” as the future land use for the area. The amendments related to Mann Valley are detailed in Sections 1 - 7 the enclosed Ordinance and depicted on Exhibit 1. The amendments also update several outdated maps.

**DESANCTIS AREA PLAN AMENDMENT**

This amendment focuses on a 7.09-acre parcel adjacent to DeSanctis Park that is presently owned by the City. The amendment would change the future land use classification of this parcel from “single-family” to “high-density” residential.

Staff has been tracking the City’s new housing stock compared to the demand identified in the 2018 Housing Needs Analysis. When subtracting the housing that has been built since, there is a need, at minimum, for an additional 1,300 non-single family units by 2030 (i.e. multifamily market rate, multifamily subsidized, and senior products). The proposed amendment will not only solidify the City’s intent to develop this parcel at a higher density which is necessary to improve DeSanctis Park and Glover School, but also create new housing choices for families and individuals. Multifamily housing plays an increasingly important role in “workforce housing,” providing homes for essential workers, as well as young professionals, empty nesters, and those opting for housing with less maintenance.

This amendment is detailed in Sections 8 – 9 of the enclosed Ordinance and depicted on Exhibit 3. In addition to the map amendment, staff recommends revising the description of the “high density residential” future land use classification so that it is not capped at 12 units per acre. There are several recent developments that have occurred in the City that are classified as high density that are greater than 12 units per acre (i.e. Depot/City Station, 1300 S. Main Street Apts., and Campus View Apts.), thus this amendment brings those projects into conformance with the Comprehensive Plan as well.
CONSISTENCY WITH COMPREHENSIVE PLAN

The Comprehensive Plan was adopted in 2005 and is intended to be a flexible, living document. As such, it is subject to periodic site-specific amendments to keep it current. The proposed amendments accomplish this while supporting the following themes inherent in the 2005 document:

- Provide a mix of land uses and housing densities and types throughout the City.
- Promote a compact urban form that encourages sensitive/compatible infill development.
- Actively participate in the creation of affordable housing.
- Promote urban density, infill development, and development contiguous to the City.
- Develop and implement a comprehensive strategy to increase job opportunities and maintain a diverse economy.

The comprehensive plan also lays out a framework for future land use in the urban area boundary that suggests “neighborhoods include integrated housing types designed to locate a large share of residents close to pedestrian and bicycle paths, parks, and neighborhood centers.” The shift to multifamily residential south of DeSanctis Park accomplishes this objective. Further, the comprehensive plan further states that higher densities should be encouraged within the City limits to create an efficient use of existing and future roads, utilities, and services.

FINANCIAL CONSIDERATIONS

None.

CONCLUSION

The Plan Commission reviewed the proposed amendments at the August 4, 2020, meeting and recommended City Council approval. Staff also recommends approval of the ordinance to amend the Comprehensive Plan and Future Land Use Map for Mann Valley and the DeSanctis Park Vicinity.

EXHIBITS AND ATTACHMENTS

1. Mann Valley Preferred Concept
2. Existing Future Land Use Map
3. Proposed Future Land Use Map
4. Ordinance to Amend the Comprehensive Plan and Future Land Use Map for Mann Valley and DeSanctis Park Vicinity
ORDINANCE NO. 2020-07

AN ORDINANCE TO AMEND THE COMPREHENSIVE PLAN AND FUTURE LAND USE MAP FOR MANN VALLEY AND DESANCTIS PARK VICINITY

THE COMMON COUNCIL OF THE CITY OF RIVER FALLS HEREBY ORDAINS AS FOLLOWS:

Section 1. Amend Figure 3-1 Land Policy Overlays to:

1. Update the City limits boundary to include areas that have been annexed to the City since the 2005 adoption of the Comprehensive Plan.
2. Update road names as necessary to reflect recent changes in the City and County road networks (e.g. Mann Lane to CTH U).
3. Remove the Traditional Neighborhood Development designation and symbology from Mann Valley Corporate Park and simply refer to it as “Future Growth” as is the designation for growth areas outside of the city limits at are not proposed as future business districts.

Section 2. Amend Figure 3-2 Corporate Limits to:

1. Update the City limits boundary to include areas that have been annexed to the City since the 2005 adoption of the Comprehensive Plan.
2. Update road names as necessary to reflect recent changes in the City and County road networks (e.g. Mann Lane to CTH U).
3. Depict annexations that have occurred since 2004, which include the Mann Valley Corporate Park.

Section 3. Amend Figure 3-3 City of River Falls Zoning Map to:

1. Update the City limits boundary to include areas that have been annexed to the City since the 2005 adoption of the Comprehensive Plan.
2. Update road names as necessary to reflect recent changes in the City and County road networks (e.g. Mann Lane to CTH U).
3. Update the zoning of lands that have been changed by rezoning since 2005.
Section 4. Amend Figure 3-4 Extraterritorial Zoning Map to:

1. Update the City limits boundary to include areas that have been annexed to the City since the 2005 adoption of the Comprehensive Plan.
2. Update road names as necessary to reflect recent changes in the City and County road networks (e.g. Mann Lane to CTH U).

Section 5. Amend Figure 3-6 Urban Area Boundary and Future Land Use to:

1. Update the City limits boundary to include areas that have been annexed to the City since the 2005 adoption of the Comprehensive Plan.
2. Update road names as necessary to reflect recent changes in the City and County road networks.
3. Remove the Traditional Neighborhood Development designation and symbology from Mann Valley Corporate Park, depict the area as white and refer to the Mann Valley Corporate Park conceptual land use plan (new Figure 3-7) and the new MVCP land classification.

Section 6 Add the following classification to Chapter 3, Section 3.5.3:

Mann Valley Corporate Park (MVCP). A conceptual land use plan for the MVCP was prepared in 2018 (see Figure 3-7) and is intended to provide a general direction for land use within the future corporate park. The concept is flexible to enable adjustment to accommodate shifting market demand and landowner interests. Nothing in the concept is to be construed as a parcel-based designation of uses as the parcels have not yet been created within the corporate park.

The MVCP conceptual plan illustrates a road/lot layout that reserves high and low areas for conservancy and stormwater (approximately 125 acres) and provides ample flexibility to configure lots based on the needs of businesses that plan to locate in the park. As depicted, about 214 acres are planned for Business Park. Approximately 16 acres is planned for Mixed Use (i.e. commercial and/or medium-high density residential), and an additional 23 acres can flex to either Business Park or Mixed Use. A 39 acre area that is presently owned by the River Falls School District is shown as either future Institutional or Single Family residential, although depending on how the area develops, mixed use may also be determined appropriate. Additionally, approximately 27 acres is reserved for Single Family, although four of those acres may flex to an alternative use, such as Institutional or Mixed Use if desired.

Section 7. Add the following land use category to Chapter Three: Land Use under the Use Classifications section:

Mixed Use (MU). This designation may include any combination of commercial, institutional, civic, and/or medium or high-density residential uses.

Section 8. Add the Mann Valley Preferred Concept layout as Figure 3-7 in Chapter 3.
Section 9. Amend the High Density Residential (HD) land use category under Chapter 3, Section 3.5.1 as follows:

High Density Residential (HD). 8.1 to $12 \times 12$ + units per gross acre. Dwelling types may include apartments, condominiums, and other forms of multifamily housing. This classification includes some of the multifamily developments built in River Falls in recent years.

Section 10: Procedural Requirements. Council hereby confirms that all procedural requirements for an Comprehensive Plan amendment shall be filed in accordance with §66.1001, Wis. Statutes.

Section 11: Effective Date. This ordinance shall take effect the day after passage and publication as provided by law.

FOR THE CITY OF RIVER FALLS

__________________________________
Dan Toland, Mayor

ATTEST:

__________________________________
Amy White, City Clerk

Adopted: _________________
Published: _________________
MEMORANDUM

TO: Mayor Toland and City Council
FROM: Brandy Howe, Senior Planner
Scot Simpson, City Administrator
DATE: August 11, 2020
TITLE: Resolution Granting Waiver of the City’s Subdivision Review Authority

RECOMMENDED ACTION
Approve the resolution granting a waiver to the City’s extraterritorial subdivision review authority in the Town of Troy for the E.W. Homes subdivision.

BACKGROUND
E.W. Homes is seeking a waiver of the City’s extraterritorial subdivision review. Section 16.10.230 of the Municipal Code authorizes the City Council to waive this authority in land outside of the city limits if more than half of the legal description of the proposed subdivision lies outside of the city’s subdivision review area.

PROJECT DESCRIPTION
E.W. Homes is proposing to develop 119 acres in the Town of Troy north of Glover Road and west of Hwy 35. As proposed, only 21.5 percent of the subdivision, or 25.6 acres, is within the city’s extraterritorial subdivision review jurisdiction (ETJ); the remaining 93.4 acres lies within the Town of Troy’s review jurisdiction. The image right is a snippet of the City of River Falls Official Map that depicts the...
proposed plat and the portions within the City’s subdivision review boundary (green line) vs. the Town’s review area.

The concept layout of the plat would create 50 new one to two acre single-family lots and would be platted in three phases. The first phase would create 26 lots; 17 lots in phase two, and 7 lots in phase three. The subdivision would be accessed via Glover Road. Five outlots would be created in total. Conservation easements would be placed over outlots 1-4, which would create nearly 48 acres of open space. Outlot 5 will be reserved for future development.

REVIEW PROCESS
The process for this waiver includes Plan Commission review and recommendation. After receiving a report from the plan commission, at its discretion, the Common Council may waive the rights of the City to approve a subdivision in the ETJ if it meets the one-half requirement and if it finds it to be in the best interest of the city to do so.

After much discussion at its March 9, 2020, meeting, the Plan Commission recommended that City Council deny the request. The Plan Commission made the following points in their discussion:

- The point of the extraterritorial subdivision jurisdiction is to ensure development that is incompatible with the city’s future does not occur at within the ETJ boundary.
- Approving this subdivision waiver and then approving a plat would send a signal to developers and the City would likely see more requests like this all over the ETJ. The City should be careful about setting precedent.

ANALYSIS
As depicted on page 1, the proposed subdivision is located on the fringe of the City’s ETJ. A waiver is recommended for the following reasons:

- Percentage of development within the City’s ETJ boundary
- Limited number of newly proposed lots within the City’s ETJ boundary
- Geographic location of site (bounded by Glover Road, STH35, and proposed out lots presents adequate buffer and limited risk to future development consistent with the City’s ETJ administration
- Conservation subdivision design that clusters lots and leaves larger open area outlots that protect steep slopes and sensitive natural areas.

FINANCIAL CONSIDERATIONS
None.

