

## Community Development Department

222 Lewis Street  
River Falls, WI 54022  
715.425.0900  
www.rfcity.org



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### HISTORIC PRESERVATION COMMISSION JANUARY 27, 2020 at 6:00 pm VIRTUAL - MICROSOFT TEAMS

**Join on your computer or mobile app**

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[+1 651-432-4611](tel:+16514324611),188753206# United States, St. Paul

Phone Conference ID: 188 753 206#

### AGENDA

#### CALL HPC MEETING TO ORDER

#### APPROVAL OF AGENDA/MINUTES

Minutes of the March 11, 2020 meeting

#### PUBLIC COMMENTS – Non-Agenda Items

#### DISCUSSION ITEMS

1. 2021 Budget
2. Glover school update
3. Power plant update
4. Glen Park historic pavilion photograph update
5. Develop 2021 Work Plan

#### CALENDAR

Next Historic Preservation Commission meeting February 10, 2020.

#### ADJOURNMENT

*Council members may be in attendance for informational purposes only.  
No official Council action will be taken.*

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**MINUTES  
JOINT MEETING OF  
PARK AND RECREATION ADVISORY BOARD AND  
HISTORIC PRESERVATION COMMISSION  
March 11, 2020 at 6:00 pm  
Training Room**

HPC Members Present: Heidi Heinze (Chair), Jayne Hoffman, Mark Anderson, Jeff Bjork, Pam Friede, Michael Page, Denton Anderson (arrived at 6:07)

HPC Members Absent: None

PB Members Present: Patricia LaRue (Chair), Sean Downing, Brandon Dobbertin, Brenda Gaulke, Jim Nordgren, Susan Reese

PB Absent: Melissa Pedrini

Staff Present: Brandy Howe, Cindi Danke, Mike Stifter, Jason Stroud

Others Present: Ben Fochs, 2529 Powell Avenue

### **CALL TO ORDER**

Meeting convened at 6:04 p.m.

### **APPROVAL OF HPC MINUTES OF FEBRUARY 19, 2020**

Bjork made a motion to approve the minutes.

M/Bjork, S/Friede – motion carried 6-0

### **APPROVAL OF PARK BOARD MINUTES OF FEBRUARY 19, 2020**

Reese made a motion to approve the minutes.

M/Reese, S/Gaulke – motion carried 6-0

### **PUBLIC COMMENTS**

Ben Fochs requested that the Park Board review the park master plans and work to complete updates as there is significant development around all three regional parks and they are each more than five years old. Reese reported that the Community Development Department has initiated a project to do just that.

Heinze reported that she received an email from Chad Smurawa from the River Falls School District asking if the Preservation Commission would be interested in taking a stone piece from the original academy building. She noted that the Commission is not the entity to take this on as they do not have

storage capacity, however, Jeff Bjork, who also represents the River Falls High School Alumni Association has indicated that they would be happy to take ownership of the item.

## **DISCUSSION ITEMS**

### **1. Glen Park**

#### **a. New Glen Park Pavilion opening day**

Heinze announced that the new Glen Park pavilion opening day reception is scheduled for May 21<sup>st</sup> from 5:00 to 7:00 p.m. She asked the Park Board what the HPC could do to help out during the reception. Danke reported that a projector and screen will be available in the pavilion if the HPC is interested in providing a presentation. Danke did note that it can get fairly sunny in the pavilion at times, which may make it difficult to see the screen. Danke also mentioned that she is working on a schedule of speeches and other activities for the event.

#### **b. Pavilion board images and captions**

The HPC proposed to present each caption and then approve on any changes one by one so they can be finalized and ready to be sent to the fabricator.

- Swinging Bridge – no changes suggested. Friede made a motion to approve the caption as written. M/Friede, S/Page – passed 13-0.
- Zoo at Glen Park – no changes suggested. Friede made a motion to approve the caption as written. M/Friede, S/Page – passed 13-0.
- River Falls Improvement League – Hoffman proposed removing the sentence that begins with “In 1901, these women...”. Hoffman also suggested the next sentence read: “For over 25 years, they devoted their energies to maintenance and beautification efforts in the park and the River Falls community.” She also suggested switching the word “efforts” in the 7<sup>th</sup> line to “projects.” Bjork made a motion to approve the caption as edited. M/Bjork, S/Page – passed 13-0.
- Glen Park Pool and Bathhouse – no changes suggested. Friede made a motion to approve the caption as written. M/Friede, S/Page – passed 13-0.
- Glen Park Lodge – Hoffman suggested a change to the last line to delete “will” and change “serve” to “serves.” Friede made a motion to approve the caption as edited. M/Friede, S/Gaulke – passed 13-0.
- Summer Days – D. Anderson suggested adding “baseball” to the list of activities at the park. D. Anderson made a motion to approve the caption as edited. M/D. Anderson, S/Gaulke – passed 13-0.
- Glen Park – It was suggested that the second to last sentence be revised as follows: “Over time, playground areas, an ice rink, toboggan run, and bike and walking trails were added.” Friede made a motion to approve the caption as edited. M/Friede, S/Gaulke – passed 13-0.

The HPC then shared the images to accompany the above descriptions.

#### **c. Postcards**

Heinze reported that every year the HPC produces a postcard to distribute at the River Falls Days parade. This year, Mary Zimmerman, the City’s Communications Manager, had asked if

the pavilion images could be used to make either postcards or notecards as a giveaway for the grand opening of the pavilion. Howe updated her communications with Mary, indicating that she will likely be looking to create notecard packages featuring each of the seven images. Mary will work to secure permission to use the images in this way from Pierce County Historical Society, UWRF Archives, and Jayne Hoffman of the HPC. After some discussion on various options, Heinze asked for an endorsement of the use of the seven selected images for notecards. Reese made a motion to endorse. Gaulke seconded – passed 12-1.