CONCLUSION
Staff recommends approval of the waiver of the City’s extraterritorial subdivision review authority in the Town of Troy for the proposed E.W. Homes subdivision. Further, staff indicated
in the resolution that this decision is at the discretion of the City Council and should not be viewed by the development community or the Town of Troy as precedent setting.
RESOLUTION NO.
RESOLUTION APPROVING A WAIVER
EXTRATERRITORIAL SUBDIVISION REVIEW FOR A
119-ACRE SUBDIVISION BY E.W. HOMES IN THE TOWN OF TROY

WHEREAS, E.W. Homes is proposing to develop a subdivision on 119 acres in the Town of Troy north of Glover Road and west of Highway 35 on land that is presently owned by the John and Georgine Moelter Trust; and

WHEREAS, a portion of the proposed subdivision lies within the City of River Falls’ extraterritorial subdivision review jurisdiction and E.W. Homes has requested a waiver of subdivision review from the City; and

WHEREAS, Section 16.10.230 of the Municipal Code authorizes the City Council to waive the City’s review authority for land outside of the city limits if more than half of the legal description of the proposed subdivision lies outside of the city’s extraterritorial subdivision review area; and

WHEREAS, 21.5 percent of the proposed subdivision (25.6 acres) lies within the City’s extraterritorial subdivision review area and the remaining 93.4 acres lie within the Town of Troy’s subdivision review area; and

WHEREAS, the Common Council reviewed this item at its regular meeting of August 11, 2020, and determined that granting the waiver to be in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of River Falls hereby approves a waiver of the City’s extraterritorial subdivision review authority for the proposed 119-acre subdivision by E.W. Homes at the Moelter Trust property subdivision in the Town of Troy.

BE IT FURTHER RESOLVED that this waiver is not applicable to any other subdivision in the City’s extraterritorial subdivision review jurisdiction or any other proposed subdivision on the subject property, nor should this approval be viewed as precedent setting.

Dated this 11th day of August 2020.

________________________________________
Dan Toland, Mayor

ATTEST:

________________________________________
Amy White, City Clerk
TO: Mayor and Council Members  
FROM: Matt Hieb  
DATE: 06/12/2020  
SUBJECT: Moelter Trust Property, Town of Troy  
EW Homes  
5010-161

Request

On behalf of EW Homes and pursuant to section 16.10.230 of the City of River Falls municipal ordinance, we respectfully request the City of River Falls Council waive subdivision review of the Moelter Trust property as shown on the attached concept plan (Figure 1).

Overview

The request for waiver is based on the property currently owned by the John J. & Georgine L. Moelter Trust. The St Croix County Parcel Identification Numbers for the property are listed below:

- 040-1058-40-050
- 040-1061-20-000
- 040-1060-90-000
- 040-1060-80-000
- 040-1060-50-000

The property is approximately 118.9 acres and the proposed subdivision would consist of approximately 50 lots and approximately 49 acres of open space.

Request Basis

River Falls Ordinance section 16.10.230 allows waiver “if more than one-half of the legal description of a proposed subdivision lies outside of the designated subdivision area.” The area of the proposed subdivision that is within the City of River Falls subdivision boundary is 25.6 acres or approximately 21.5% of the total property. See attached City of River Falls Official map (Modified by Auth Consulting and noted as such) with the two portions of the property detailed with different hatch type and color (Figure 2). Area hatched in red is within the City of River Falls Subdivision boundary and area hatched in blue is outside of the City of River Falls Subdivision boundary.
Supporting Data

- The proposed subdivision is outside of the ETZ Zoning area, but partially in the Subdivision boundary
- The proposed subdivision is outside of the Sanitary Sewer Service Area
- The proposed subdivision is outside the Urban Area Boundary
- The proposed subdivision area has no future mapped roadways- based on the City of River Falls Official Map
- The proposed subdivision is outside the City of River Falls plan study area as shown on figure 1-1 of the City of River Falls Comprehensive Plan.

The layout and design of the concept plan incorporates design elements that we believe are consistent with the intent of the subdivision ordinance- specifically:

- The subdivision layout is compact, which would allow a more cost effective retrofit of water/sewer if the property were ever to be annexed into the City. The township and county zoning requires one acre lots (minimum). Although this may not be compact by City standards, there are lots within the City of River Falls of similar lot size. Based on the topography, if the City were to serve the subdivision with sanitary sewer, it would likely require a lift station or multiple lift stations to service the entire area. With that in mind, the layout would accommodate a pressurized sewer system. This system could easily be retrofitted to utilize the septic chambers as pump chambers that would pump to a 2” pressurized sanitary system. The 2” diameter forcemain can easily be installed in the right-of-way, but outside the roadway, reducing the installation cost.
- The subdivision avoids sensitive environmental areas by creating a homeowner association owned open space. This protects the low lying and wetland areas within the property, allowing treatment of stormwater before recharging the aquifer. The project has approximately 40% open space.
- The subdivision design avoids disturbance of steep slopes (St Croix County does not allow disturbance of slopes in excess of 25%, except for public roadways in which up to 30% can be disturbed). Although the language is different, the intent is similar to the language adopted by the City of River Falls in the Sanitary Sewer Service Area plan.
- The subdivision will meet or exceed the City of River Falls stringent stormwater performance standards. Rate control for the 1, 2, 10 and 100 year events. Treatment for Total Suspended solids to a minimum of 80% removal. Volume control 1.5” event. In addition, the site will be designed to reduce Total Phosphorus standards as required by the County subdivision ordinance.
Plan Commission

As you are aware, the plan commission did not recommend approval of the waiver. Based on public comment, we feel the plan commission focused primarily on the threat of potential litigation and the fact that the Town of Troy should be cooperating with the City, as opposed to focusing on the supporting data as outlined above. Our intention was to re-address the plan commission, but due to Covid-19, it has been unclear when the plan commission will be meeting.

Council President Morrissette, during the public comment period of the meeting stated that fear of litigation is no way to govern. We agree. To my knowledge, no one from the development team or the property owners have ever threatened a lawsuit if not approved.

After the Plan Commission meeting, the development team met directly with the Town of Troy Chair. In addition, I went in front of the Town Board of Troy to provide an update of the process, as we had previously presented a concept plan to the Township and then let them know our next steps were to go to the City of River Falls for the waiver process.

Layout Options

The only access to this entire property from a public roadway is via Glover Road. Although there is a small strip of land on the West side of the property that is adjacent to Glover Road and outside of the subdivision boundary, this area is adjacent to steep slopes. This is an important point, because the only public access is within the subdivision boundary. By accessing the property with a public roadway and creating right-of-way, this would in and of itself create a violation of the subdivision boundary, (unless a waiver is granted). In effect by not granting the waiver the 78.5% of the property outside of the subdivision boundary is undevelopable.

Closing Remarks

When drafting city ordinance 16.10.230, it appears that the council considered situations like this development, by adding a provision that would allow a waiver. This subdivision meets the criteria established by the Council for granting a waiver. As a development team we believe much hard work has been invested in trying to make this a subdivision that meets the intent of the ordinances and would allow City growth if it ever extends to this property. We request that the City Council does not use denial of this specific project as a means to require the Township to work on a boundary agreement.

Thank you for your consideration.
DENSITY CALCULATIONS:

Total area, exc. existing R-O-W: 118.9± ACRES

40/60 PROGRAM CHOICE:

Base density: 27 lots.

Density allowed with TDR:

60% area: 71.3 ACRES @ 1.5 ACRE DENSITY: 23 LOTS

40% area: 47.6 ACRES

TOTAL LOTS WITH TDR: 23 + 23 (60% area) + 3 + 3 (40% area) = 52

LOTS TOTAL

MAX TDR ALLOWED = 3 (40% area) + 23 (60% area)

PROPOSED DEVELOPMENT CRITERIA:

OPEN ACRES

60% AREA OPEN ACRES REQUIRED @ 1 ACRES LOT: 26 ACRES

OPEN ACRES CREDIT THROUGH TDR @ 1 ACRES LOT: 24 ACRES

NET OPEN ACRES AVAILABLE IN ROADWAYS: 8.7 ACRES

CONSERVATION EASEMENT

CONSERVATION EASEMENT REQUIRED ON 40% = 47.6 ACRES

NO LOTS INCLUDED IN 40% AREA.

CONSERVATION EASEMENT PROVIDED ON OUTLOT 1-4 (48.02 ACRES) SATISFIES REQUIRED OPEN SPACE FOR THE 40% AREA.

650 LF. OF TOWN ROAD TOTAL

PHASE 1: 26 LOTS

PHASE 2: 17 LOTS

PHASE 3: 7 LOTS

5293 L.F. OF TOWN ROAD TOTAL
FIGURE 2

MAP MODIFIED BY AUTH
CONSULTING 02/7/2020

Official Map

Pierce & St. Croix Counties, State of Wisconsin

Certified:
City Clerk, Amy White

Date:
Last Revision: February 12, 2019 ORD 2019-01
*Past Revision Dates Available upon Request

Notes:
1. The Common Council may amend the Official Map. Any ordinances and/or resolutions reflecting revisions that are adopted after the most recent map date shown become a part of the Official Map and are conclusive with respect to the location and width of streets, highways, historic districts, waterways, and parkways.
2. Properly recorded CSM’s and Final Plats shall become part of the Official Map.
3. Right-of-way (ROW) widths for existing streets are documented on approved plats and subsequent revisions, CSM’s, and surveys. Where existing ROW does not meet the widths shown below, newly planned ROW’s shall designate such ROW upon land subdivision.

Areas Outside Subdivision ETZ

Areas Within Subdivision ETZ
MEMORANDUM

TO: Mayor and City Council

FROM: Scot Simpson, City Administrator

DATE: August 11, 2020

TITLE: Resolution to Censure Alderperson

This memorandum is to indicate the letter from the City Attorney Chris Gierhart to Mayor Dan Toland and exhibits are attached. A resolution drafted by the City Attorney at the request of the Mayor is also attached.
MEMORANDUM

TO: Mayor Dan Toland
City of River Falls City Council

FROM: City Attorney Christopher B. Gierhart

DATE: August 7, 2020

RE: Elected Official Disciplinary Matter

Enclosed is a Resolution to Censure Councilmember Ben Plunkett related to recent conduct drafted per Mayor Dan Toland’s request. The following is a summary of what censure is and how complaints relating to councilmember conduct may be filed. It also briefly addresses other forms of discipline which, under appropriate circumstances, may be imposed against members of the Common Council.

Censure

Wis. Stat. § 62.11(3) establishes the procedural guidelines under which a common council is to operate. That section provides:

"(a) The council shall be the judge of the election and qualification if its members, may compel their attendance, and may fine or expel for neglect of duty."

"(e) The council shall in all other respects determine the rules of its procedure."

The Common Council has adopted Roberts Rules of Order, Newly Revised (“RRONR”). Code § 2.04.050. Accordingly, I am of the opinion the Common Council may punish an errant member by censure as provided under RRONR, Chapter XX, provided the method for imposing expulsion, the more extreme punishment, is consistent with Wisconsin law. “Censure” is a form of discipline that, with respect to the judiciary, is deemed to be “more severe than ‘reprimand’ and less severe than ‘suspension.’” Disciplinary Proceedings Against Ziegler, 309 Wis.2d 253 (2008).

RRONR holds that a motion to censure is one that, unlike the customary motion, may incorporate language that reflects on a member’s conduct or character and can be deemed discourteous or harsh. Such a motion is debatable, which allows that the conduct in question may be deliberated back and forth. While conduct outside of a meeting of the body may be considered in support of a motion to censure, it should be substantially related to the member’s duties as a City officer or directly impugn the good name of the City or its Common Council.
In addition, a subset of a censure motion would be that of a reprimand. Again, with reference to *Black’s Law Dictionary, 4th ed.*, this term is defined to mean:

...a public and formal censure or severe reproof, administered to a person in fault by his superior officer or a body to which he belongs. Thus, a member of a legislative body may be reprimanded by the presiding officer, in pursuance of a vote of censure, for improper conduct in the house.

As you can see, there is little practical distinction between a motion to censure and one to reprimand, and even that distinction is rendered to be almost non-existent in the public sector in which under Ch. 19, Wis. Stats., all action—subject to certain, limited exceptions—of a governmental body must be undertaken in open session. So, whether termed as a motion to censure or a motion to reprimand, each must be debated and acted upon in open session.1

With respect to rules of conduct, I have reviewed the “Bylaws” of the Common Council, adopted by the Common Council in 2011. Section III. A. 4. reads:

4. Council Conduct—Council members shall not speak unless recognized by the Presiding Officer. Each member, while speaking, shall confine himself/herself to the matter at hand, and avoid all personal, indecorous or sarcastic language. Council discussion shall generally adhere to the following guidelines. [followed by general procedural meeting requirements]

In addition, Section VI of the Bylaws, entitled Ethics, contains provisions related to responsibility, dedicated service, fair and equal treatment, conflicts of interest, disclosure of confidential information, nepotism, and gifts/gratuities.

The City has also adopted a Code of Ethics set forth in Code § 2.28. The Code of Ethics applies to all City officials, including elected officials. *Code § 2.28.010.* One purpose of the Code of Ethics is to establish ethical standards of conduct by setting best practices of the City. Under the Code of Ethics, the conduct of public officials “in both their official and private affairs should be above reproach so as to foster respect for all government.” *Code § 2.28.020.* Violation of Code § 2.28.020, or any other provision of Code § 2.28, may constitute a cause for suspension, removal from office or employment or censure and may also be punishable by citation. *Code § 2.28.070.*

While the Code of Ethics does not set forth who may file a complaint, how such a complaint is filed, or who it is filed with, it stands to reason a complaint for violation of the Code of Ethics could be made upon any written statement submitted to the City and form the basis for censure of a member of the Common Council. The Common Council could then decide if censure or

1 For context, the concept of a “reprimand” as it is typically used in management labor relations. By and large, a reprimand is a private form of action, withheld from public view, in which either verbally or in writing an employee is admonished for some employment-related infraction. Officers of municipalities do not enjoy the same privilege to withhold such an admonition from public view, for all action taken to reprimand (or censure) a public officer must take place in an open session meeting.
reprimand are proper based on firsthand knowledge, or if formal charges should be filed followed by a trial if firsthand knowledge is not available to the Common Council.

Removal, Expulsion and Suspension.

In addition to censure, a Common Council member may be expelled for neglect of duty. Wis. Stat. § 62.(11)(3)(a). Wisconsin law also provides that any elected city officer may be removed by a 3/4 th vote of all the members of the Common Council, for cause. Wis. Stat. §§ 17.12(1)(a) and (d). “Cause” means inefficiency, neglect of duty, official misconduct, or malfeasance in office. Wis. Stat. § 17.001. Read together, I am of the opinion any expulsion or removal of a Common Council member must be for cause and follow the procedure set forth in Wis. Stat. § 17.16. This is consistent with Section III.C of the Common Council’s Bylaws.

As to what constitutes “cause” sufficient to justify removal of a councilmember, there is little case law directly addressing this subject. With respect to inefficiency, that would typically relate to a councilmember who is habitually absent from meetings. Malfeasance or neglect of duty relates to failure to perform a required act of the office. See e.g. State ex rel Dinneen v. Larson, 231 Wis. 207, 286 N.W. 41. With respect to misconduct in office, this would relate to applicable unlawful conduct found in chapter 946, Wis. Stats., relating to conduct such as bribery, private interests in public contracts, and general misconduct in office which, without limitation, can relate to failing to perform a required action, unlawful exercise of discretion, or using one’s position to falsify certain information. Removals for cause must follow the process set forth in Wis. Stat. § 17.16, which contains multiple steps outside the scope of this memo.

Wisconsin law also authorizes the Mayor to summarily suspend from office any officer whose removal is sought and against whom charges have been made. If the charges are dismissed, the officer is restored to office. Wis. Stat. § 17.12(3).

Forfeiture/Fine

Code § 2.28.070 authorizes the imposition of a forfeiture for violation of the Code of Ethics. A citation imposing a forfeiture would be subject to a trial and hearing in the municipal court as would any other municipal citation. As the citation of a public official may present a conflict of interest for the sitting municipal court judge, it is likely a substitute judge would need to be retained to hear the matter and, potentially, a special prosecutor retained to prosecute the matter.

If a fine is to be imposed under Wis. Stat. § 62.11(3)(a) for neglect of duty, it should only be imposed after a notice and hearing to comply with due process.
RESOLUTION NO.

RESOLUTION TO CENSURE COUNCILMEMBER BEN PLUNKETT

WHEREAS, the City of River Falls has received numerous written and oral complaints relating to the conduct of Councilmember Ben Plunkett; and

WHEREAS, those complaints are detailed as follows:

1) An oral complaint from Jake Heldt on July 29, 2020, regarding conduct of Councilmember Plunkett; and
2) An oral complaint from Breanna Bergman on July 29, 2020, regarding conduct of Councilmember Plunkett, particularly that he called constituents, quote “festerling piles of pestilence”; and
3) A written complaint from Carissa Heldt, attached hereto and made a part hereof as Exhibit 1;
4) A written complaint from Lisa Showers, attached hereto and made a part hereof as Exhibit 2;
5) A written complaint from Brenda Gutting, attached hereto and made a part hereof as Exhibit 3;
6) A written complaint from Amanda Hanson, attached hereto and made a part hereof as Exhibit 4;
7) A written complaint from Daniel Suffield, attached hereto and made a part hereof as Exhibit 5;
8) A written complaint from Krissy Engel, attached hereto and made a part hereof as Exhibit 6, which provides written evidence of comments made by Councilmember Plunkett from his official City of River Falls email account calling members of the public “festerling piles of pestilence” and Ms. Engel a “rancid tub of ignorant contagion”; and
9) A written complaint from Tiffany Joy, attached hereto and made a part hereof as Exhibit 7, which provides written evidence of comments made by Councilmember Plunkett threatening licenses duly issued to licensed premises in the City.

WHEREAS, at the July 28, 2020, meeting of the River Falls Common Council Councilmember Ben Plunkett did refer to members of the public who do not wear masks in a derogatory and unprofessional manner, unbecoming of a member of the River Falls Common Council; and

WHEREAS, the City of River Falls has adopted a Code of Ethics at City of River Falls Code of Ordinances Chapter 2.28, which states the conduct of public officials “in both their official and private affairs should be above reproach so as to foster respect for all government”; and

WHEREAS, the River Falls Common Council, pursuant to Wis. Stat. § 62.11(3), is the judge and qualification of its members and may determine the rules of its procedure; and

WHEREAS, the River Falls Common Council has adopted Roberts Rules of Order, Newly Revised (“RRONR”) to govern its procedure; and

WHEREAS, RRONR authorizes the censure of members as a form of discipline; and
WHEREAS, the River Falls Common Council, having heard the comments made by Councilmember Plunkett, reviewed the emails sent from his official City of River Falls email account, and reviewed the written complaints attached hereto and made a part hereof, finds Councilmember Plunkett is in violation of the Code of Ethics and has impugned the good name and order of the City.

NOW, THEREFORE, BE IT RESOLVED that the River Falls Common Council does hereby censure Councilmember Ben Plunkett and does condemn his wrongful conduct in the strongest terms; and

BE IT FURTHER RESOLVED, the River Falls Common Council requires its members to act in a civil and respectful manner at all times, particularly when addressing members of the public they serve and represent; and

BE IT FURTHER RESOLVED, the River Falls Common Council will continue to endeavor to represent and serve the public with the utmost degree of integrity and fairness.

__________________________________________________________
Dan Toland, Mayor

ATTEST:

__________________________________________________________
Amy White, City Clerk
Sofia Johnson

From: Scot Simpson <ssimpson@RFCITY.ORG>
Sent: Tuesday, August 4, 2020 3:55 PM
To: Christopher Gierhart
Subject: FW: Ben Plunkett- Request for IMMEDIATE Removal

From: Carissa Heldt <carissa.heldt@gmail.com>
Sent: Tuesday, July 28, 2020 10:00 PM
To: Dan Toland <dtoland@RFCITY.ORG>; Mayor and Council <MayorandCouncil@RFCITY.ORG>; Scot Simpson <ssimpson@RFCITY.ORG>
Subject: Ben Plunkett- Request for IMMEDIATE Removal

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mayor Toland,

The email exchange floating around Facebook between City Council member Ben Plunkett and a respectful constituent is appalling and disturbing. I genuinely have no words. He needs to be immediately removed from the City Council. Our community deserves better.

Also, I strongly disagree with any mask mandates.

Dan, I agree with your request for respectful comments and opinions from your Facebook post today. It is completely shocking to hear someone on the City Council behave in such a heinous manner. Clearly, he did not read your request.

Thank you in advance for a swift removal and response regarding this alarming situation.

Carissa Heldt
Good evening,

I would like to lodge a formal complaint against Ben Plunkett. While everyone has a right to their "mask / no mask" viewpoint, his treatment towards others on city email is very unprofessional and embarrassing for the City of River Falls.

Lisa Showers
Hi,

Below please find an email I received during the Council meeting tonight.

Thanks, Kristi

I apologize if you are not the one to contact with a concern. Please either let me know who to contact, or forward my concern on.

I was deeply upset with the responses made by Ben Plunkett to citizens voicing concerns on a mask mandate.

Whether he agrees or disagrees, he is an elected official, suppose to be representing the citizens of this city. I sincerely hope he is not a true example of the people of River Falls.

As a city council member, he needs to be held to a higher standard. His behavior was unacceptable. How can a citizen bring a concern forward and feel they are being heard, when the ones who are suppose to listen, just choose to attack and not even attempt to see the other person's viewpoint. His actions were a disgrace to the position he holds.

I understand that not voting for him would be the way to show my distaste for him. But, he is in office for 2 more years. This needs to be addressed and remedied long before that time.

I appreciate your time.

Brenda Gutting

Sent from my Verizon, Samsung Galaxy smartphone
Complainant: Amanda Hanson
Address: 1372 Bantosh Cir
City: River Falls State: WI Zip: 54022
Telephone: Home 715-973-1207 Work
Email Address: amanda.zimdars@gmail.com

State nature of the complaint and circumstance surrounding incident:

Councilman Plunkett used name calling and bullying tactics to attempt to get citizens & business owners of River Falls to bend to his will. He called concerned citizens "piles of pestilence," "rancid tubs of ignorant contagion," suggested that local business who do not agree with him are immoral and will have licenses revoked (although no such legislation has been issued).

Signature of Complainant

7/29/20 2:58 pm Date/Time Complaint Received

Ben Plunkett Name of individual receiving complaint

7/29/20 7:46 pm Date/Time Received by Clerk

In person Place Complaint Taken/How Received

*Please return completed and signed form to the River Falls Clerks Office, 222 Lewis St., River Falls, WI 54022 –
ATTN: City Clerk or email to awhite@RFCITY.ORG.
Complainant: Shooters Pub Inc Danie1 SUPPLOED
Address: 107 E Elm St
City: RF State: WI Zip: 54022
Telephone: Home Work 715-425-9770
Email Address: N/A

State nature of the complaint and circumstance surrounding incident:

Unacceptable language & Bullying by a public servant. Please remove him from city council.

July 30, 2020 2:46 pm
Date/Time Complaint Received
Wendy Tolleim
Name of individual receiving complaint

1:30. 2020 2:51 pm
Date/Time Received by Clerk

In person at City Hall
Place Complaint Taken/How Received

*Please return completed and signed form to the River Falls Clerks Office, 222 Lewis St., River Falls, WI 54022 – ATTN: City Clerk or email to awhite@RFCITY.ORG.
Scot Simpson <ssimpson@RFCITY.ORG>

Sent: Tuesday, August 4, 2020 3:56 PM
To: Christopher Gierhart
Subject: FW: Ben Plunkett

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Scot,

Thank you for responding and talking to him. I’m sorry it has gotten this out of hand but I feel as though some of us have to start speaking up for what we want and believe in, and that every opinion should be respected.

Thank you again,

Krissy

Get Outlook for iOS

From: Krissy Engel <krissyx6@hotmail.com>
Sent: Tuesday, July 28, 2020 2:05 PM
To: Scot Simpson <ssimpson@RFCITY.ORG>
Subject: Re: Ben Plunkett

Scot,
Thank you for responding and talking to him. I’m sorry it has gotten this out of hand but I feel as though some of us have to start speaking up for what we want and believe in, and that every opinion should be respected.

Thank you again,

Krissy

Get Outlook for iOS

From: Scot Simpson <ssimpson@RFCITY.ORG>
Sent: Tuesday, July 28, 2020 1:53:33 PM
To: Krissy Engel <krissyx6@hotmail.com>
Subject: RE: Ben Plunkett

Krissy Engel,

Thank you for forwarding this to my attention.

I am sorry you had this experience with a representative of the City. Mr. Plunkett is an elected official responsible for his own actions and words. I don’t believe Mr. Plunkett speaks for the City Council as a whole and City staff would certainly not be allowed to speak to a member of the public this way.

I had the opportunity to speak with Mr. Plunkett about my concerns.

Should you have further concerns about the City, you may always reach out to me.

Scot E. Simpson | City Administrator
City of River Falls
222 Lewis Street | River Falls, WI 54022
(715) 426-3402 (direct)
(715) 425-0900 (City General Inquiries)
From: Krissy Engel <krissyx6@hotmail.com>
Sent: Tuesday, July 28, 2020 11:41 AM
To: Scot Simpson <ssimpson@RFCITY.ORG>; Mary Zimmermann <mzimmermann@RFCITY.ORG>
Subject: Ben Plunkett

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This is all of the email from him to me. This is crazy! He should be ashamed of himself. Hope you guys can do something about this guy 🙄 Thank you for contacting me and talking to me. (Not sure if they’re in order, sorry)

Krissy Engel
My vote is that we should NOT be required to wear a face masks. This is all getting a little out of hand and I think this power trip is outrageous. My family and I will NOT be wearing masks of any kind. Allow the public to make their own decisions!

Thank you,
Krissy Engel

Ben Plunkett
To You
Ben Plunkett
To You

Festering piles of pestilence are spreading disgusting disease throughout the city. I am sorry to hear your refusal to take the minimal actions to protect your neighbors and the community.

It is actions like yours that demonstrate the need for a mask ordinance.

Thanks

Ben

Get Outlook for iOS
Ben,

Is this not where we are allowed to share our opinions on the matter of masks being discussed tonight???

Don’t ask people to share their opinions if you’re just going to be rude. And I stand by not wearing masks.

Krissy

Get Outlook for iOS
Opinion sharing goes two ways Krissy. The first amendment protects your right to send whatever message you want, as it does mine. The First Amendment does not protect your right, not does such a right exist, to spread contagion and disease.

I urge you to stop being a rancid tub of ignorant contagion and start acting like you care about the life and health of others.

Good day

Ben

Get Outlook for iOS
Ben Plunkett
To You

I am glad you can report that I replied to your wanton disregard for the health of others.

Enjoy your call

Ben

Get Outlook for iOS

You
To Ben Plunkett
To Ben Plunkett

Ben, do you work for the city or why are you even on here???? This is an email to the city of our opinion on the mask being worn in this city. Who are you? Why are you replying to an opinion given email? And I did enjoy me call and left a message. You need to chill out and let people have their own opinions.

Krissy

Get Outlook for iOS
Ben,
Is this how you respond to everyone? You’re not going to bully me or my family into anything. I think I’ll just call the city of River Falls and report your harassment and rude behavior. Have yourself a wonderful day!
Krissy
Get Outlook for iOS
From: Sofia Johnson
Sent: Tuesday, August 4, 2020 3:56 PM
To: Christopher Gierhart
Subject: FW: Growing Concern over a City Council Member
Attachments: Screenshot_20200727-221355_Facebook.jpg; Screenshot_20200727-221439_Facebook.jpg; Screenshot_20200726-124557_Facebook.jpg

From: Dan Toland <dtoland@RFCITY.ORG>
Sent: Tuesday, July 28, 2020 8:59 AM
To: Scot Simpson <ssimpson@RFCITY.ORG>
Subject: FW: Growing Concern over a City Council Member

Here are some of the posts by Ben

Dan Toland
Mayor
City of River Falls
222 N Lewis St
River Falls WI
715-426-3404
dtoland@RFCITY.org

From: Tiffany Joy <tiffanyannejoy@gmail.com>
Sent: Tuesday, July 28, 2020 6:52 AM
To: Dan Toland <dtoland@RFCITY.ORG>; Scot Simpson <ssimpson@RFCITY.ORG>; Scott Morrissette <smorrissette@RFCITY.ORG>
Subject: Growing Concern over a City Council Member

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,
I had previously emailed Mayor Toland over my growing concern of City Councilman Ben Plunkett and his significant other Kim Mohan and their social media campaign against River Falls businesses.
I have attached a couple screenshots taken from a River Falls Community group that Ms. Mohan is the administrator for on topics and posts that are very concerning.

I have been a resident of River Falls for over 30 years. I love this community. The support, comradery and small town feel have been a big reason I stayed in the area and decided to help run a business here.
The stance of Ben and Kim on social media is nothing short of damaging. The negative responses they receive to giving the impression of an unsafe and reckless community does nothing positive for any cause or case.
A mask mandate is the least of my concerns at this point. I wear mine and know it is better for my community to do so. My concern is this representation of our city council done by these two individuals. The threats and lack of
community empathy. If a pandemic isn't hard enough to run a business through, having individuals push agendas to further restrict our businesses and shut our doors is to the point of maddening. Threatening our licenses and livelihoods over social media and the constant push to make our businesses look irresponsible. The lack of concern or care to local businesses closing down. "That's just how it is. We will lose businesses." I find this unacceptable. We should be supporting each other and helping our community through this pandemic so we all survive to see the better days ahead.

I understand the concern of Covid in our local bars and restaurants. It's unfortunate we had the mild spread we did. But these businesses are safe and careful. We care for our employees much like we do our own families. To portray anyone in such a negative manner as these two have without even seeing for themselves the precautions we are all taking as businesses is irresponsible.

I write to you this morning out of concern and some emotion. I know we can not control social media and what people do in their personal lives... but as liquor agents and license holders, business owners and managers, we are held to a certain standard. We represent a big part of our community. I think our City Council members should also be held to a certain standard.

Thank you for your time,
Tiffany Joy
Mainstreeter Bar & Grill
be worn by everyone in public indoor spaces to protect workers and the public. Eating and drinking do not provide some magical shield to prevent the contagion either.

Once someone catches Covid there is a period of time they can infect others before any symptoms or tests will show they are contagious.

This is not like many common workplace dangers. If I don't wear steel toes it is my foot that gets hurt. If someone else it not wearing a mask it is the whole community that is at risk.

A liquor license is a privilege, not a right. Some in the industry are forgetting this fact. That privilege will go bye bye, possibly permanently, for many servers,
Just like I give people in this group warnings, I am giving those in the industry a big warning now. Your license is at risk. Stop playing around. Outdoor and to go service only, with mask usage by both employee and customers when inside. The public will not abide the lack of responsibility and wanton disregard for others in the community that has been exhibited by some.

There is limited time for the people in this industry to beg the Mayor and City Council for one more chance to operate responsibly. They will do so by supporting an ordinance that requires mask usage at all times when indoors by both employees and customers.

If the Mayor and City Council do not an ordinance will be passed by
So, to actually control the spread of COVID-19 in the community, it's looking like activities such as eating and drinking indoors in bars and restaurants, or anywhere else, such as schools, isn't viable. People closed in together without masks is proven to spread the virus, so mask exceptions for eating and drinking don't work, and in fact perpetuate the problem a mask rule is meant to address.

Many restaurants have wisely chosen to limit their service to carry-out or delivery only; this seems to at least help keep the businesses above water.

The thing is, there are going to be repercussions for face-to-face entertainment-type businesses in this pandemic. That's just how it is. We will lose businesses, and there's no way around it.

We know that saying "Whatever-- open everything up!" to preserve businesses won't work; we can
River Falls Citizen Complaint Form

Complainant: Tiffany Joy

Address: W11005 248th Ave

City: River Falls  State: WI  Zip: 54022

Telephone: Home 715-497-6908  Work 715-425-2202

Email Address: tiffanyannejoy@gmail.com

State nature of the complaint and circumstance surrounding incident:

Complaint against Ben Plunkett, River Falls' city councilman, in regards to his crass & inappropriate behavior towards community members.

Attached a typed letter plus copies of emails & online postings.

Signature of Complainant

Date/Time Complaint Received  July 30, 2020  1:18pm

Name of individual receiving complaint  Wendy Tokheim

Date/Time Received by Clerk  July 30, 2020  1:30pm

Place Complaint Taken/How Received

In person at City Hall

* Please return completed and signed form to the River Falls Clerks Office, 222 Lewis St., River Falls, WI 54022 – ATTN: City Clerk or email to awhite@RFCITY.ORG.
This is my personal experience with City Councilman, Ben Plunkett, who I am writing a formal complaint on with the city of River Falls.

It's very unfortunate that this individual is representing our community in such a disrespectful and crass way. His responses on social media and via email to citizens of this area is not one having any regard to his position as an elected official. Threats, name-calling, shaming should not be characteristics of someone who sits at a high level of this city.

I have attached my personal email interaction with him along with a post he made on the “River Falls Community” page. He blatantly threatens our liquor licenses over offenses none of us who hold liquor licenses have made. His need to impose his power over liquor agents is uncalled for. In the email, he goes on to imply that a chain of infection that could have started in our establishment is now affecting a senior living facility. That speculation is slanderous not just to our business but to all. I am not sure I should comment on my “moral qualification to be a liquor agent” statement because that produced some very strong emotion within me and I do not feel I need to bring myself down to his level.

With the permission from Krissy Engel, I attached portions of their email interaction also. I know she herself has made a formal complaint but we wanted to add in more to her statement. One would hope that even if a citizen and a member of our city council do not agree on a position that their interaction should be civil and respectful. His second email to her is out-of-line with name calling, disrespect and complete callousness.

Thank you for your time,

Tiffany Joy
Good afternoon!

First of all, I would like to acknowledge you all for your time and patience with dealing with such tough issues our city faces. So thank you, sincerely.

The comment I have for the mask issue that's on tonight's agenda is this:

As a community member, liquor agent and active person in a River Falls business, I do not believe River Falls should mandate a mask ordinance on public and private places. I for one wear my mask and positively encourage others to do so when necessary. But, this issue needs to be addressed at the state level and not the city's. After a negative media release by Pierce County Health about our small town, foot traffic and business has significantly slowed. Why push more business away to neighboring cities? Let businesses who have already done a great job with slowing the spread in our community to continue to do so without an ordinance. Who enforces this? The police? I believe their resources are better spent on more concerning issues. Individual business? It'll only encourage more finger pointing and blame that we see all too much of these days. We all know eating and drinking establishments need an exemption to such a mandate. And I refuse to believe that closing these businesses again does our community any good. In last week's meeting with liquor agents and Chamber members, it was widely voiced that this topic needs to be left up to each individual business. Please take into consideration what your local businesses are voicing.

Thank you again,

Tiffany Joy
Malnstreeter Bar & Grill
Comments and Questions Pertaining Masks

Ben Plunkett <bplunkett@rfcity.org>
To: Tiffany Joy <tiffanyannejoy@gmail.com>

Thank you Tiffany

It has become clear that some will continue to operate in callous disregard for the health and well being of others in the community.

A liquor license is a privilege, not a right.

I have asked for a mask ordinance to be added to the agenda for tonight's meeting. The Mayor has directed that ordinance be removed.

If the council fails to act on a mask ordinance the citizens may place a referendum on the ballot through the process outlined in Wisconsin Statute 9.20. If this process is taken such an ordinance can not be changed or repealed by the Council for a period of two years.

I would prefer that the council have the ability to remove such an ordinance if the necessity changes. If the 9.20 process is used that opportunity will be ended.

I understand that a mask ordinance with no exception for eating and drinking will cause a hardship for some businesses. It is my belief that such hardship is significantly less than the danger of pandemic spread to others in our community. Already I have heard of cases transmitted to some of our senior residences in River Falls. This chain of infection could have been started by activity at your bar. I find the callous divas regard for the life and health of others to be shameful, and that you do not meet the moral qualification I expect of those to hold or operate a liquor license.

Thank you

Ben

Ben Plunkett
Alderman At Large
City of River Falls

From: Tiffany Joy <tiffanyannejoy@gmail.com>
Sent: Tuesday, July 28, 2020 11:34:08 AM
To: Mayor and Council <MayorandCouncil@RFCITY.ORG>
Subject: Comments and Questions Pertaining Masks

** CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. **

[Quoted text hidden]
From what has been learned about the spread of Covid, masks must be worn by everyone in public indoor spaces to protect workers and the public. Eating and drinking do not provide some magical shield to prevent the contagion either.

Once someone catches Covid there is a period of time they can infect others before any symptoms or tests will show they are contagious.

This is not like many common workplace dangers. If I don't wear steel toes it is my foot that gets hurt. If someone else it not wearing a mask it is the whole community that is at risk.

A liquor license is a privilege, not a right. Some in the industry are forgetting this fact. That privilege will go bye bye, possibly permanently, for many servers, owners, and agents if this continues.

Just like I give people in this group
Administrator’s Report

August 11, 7 a.m. – 8 p.m. – Fall Primary Election
August 11, 6:30 p.m. – City Council Meeting
August 17, 6:30 p.m. – Utility Advisory Board Workshop
August 25, 6:30 p.m. – City Council Meeting

September 7, 2020 – Labor Day, City Offices Closed

Tuesday’s Council Meeting Preview:
- Resolution Approving the Renewal of the City’s Insurance Policy with Traveler’s
- Resolution Adopting Disaster Damage Aids Petition
- Resolution Ratifying Chief of Police Proclamation
- Ordinance 2020-07 Amending the Comprehensive Plan and Future Land Use Map – First Reading
- Resolution Granting A Waiver to the City’s Extraterritorial Subdivision Review Authority in the Town of Troy for the E.W. Homes Subdivision
- Resolution to Censure Alderperson
- Review of Resolution No. 6501 - Resolution Relating to the Covid-19 Public Health Emergency; Recommending the Use of Face Coverings in Public in the City of River Falls

Upcoming Events
August 11 Fall Primary Election
August 11 is the Fall Partisan Primary Election. Polls are open 7 a.m. until 8 p.m. As of August 6, 2,453 absentee ballots were issued. Voters had until August 6 at 5 p.m. to request and absentee ballot. In-person absentee voting is available through August 7 at 5 p.m. Polling locations for this election have returned to the ‘normal’ locations which are:
- Wards 1, 2, 3, 4, and 15 – Library
- Ward 5 – Library
- Wards 6, 7, and 8 – City Hall
- Wards 9, 10, and 11 - UWRF, Falcon Center
- Wards 12, 13, and 14 - RF High School

COVID-19 - Updates

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**DAILY UPDATES (Mon.-Fri.):**
- Wisconsin Outbreaks and Investigations
- Coronavirus Situation Summary (CDC)

If you believe you have been exposed, testing locations can be found here: [https://www.co.pierce.wi.us/COVID-19.htm](https://www.co.pierce.wi.us/COVID-19.htm). COVID-19 tests and associated visits are free of charge to individuals, even those without insurance.

**ACCESS CITY SERVICES**

City services online: Many City services can be accessed online including obtaining permits, reporting potholes, scheduling refuse pick-ups, and completing license applications. Check [www.rfcity.org](http://www.rfcity.org) for more information or call 715-425-0900.

Community Care: The City has created a comprehensive website for community resources including food assistance, social and emergency services, financial resources, and more.

On-site bill-pay: The City has provided a self-help, bill-pay service between its main doors, accessed from the upper (Lewis St.) parking lot.

Here is the current status of selected City facilities:

Glen Park Pool: Swimming lessons with a cap on the number of participants and a modified schedule to assure social distancing began on July 6. Interested participants can register for lessons and/or view the new modifications at riverfalls.activityreg.com. The splash pad is also open with social distancing measures being put in place.

There are two hours in the early a.m. for lap swimming, prior to swim lessons available, which would be capped at a six-person maximum. The registration and payment process can be found on the City’s recreation page: [https://riverfalls.activityreg.com/clientpage_t2.wcs](https://riverfalls.activityreg.com/clientpage_t2.wcs)
Team Sports: With concerns related to COVID-19 and the need to be able to socially distance at least 6 ft., the City will not be organizing team sports this summer. Full refunds will be issued to those who have already signed up for organized team sports.

Facilities and fields: With concerns related to COVID-19 and the need to be able to socially distance at least 6 ft., the City is altering rules pertaining to the open and closed air shelters. For open air shelters, the City can take reservations if there will be less than 50 people at that event. For closed air shelters, the City can take reservations if there will be less than 10 people at that event.

The City will also not be accepting reservations related to activities on park fields. Community members from households and individuals will still be allowed to use the fields and courts with social distancing in mind for recreational activities.

Note that facility usages come with restrictions, including limiting groups to 10 or less and use-at-your-own-risk cautions.

Court: There are no established in-person court hours at this time, except days of in-person court appearances. See court schedule. Court staff is working remotely but available via phone or email. Additionally, the clerk is in the office one day a week to process payments and prepare for the in-person court appearances. Information in the vestibule directs court clients on how to make payments and to contact the court clerk at 715-426-3429 or rfmunicourt@rfcity.org for any questions.

City Council meetings: The City Council will meet virtually on the second and fourth Tuesday of each month, which was the regular Council schedule prior to the City’s emergency declaration. See here for agendas and minutes.

Garbage/recycling: Advanced Disposal (the City’s residential refuse hauler) will not collect any refuse or recycling that is not properly contained in the bin/cart that was issued for such purpose.

Police Department: Persons needing to contact the police department can do so by calling 715-425-0909 or by using our online contact form to report any non-emergency matters. Between 9 a.m.-5 p.m., calls are answered locally. Outside of that time frame, calls are answered by the Pierce County Sheriff Department. In the case of an emergency, please call 911.

River Falls Shared-Ride Taxi: Hours of operation have been modified and new restrictions implemented. See here for more.

Business and retail
The River Falls Chamber of Commerce and Tourism Bureau has posted information on its website including:

- CDC information for communities, schools, workplaces, and events
- WEDC reopen guidelines
- Retailers, bars, and restaurants offering alternative delivery services
- Financial and other resources for employers and employees
Preventative measures
Remember—there are no medications or vaccines to protect us. Physical separation is the best way to stop this virus from spreading further.
Here’s what we are asking:

- Stay at home.
- Limit your physical interactions to the same people during this time. Less than five people in total will help us stop the virus from spreading.
- Keep at least 6 feet apart from others and avoid direct physical contact.
- Limit the amount of time you spend making essential trips to the grocery store or to pick up medication.
- Make essential trips no more than once a week.
- And stay in touch over the phone with your family and friends as much as possible. We all need support through this time.
- Also, continue to wash your hands with soap and water regularly.

Facial coverings: The CDC now recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain (e.g., grocery stores and pharmacies), especially in areas of significant community-based transmission.

However, be aware that social distancing and handwashing are still the best ways to prevent the virus from spreading. Wearing a mask does not prevent you from getting the virus, but if you are asymptomatic, it might prevent you from spreading it to others.

For more information, including making and cleaning your cloth mask, visit the CDC site here

RESOURCES AND INFORMATION

Center for Disease Control and Prevention (CDC)
- Coronavirus Disease 2019
- Frequently Asked Questions
- What to do if you are sick
- Guidance for households
- Guidance for businesses and employers

Wisconsin Department of Health Services
- COVID-19

County public health sites
- Pierce County, WI
- St. Croix County, WI

The public may also contact 211 for updated information or questions about COVID-19.

Updates from the Fire Department
In July 2020, we responded to a total of 21 calls for service, which compares to 27 calls for the same period in 2019. Year to date: 2019 = 182 calls; 2020 = 176 calls.
**Activities/Highlights**
- Began commercial property fire inspections. Inspectors followed City & CDC guidelines.
- Continued Monday Night training following Covid prevention guidelines.
- Officer meetings held via Zoom.

**Updates from Community Development**

*Planning and Zoning*

- Current Planning
  - Annexations
    - None
  - Development review
    - Kwik Trip at Cemetery Road/STH 65 – plan review continues – waiting for revisions from applicant
    - DeSanctis Townhomes – SIP
  - Variance – Board of Appeals
    - 641 S. Main Street request for variance to shoreland setback
  - Subdivisions
    - None
  - ROW Vacation
    - None
  - Extraterritorial Zoning/Subdivision
    - Rezoning of 5 CTH U in the Town of Troy; ETZ Committee 7/23/20 – Request denied unanimously
  - Town of Kinnickinnic Cooperative Boundary Agreement
    - 7/14/20 City Council public hearing for a Special Use Permit request for an event barn at 1165 CTY Rd M – request denied

- Zoning ordinances/map amendments
  - S Wasson Ln Lot 1: request to rezone from R1 Single Family Low Density to R2 Multiple Family Medium Density to accommodate potential 10 townhome units
  - FEMA/DNR- required Floodplain Ordinance Revision to be completed by December 2020
  - Shoreland and Shoreland–Wetland zoning ordinances – on hold

- Plan Commission prep
  - Future Land Use Map amendment (Mann Valley area and DeSanctis area)
  - DeSanctis Townhomes SIP
  - TID #16 Project Plan

- HPC projects and meeting prep
  - Cancelled until further notice

- BID Board meeting prep
  - BID to be held remotely 7-11-2020; at least one facade grant request anticipated

- Mapping
  - Ongoing updates for the map highlighting recent development projects; [Click here for map](#)
  - Regularly produce maps on an as-needed basis for various City departments
• Working with Communications to create maps for big projects such as the Division Street / STH 35-65 Jug Handle that will be located near construction sites.

• Projects
  o Staff continues to update number of new housing units by type each quarter to track new development following the City’s 2018 Housing Needs Analysis.
  o The City’s Comprehensive Outdoor Recreation Plan (CORP) and Downtown Plans are on hold.

• Conferences/Trainings/Events
  o Mitel phone (All)
  o Digital safety (All)
  o Ethics for Planners (Howe, Peterson)

• Grant Writing
  o Exploring an EDA grant for St. Croix Valley Incubator

• Customer Service
  o Respond to zoning confirmation requests
  o Handle customer inquiries and code enforcement items

Economic Development
• Attended online Innovation Center Management Committee Meetings
• Treasurer and Secretary duties for the RFEDC
• Helped to support businesses during COVID-19
• Continue to work with Three Sixty Real Estate Solutions on their multifamily housing project
• Work on the creation of TID #16
• Work with a developer on 700 S Main redevelopment area
• Sent 3 RFIs
• Prepared operating budget

Permits (July 1 – July 31)

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Building and Inspections
• River Falls Development, 798 Peregrine Circle – 12-unit apartment building permit 1 of 9 issued, footing & foundations installed, (2) underground plumbing inspections and footing inspection garage
• Westside School, 1007 W. Pine Street – kitchen plumbing inspection completed
• Aberdeen project, 3427, 3431, 3432 Aberdeen Place – Completed final inspections and granted occupancy
• 1300, LLC, 1300 S. Main Street – underground plumbing inspection completed

Engineering
• Internal Consulting Projects
  o Troy-Pomeroy Watermain Relocation (SEH)
  o Mann Valley Preliminary Design – ALTA and wetland only (SEH)
  o Potential for Streambank Project on Spring Creek Drive
• WisDOT Projects
  o Hoffman Place jug handle (Low Bidder is A1, Corre Engineering will do Construction Inspection, pre-construction conference scheduled for August 10th)
  o STH 65 Bridge over Division Street (construction in late August)
  o Cemetery Road Reconstruct (AECOM 2021 Construction)
    ▪ Keeping involved in WisDOT and Kwik Trip coordination for their concurrent, adjacent projects
  o STH 29 between CTH FF and Cemetery Road – (AECOM 2021 Construction)
• Development review assistance regarding stormwater management, utility design, lot layouts, street and parking layouts, and traffic movements for the following sites:
  o Kwik Trip
  o DeSanctis/360
  o 700 S. Main Street
  o Aberdeen add’l parking
• Stormwater
  o Regnier doing bi-weekly erosion control inspections on all active construction sites
  o Coordinating PW storm structure repairs
  o Reviewing grading and stormwater management for recently completed development projects
• Utilities
  o 2020 Sewer Grouting & Lining project (August construction)
  o 2020 Sewer Manhole Rehabilitation (August construction)
  o Monitoring construction on UWRF May Hall and Johnson Hall
• Streets/Traffic
  o Coordinate St. Croix County chip seal work. Construction expected week of Aug 3.
  o Coordinate Powell Avenue bridge emergency repairs with PW and WisDOT
  o Plan for biennial pavement ratings
• Construction
  o Preparing for construction on RFPD building and jug handle
  o Project Close-Out: Glen Park, Powell Avenue flood repairs, Highview Meadows 5th Addition
  o Residential lateral installation and abandonment inspections (ongoing)
  o Construction inspection for new infrastructure at Peregrine Terrace, 1300 S. Main Street, Sterling Ponds Cottages, Sterling Ponds 2nd Addition
• Conferences/Trainings/Events
  o Regnier preparing for October Professional Engineering Exam
• GIS
  o Mapping newly installed infrastructure, changes to parcels, and right of way
  o Mapping new subdivision plats/parcels
  o Meeting with ESRI representatives and consultants to better understand future of ArcMap as it relates to online applications
Verifying survey data for CSMs and plats

- Covid 19
  - Staff is working 75% from remote locations, 25% in office

**Management**

- Participated in Executive Team meetings
- Staff 1:1s
- Prep PC meeting
- Meet with Federal Reserve Bank on local housing
- Meet with two new plan commission members
- Meet with property owners adjacent to city property
MEMORANDUM

TO: Mayor and City Council

FROM: Jason Stroud, Assistant City Administrator

DATE: August 11, 2020

TITLE: Review of Resolution No. 6501 – Resolution Relating to the Covid-19 Public Health Emergency; Recommending the Use of Face Coverings in Public in the City of River Falls

BACKGROUND
City Council adopted a face covering resolution on July 28, 2020. This resolution encourages the widespread wearing of face coverings in the City. City administration committed to keeping the City Council updated regarding this resolution and a potential development of a future face covering ordinance.

DISCUSSION
Governor Evers issued a statewide masking order on July 30, 2020. This order requires every individual, age five and older, in Wisconsin to wear a face covering if both of the following apply:

- The individual is indoors or in an enclosed space, other than at a private residence; and;
- Another person or persons who are not members of individual’s household or living unit are present in the same room or enclosed space.

This Order also strongly recommends face coverings in all other settings as well. A number of exceptions were included in the order.

The Governor’s order would supersede any local masking, or face covering, order or ordinance that is less restrictive and may be enforceable by civil forfeiture of not more than $200. A copy of the Governor’s order is included with this memorandum. Local health officials, in collaboration with District Attorneys, are the primary enforcement authority for this order.
CONCLUSION
Staff will continue to monitor developments related to the Governor’s face covering order. In addition, staff will keep Council apprised of any significant local issues or developments related to COVID-19; this will primarily occur by including the Mayor and Council in the distribution of weekly COVID status updates and month situation reports.
EMERGENCY ORDER #1
Relating to preventing the spread of COVID-19 by requiring face coverings in certain situations

WHEREAS, on July 30, 2020, I issued Executive Order #82, declaring a public health emergency to combat the uncontrolled spread of COVID-19 throughout the State of Wisconsin;

WHEREAS, on July 26, 2020, the President’s COVID-19 task force recommended that Wisconsin consider adopting a statewide face covering requirement due to the increasing number of confirmed COVID-19 cases;

WHEREAS, face coverings are a proven, effective way to slow the spread of COVID-19 without having a significant impact on people’s day-to-day lives;

WHEREAS, the Centers for Disease Control (CDC) has called on Americans to wear face coverings, with the CDC director stating, “[c]loth face coverings are one of the most powerful weapons we have to slow and stop the spread of the virus – particularly when used universally within a community setting. All Americans have a responsibility to protect themselves, their families, and their communities”;

WHEREAS, published scientific research has shown that the probability of transmission during exposure between a person infected with COVID-19 to an uninfected person is 17.4 percent if face coverings are not worn, and 3.1 percent if face coverings are worn;

WHEREAS, modeling by the University of Washington’s Institute for Health Metrics and Evaluation estimates that a face covering requirement in Wisconsin could save more than 500 lives by October 1 if 95 percent of Wisconsinites wear a face covering in public;

WHEREAS, states across the nation have recognized the importance and effectiveness of face coverings, with 31 states implementing requirements for face coverings in different settings, including: Alabama, Arkansas, California, Colorado, Connecticut, Delaware, Hawaii, Illinois, Indiana, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Montana, Nevada, New Jersey, New Mexico, New York, North Carolina, Ohio, Oregon, Pennsylvania, Rhode Island, Texas, Vermont, Virginia, Washington, and West Virginia;

WHEREAS, Wisconsin must do its part to stop the spread of COVID-19 in the United States, which is leading the world in COVID-19 cases and deaths;

WHEREAS, COVID-19 is not only a threat to public health, but also to our economy;

WHEREAS, widespread use of face coverings will slow the spread of COVID-19, allowing Wisconsin’s economy to move forward by making sure businesses can stay open and jobs are available;
WHEREAS, all Wisconsinites are called upon to join in the collective effort to stop the devastating impact of COVID-19 by wearing a face covering, not harassing or threatening Wisconsinites who wear a face covering, and showing patience and compassion for those who are unable to wear a face covering safely;


WHEREAS, Section 323.12(4)(b) of the Wisconsin Statutes authorizes the Governor to issue “such orders as he or she deems necessary for the security of persons and property” during an emergency; and

WHEREAS, based on input from state and local public health officials, medical professionals, and business leaders, I have determined that a statewide face covering requirement is necessary to protect persons throughout the State of Wisconsin from COVID-19.

NOW, THEREFORE, I, TONY EVERS, Governor of the State of Wisconsin, by the authority vested in me by the Constitution and the laws of this state, and specifically Section 323.12 of the Wisconsin Statutes, hereby order the following:

1. DEFINITIONS.

a. “Enclosed space” means a confined space open to the public where individuals congregate, including but not limited to outdoor bars, outdoor restaurants, taxis, public transit, ride-share vehicles, and outdoor park structures.

b. “Face covering” means a piece of cloth or other material that is worn to cover the nose and mouth completely. A “face covering” includes but is not limited to a bandana, a cloth face mask, a disposable or paper mask, a neck gaiter, or a religious face covering. A “face covering” does not include face shields, mesh masks, masks with holes or openings, or masks with vents.

c. “Physical distancing” means maintaining at least six feet of distance from other individuals who are not members of your household or living unit.

2. FACE COVERING REQUIRED. Every individual, age five and older, in Wisconsin shall wear a face covering if both of the following apply:

a. The individual is indoors or in an enclosed space, other than at a private residence; and;

b. Another person or persons who are not members of individual’s household or living unit are present in the same room or enclosed space.

Face coverings are strongly recommended in all other settings, including outdoors when it is not possible to maintain physical distancing.

3. EXCEPTIONS.

a. Individuals who are otherwise required to wear a face covering may remove the face covering in the following situations:

i. While eating or drinking.

ii. When communicating with an individual who is deaf or hard of hearing and communication cannot be achieved through other means.
iii. While obtaining a service that requires the temporary removal of the face covering, such as dental services.

iv. While sleeping.

v. While swimming or on duty as a lifeguard.

vi. While a single individual is giving a religious, political, media, educational, artistic, cultural, musical, or theatrical presentation for an audience, the single speaker may remove the face covering when actively speaking. While the face covering is removed, the speaker must remain at least 6 feet away from all other individuals at all times.

vii. When engaging in work where wearing a face covering would create a risk to the individual, as determined by government safety guidelines.

viii. When necessary to confirm the individual’s identity, including when entering a bank, credit union, or other financial institution.

ix. When federal or state law or regulations prohibit wearing a face covering.

b. In accordance with CDC guidance, the following individuals are exempt from the face covering requirement in Section 2:

i. Children between the ages of 2 and 5 are encouraged to wear a mask when physical distancing is not possible. The CDC does not recommend masks for children under the age of 2.

ii. Individuals who have trouble breathing.

iii. Individuals who are unconscious, incapacitated, or otherwise unable to remove the face covering without assistance.

iv. Individuals with medical conditions, intellectual or developmental disabilities, mental health conditions, or other sensory sensitivities that prevent the individual from wearing a face covering.

v. Incarcerated individuals. The Wisconsin Department of Corrections shall continue to comply with COVID-19 protocols to ensure the health and safety of its staff and individuals in its care. Local governments are strongly encouraged to continue or create COVID-19 protocols to ensure the health and safety of their staff and individuals in their care.

4. LEGISLATURE AND JUDICIARY. State facilities or offices under the control of the Wisconsin State Legislature or the Wisconsin Supreme Court are exempt from this Order. The Wisconsin State Legislature and the Wisconsin Supreme Court may establish guidelines for face coverings that are consistent with the specific needs of their respective branches of government.

5. PRESERVATION OF MEDICAL SUPPLIES. To conserve limited supplies of N95 masks and other medical-grade supplies, individuals are discouraged from using such supplies as face coverings.

6. LOCAL ORDERS. This Order supersedes any local order that is less restrictive. Local governments may issue orders more restrictive than this Order.
7. **ENFORCEMENT.** This order is enforceable by civil forfeiture of not more than $200. Wis. Stat. § 323.28.

8. **SEVERABILITY.** If any provision of this Order or its application to any person or circumstances is held to be invalid, the remainder of the Order, including the application of such part or provision to other individuals or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.

9. **DURATION.** This Order shall enter into effect at 12:01 am on Saturday, August 1, 2020. This Order shall expire on September 28, 2020, or by a subsequent superseding emergency order.

**IN TESTIMONY WHEREOF,** I have hereunto set my hand and caused the Great seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this thirtieth day of July in the year of two thousand twenty.

TONY EVERS
Governor
Incident/Event: Novel Coronavirus (COVID-19)
Sitrep: July 2020
Date of issue: August 5, 2020
COVID-19 in Wisconsin

https://www.dhs.wisconsin.gov/covid-19/data.htm
COVID-19 in Minnesota

- **Total positive cases:** 57,779
- **Number of health care workers:** 6,569

https://www.health.state.mn.us/diseases/coronavirus/situation.html
### Activity prior 4 weeks (6/29 – 7/24)

<table>
<thead>
<tr>
<th>Category</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Additions/Alterations Building Permits</td>
<td>19</td>
</tr>
<tr>
<td>New Single-Family Building Permits</td>
<td>10</td>
</tr>
<tr>
<td># New Multifamily Building permits</td>
<td>0</td>
</tr>
<tr>
<td>New Commercial/Industrial Building Permits</td>
<td>0</td>
</tr>
<tr>
<td>Commercial/Industrial Additions and/or Alterations Permits</td>
<td>3</td>
</tr>
</tbody>
</table>

**Business Outreach - First Contact**

- **3/19 - 3/29**: 37 # of business check-in/contacts - 1st contact, 0 # of businesses attempted to contact - 1st contact
- **3/30 - 4/5**: 70 # of business check-in/contacts - 1st contact, 21 # of businesses attempted to contact - 1st contact
- **4/6 - 4/26**: 54 # of business check-in/contacts - 1st contact, 23 # of businesses attempted to contact - 1st contact
- **4/27 - 5/31**: 14 # of business check-in/contacts - 1st contact, 14 # of businesses attempted to contact - 1st contact

**Business Outreach - Follow Up Contact**

- **4/20 - 5/03**: 7 # of business check-in/contacts - follow-up contact, 1 # of businesses attempted to contact - follow-up contact
- **5/04 - 5/17**: 4 # of business check-in/contacts - follow-up contact, 4 # of businesses attempted to contact - follow-up contact
- **5/18 - 5/31**: 23 # of business check-in/contacts - follow-up contact, 20 # of businesses attempted to contact - follow-up contact
- **6/01 - 6/14**: 49 # of business check-in/contacts - follow-up contact, 9 # of businesses attempted to contact - follow-up contact
## Local Economic Support Team

<table>
<thead>
<tr>
<th>Monthly</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total # of Business Closures (est. from contacts)</td>
<td>7</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Unemployment rate for St. Croix County</td>
<td>4.0%</td>
<td>16.1%</td>
<td>13.8%</td>
<td>9.8%</td>
</tr>
<tr>
<td>Unemployment rate for Pierce County</td>
<td>4.1%</td>
<td>15.6%</td>
<td>13.7%</td>
<td>10.10%</td>
</tr>
<tr>
<td>Unemployment claims for St. Croix County</td>
<td>1,603</td>
<td>12,435</td>
<td>10,720</td>
<td>10,222</td>
</tr>
<tr>
<td>Unemployment claims for Pierce County</td>
<td>817</td>
<td>5,363</td>
<td>4,452</td>
<td>4,397</td>
</tr>
<tr>
<td>Dollars of PPP Loans (est.)</td>
<td>0</td>
<td>$30,784,100</td>
<td>$1,416,597</td>
<td>n/a</td>
</tr>
<tr>
<td># PPP Loans Approved - Estimates from Banks (Not Including RCU)</td>
<td>0</td>
<td>229</td>
<td>60</td>
<td>n/a</td>
</tr>
<tr>
<td># Development Review Applications Received</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

**Notes:**
- Previous months’ unemployment numbers adjusted as data is refined. There is a “lag” in data being available.
- Plan Commission Meeting is Tuesday, August 4
- Economic Support Team is emailing local businesses about Hartford grant (Pierce County businesses) and EDC new loan program (St. Croix County businesses)
Community Support

Notes:
- As of 7/29, 2271 absentee ballots had been mailed for the August 11 Partisan Primary; 957 returned, including 10 in-person voters
- In-person absentee voting runs 7/28 to 8/7
- The August 11 election will utilize both the Library and City Hall Locations
- Swim lessons and Splash pad are going well. Lessons began in early July
- Splash pad opened June 27, with a 50-person limit at any time.
- Public Library remains closed. When county Covid levels decrease from “high” to “medium” or “low,” a plan is in place to open the building two days per week, with day and evening hours.
- Pavilions are available for rental. Glen Park’s new pavilion has seen good responses
- Park Board met July 15 with a tour of the new pavilion and splash pad at Glen Park
- Property Assessment Board of Review will take place in August
## Community Support – City Facebook and COVID-19 Info

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total # Visits - City's Facebook Page</td>
<td>16,059</td>
<td>13,961</td>
<td>11,191</td>
<td>32,546</td>
<td>100,639</td>
<td>30,857</td>
<td>17,144</td>
<td>19,295</td>
</tr>
<tr>
<td># New City FB Page &quot;Likes&quot;</td>
<td>19</td>
<td>8</td>
<td>8</td>
<td>37</td>
<td>102</td>
<td>42</td>
<td>19</td>
<td>28</td>
</tr>
<tr>
<td># New City FB Page &quot;Follows&quot;</td>
<td>19</td>
<td>13</td>
<td>7</td>
<td>46</td>
<td>102</td>
<td>53</td>
<td>22</td>
<td>35</td>
</tr>
<tr>
<td>Total # Unduplicated Visits to City's COVID-19 Page</td>
<td>597</td>
<td>732</td>
<td>482</td>
<td>642</td>
<td>674</td>
<td>1,362</td>
<td>938</td>
<td>732</td>
</tr>
<tr>
<td>Total # Unduplicated Visits to Library's COVID-19 Community Care Page</td>
<td>42</td>
<td>36</td>
<td>29</td>
<td>28</td>
<td>40</td>
<td>38</td>
<td>46</td>
<td>65</td>
</tr>
</tbody>
</table>

### Notes:
- Mayor’s update videos continue to receive positive comments
## Community Support – Library

### Total Circulation for Electronic Materials

<table>
<thead>
<tr>
<th>Month</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>March '20</td>
<td>4,252</td>
</tr>
<tr>
<td>April '20</td>
<td>4,391</td>
</tr>
<tr>
<td>May '20</td>
<td>4,546</td>
</tr>
<tr>
<td>June '20</td>
<td>4,471</td>
</tr>
</tbody>
</table>

### Notes:
- Curbside pickup continues; patrons call library to schedule pick up times
- Returned items are quarantined for at least 4 days prior to check-in. All returns are back-dated
- Additional WiFi hotspots are now available for curbside pick up
- Library continues to hold virtual events for adults and students
- Summer reading program runs through August 21
Public Safety / EMS

Notes:

- Allina transition remains on schedule
Public Safety / Police

Total # of Police Department Calls-for-Service

Part 1 and Part 2 Crimes Reported

Total # of Police Department Calls-for-Service Resulting in a Report

Notes
Activity prior 4 weeks
(6/29-7/26)

# of FD EMS Assist
Calls-for-Service: 2
(Total # calls-for-service that required a response as a result of an EMS initiated request for assistance.)

Total # of Member Responses to Incidents: 22
(Total # of members who responded to all incidents within a defined date range.)

Notes:
Notes:

- Bad water sample/cross connection issue at UWRF farm was discovered mid-July and related work and DNR paperwork proceeded.
- Finished up jug handle water line relocation project.
- Utility Advisory Board meeting scheduled for mid-August workshop.
- Trash contract renewal with Advanced Disposal will be on agenda for first City Council meeting in September.
Notes:

- Utility late fees and disconnects moratorium was extended by Public Service Commission on July 23; September 1 is first possible date to resume; RFMU scheduled disconnect date is September 9.

- South Fork Substation will be on-line in early August, due to a couple of supply chain issues with parts.

- UWRF substation is on-line

Electric Outages
(4 weeks: 6/29-7/26)

<table>
<thead>
<tr>
<th># Outages</th>
<th># Customers Affected</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>38</td>
</tr>
</tbody>
</table>
Notes:
Data for missing weeks still being reviewed/calculated; both this slide and following slide.
Will update on subsequent SitRep
### Employee Support

#### Activity for most recent week

<table>
<thead>
<tr>
<th>Category</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td># of employees in isolation/quarantine as a result of COVID-19</td>
<td>5</td>
</tr>
<tr>
<td># of Hours Paid for COVID-19 Leave Types</td>
<td>76</td>
</tr>
<tr>
<td># of Employees working at least &gt; 50% of the time from home</td>
<td>34</td>
</tr>
<tr>
<td># of First Report of Injury Submittals Related to COVID-19</td>
<td>0</td>
</tr>
<tr>
<td># of New Workers Compensation Claims</td>
<td>0</td>
</tr>
<tr>
<td>Total # of Vacant Positions</td>
<td>7</td>
</tr>
</tbody>
</table>

#### % of Employees Working from Home at Least 50% of the time

<table>
<thead>
<tr>
<th>Date</th>
<th>% of Employees Working from Home</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/30/2021</td>
<td>47%</td>
</tr>
<tr>
<td>4/05/2021</td>
<td>48%</td>
</tr>
<tr>
<td>4/12/2021</td>
<td>38%</td>
</tr>
<tr>
<td>4/19/2021</td>
<td>36%</td>
</tr>
<tr>
<td>5/03/2021</td>
<td>26%</td>
</tr>
<tr>
<td>5/10/2021</td>
<td>26%</td>
</tr>
<tr>
<td>5/17/2021</td>
<td>25%</td>
</tr>
<tr>
<td>5/24/2021</td>
<td>26%</td>
</tr>
<tr>
<td>5/31/2021</td>
<td>26%</td>
</tr>
<tr>
<td>6/07/2021</td>
<td>26%</td>
</tr>
<tr>
<td>6/14/2021</td>
<td>26%</td>
</tr>
<tr>
<td>6/21/2021</td>
<td>26%</td>
</tr>
<tr>
<td>6/28/2021</td>
<td>23%</td>
</tr>
<tr>
<td>7/05/2021</td>
<td>26%</td>
</tr>
<tr>
<td>7/12/2021</td>
<td>26%</td>
</tr>
<tr>
<td>7/19/2021</td>
<td>26%</td>
</tr>
<tr>
<td>7/26/2021</td>
<td>26%</td>
</tr>
</tbody>
</table>

#### Notes:

- Employee Survey results were distributed week of 6/29; HR is pleased with participation and responses.
- Next Employee Survey (#3) is being planned.
- Childcare focus group took place on 6/25; 7 in attendance.
- HR to consult with various networks to see what other cities and counties are doing.
- Received information from River Falls school district regarding plans for the school year; HR to reach out to employees again to determine their childcare concerns for the school year.
Finance & IT

**Total Payroll and Overtime Expenses per Pay Period**

<table>
<thead>
<tr>
<th>Pay Period</th>
<th>Payroll</th>
<th>Overtime</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/23-4/5</td>
<td>$332,210</td>
<td>$10,747</td>
</tr>
<tr>
<td>4/6-4/19</td>
<td>$356,713</td>
<td>$8,011</td>
</tr>
<tr>
<td>4/20-5/3</td>
<td>$339,118</td>
<td>$5,987</td>
</tr>
<tr>
<td>5/4-5/17</td>
<td>$358,876</td>
<td>$11,036</td>
</tr>
<tr>
<td>5/18-5/31</td>
<td>$341,620</td>
<td>$10,040</td>
</tr>
<tr>
<td>6/1-6/14</td>
<td>$354,461</td>
<td>$9,187</td>
</tr>
<tr>
<td>6/15-6/28</td>
<td>$331,787</td>
<td>$7,225</td>
</tr>
<tr>
<td>6/29-7/12</td>
<td>$365,207</td>
<td>$12,890</td>
</tr>
<tr>
<td>7/13-7/26</td>
<td>$332,782</td>
<td>$10,182</td>
</tr>
</tbody>
</table>

**Total AP Submitted to Council for Review Reported Bi-weekly**

<table>
<thead>
<tr>
<th>Pay Period</th>
<th>Payroll</th>
<th>Overtime</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/21-4/10</td>
<td>$2,233,170</td>
<td>$1,144,032</td>
</tr>
<tr>
<td>4/11-4/24</td>
<td>$2,043,281</td>
<td>$769,588</td>
</tr>
<tr>
<td>4/25-5/8</td>
<td>$956,878</td>
<td>$957,878</td>
</tr>
<tr>
<td>5/18-5/31</td>
<td>$490,166</td>
<td>$2,924,130</td>
</tr>
</tbody>
</table>

**Total Cost, Standby and Overtime Expenses for COVID-19 related work**

<table>
<thead>
<tr>
<th>Pay Period</th>
<th>Total Cost Reported for COVID-19 related work</th>
<th>Total COVID-19 Standby Costs</th>
<th>Total OT expenses related to COVID-19 related work</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/23-4/5</td>
<td>$23,444</td>
<td>$13,675</td>
<td>$1,666</td>
</tr>
<tr>
<td>4/6-4/19</td>
<td>$23,819</td>
<td>$5,698</td>
<td>$415</td>
</tr>
<tr>
<td>4/20-5/3</td>
<td>$17,087</td>
<td>$6,787</td>
<td>$-</td>
</tr>
<tr>
<td>5/4-5/17</td>
<td>$6,787</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>5/18-5/31</td>
<td>$5,377</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>6/1-6/14</td>
<td>$5,159</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>6/15-6/28</td>
<td>$2,974</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>6/29-7/12</td>
<td>$2,270</td>
<td>$-</td>
<td>$-</td>
</tr>
<tr>
<td>7/13-7/26</td>
<td>$2,837</td>
<td>$-</td>
<td>$-</td>
</tr>
</tbody>
</table>

**Total COVID-19 FMLA (Family First Care Act)**

For most recent pay period (7/13/20 – 7/26/20)

- **Total Cost Reported for COVID-19 related work**: $8,201
- **Total YTD**: $20,160

**Notes:**
Finance & IT

Total Revenue Received
Most recent 3 months '19 vs '20

IT Help Desk Tickets

Total Amount Spent:
Emergency Preparedness Account

Pay Period 3/21 - 4/10 $371*
Pay Period 4/11 - 4/24 $7,977
Pay Period 4/25 - 5/8 $12,104
Pay Period 5/9 - 5/22 $3,430
Pay Period 5/23 – 6/5 $5,324
Pay Period 6/6 – 6/20 $9.289
Pay Period 6-21 – 7/10 $10,412
Pay Period 7/11 – 7/24 *

Notes:
• Most recent Emergency Preparedness Account amount will be available when monthly P-cards are posted
Jason Stroud
Assistant City Administrator

jstroud@rfcity.org
715-426-3416
COVID-19 Weekly Status Report

7/31/2020
**Daily Snapshot**

<table>
<thead>
<tr>
<th></th>
<th>Pierce County (7/30) (Confirmed &amp; Probable cases)</th>
<th>St Croix County (7/30) (Confirmed cases)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cases*</td>
<td>213</td>
<td>445</td>
</tr>
<tr>
<td>Current Cases*</td>
<td>40</td>
<td>166</td>
</tr>
<tr>
<td>Total Recovered</td>
<td>173</td>
<td>275</td>
</tr>
<tr>
<td>Deaths</td>
<td>0</td>
<td>4</td>
</tr>
</tbody>
</table>

**Cumulative Positive Cases**

Most recent reported (complete) week: July 19-25

![Cumulative Positive Cases Chart](chart1.png)

**New Positive Cases by week**

Most recent reported (complete) week: July 19-25

![New Positive Cases Chart](chart2.png)
### Local Info.

<table>
<thead>
<tr>
<th>Regional COVID Activity Level</th>
<th>High</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public health is able to contact all new positive cases within 24-hours</td>
<td>✔</td>
</tr>
<tr>
<td>Public health is able to contact newly identified close contacts of a case within 24 hours of case interview</td>
<td>✔</td>
</tr>
<tr>
<td>City staffing levels sufficient for services</td>
<td>✔</td>
</tr>
<tr>
<td>City PPE Stock sufficient for next 4-6 weeks</td>
<td>✔</td>
</tr>
</tbody>
</table>

### Statewide (Badger Bounce Back) Info.

| Downward trajectory of positive tests as a % of total tests w/in a 14-day period | 🔴 |
| Downward trajectory of COVID-like syndromic cases w/in a 14-day period | ✔ |
| 95% of hospitals can treat w/out crisis standards of care | ✔ |
# Wisconsin COVID-19 Summary Statistics

Cumulative data, Updated: 7/30/2020

## Testing*

Total people tested: **919,710 (+17,270 from prior day)**
   - Positive (Confirmed Case): **52,108 (+1,059)**
   - Negative: **867,602 (+16,211)**

## Confirmed Case Information

<table>
<thead>
<tr>
<th>Recovery Status</th>
<th>Deaths</th>
<th>Hospitalizations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recovered: <strong>41,319 (79.3%)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Active: <strong>9,852 (18.9%)</strong></td>
<td>Deaths: <strong>919 (+8)</strong></td>
<td></td>
</tr>
<tr>
<td>Percent who died: <strong>1.8%</strong></td>
<td>Ever hospitalized: <strong>4,590 (+51)</strong></td>
<td></td>
</tr>
<tr>
<td>Percent ever hospitalized: <strong>8.8%</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Testing data represent the number of people tested by the diagnostic test that detects the virus in the nose or throat (and not a blood test that detects antibodies). Multiple tests per person are not included in these summary statistics.*
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