**d. HPC slideshow/presentation**

It was determined that a presentation was not necessary as it was provided to the same group last year.

**e. The Glen interpretive sign**

Heinze reported that for the past few months the HPC has been working on a project to improve the Cascade Mill sign at Glen Park. The HPC then shared the image of the draft Glen interpretive sign (included in the agenda packet). The sign is proposed to have graphic images, including Sanborn map background, and be significantly smaller and mounted at an angle so a viewer can stand next to the sign and read it while also viewing the area of the park formerly known as The Glen. Heinze reported that it is the HPC's hope that this sign is the first of a series of "heritage" signs that will be created by the HPC and located throughout the historic parts of the downtown. There was some discussion about removal of some of trees in the area to enhance the view. Stifter noted that it may be a challenge to remove trees from the steep bank in the area. Further, if removed, the view is really of a house on the other side of the river, which isn't the effect that the HPC is hoping to achieve.

**2. Heritage Park**

Heinze reported that Heritage Park may be the next interpretive sign that the HPC works on after the Glen. Reese presented a 5-page, narrative poem that was written by Ed Peterson (Ursula Peterson's husband), a former long-time resident of River Falls regarding the planning and creation of Heritage Park.

**3. Partnership Opportunities**

No discussion.

**CALENDAR**

Next Historic Preservation Commission meeting is April 8, 2020.

Next Park and Recreation Advisory Board meeting is April 15, 2020.

**ADJOURNMENT**

Friede made a motion to adjourn at 7:03 p.m. Page seconded.

M/Friede, S/Page – motion carried 13-0

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### HISTORIC PRESERVATION COMMISSION JANUARY 13, 2021 STAFF REPORT

#### AGENDA DISCUSSION ITEMS

##### 1. 2021 Budget

The HPC budget for 2021 is the same as it has been in the past - \$5,100. This is broken down as follow:

- \$1,000 conferences/training
- \$2,000 plaques
- \$2,000 promotions
- \$100 dues

The 2019 budget is included on the following page for refence. The 2020 budget was frozen due to COVID-19.

##### 2. Glover School update

The Glover School House at DeSanctis Park has undergone some public improvements in 2020 as a result of the Milltown development project. Water and sewer lines have been installed to connect the building to the public system. Interior work on the bathroom is scheduled 2021. Additionally, the siding will be replaced with a pre-finished, maintenance-free product. Maintenance staff is proceeding to try to match the existing appearance of the structure as much as possible, but the exposure of the lap will be altered from a 2 ½" exposure to 4". Additionally, the wood soffit may be replaced with vented aluminum soffit panels.

##### 3. Power plant update

The staff power plant project was put on hold by administration in early 2020 due to COVID-19. It was not included as a strategic initiative for 2021. There is nothing to report at this point in time.

##### 4. Glen Park historic pavilion photograph project update

This project was put on hold in early 2020 due to COVID-19. There is no update at this time.

##### 5. 2021 HPC Work Plan

The 2020 work plan is included for reference. Unfortunately, due to COVID-19 and the cancellation of HPC meetings from April – December 2020, the work plan remains incomplete. At the January 2021 meeting HPC will review the 2020 plan and develop a 2021 work plan.

<b>HPC 2019 Budget</b>	<b>\$</b>	<b>5,100.00</b>	
10062000-53210	\$	1,000.00	Conference/training
10062000-53520	\$	2,000.00	Plaques
	\$	2,000.00	Promotions
	\$	100.00	Dues

<b>Plaques</b>			<b>Notes</b>
Franklin Bronze Plaques	\$	384.00	Swinging Bridge National Register plaque
Pella Engraving	\$	304.81	Walker Farm plaque (1/2 charged to owner)
Franklin Bronze Plaques	\$	1,231.12	Veterans Park plaque
<b>Total Spent</b>	<b>\$</b>	<b>1,919.93</b>	
<i>Remaining</i>	<i>\$</i>	<i>80.07</i>	

<b>Promotions</b>			<b>Notes</b>
Wisconsin Historical Society	\$	62.50	WHS image for Suffragette postcard
Hub70	\$	135.00	Suffragette postcards
Hub70	\$	426.25	Postcards and posters for RF Days
Hub 70 logo design	\$	89.68	HPC logo design work
<b>Total Spent</b>	<b>\$</b>	<b>713.43</b>	
<i>Remaining</i>	<i>\$</i>	<i>1,286.57</i>	

<b>Conference/Training</b>			<b>Notes</b>
Registration @ \$140	\$	560.00	Heidi, Jayne, Pam, Mark
Hotel 4 people x 2 nights	\$	656.00	
<b>Total Spent</b>	<b>\$</b>	<b>1,216.00</b>	
<i>Remaining</i>	<i>\$</i>	<i>(216.00)</i>	

<b>Dues</b>			<b>Notes</b>
WHS Dues	\$	65.00	
<b>Total Spent</b>	<b>\$</b>	<b>65.00</b>	
<i>Remaining</i>	<i>\$</i>	<i>35.00</i>	

<b>TOTAL BUDGET</b>	<b>\$</b>	<b>5,100.00</b>
<b>TOTAL SPENT</b>	<b>\$</b>	<b>3,914.36</b>
<i>Remaining</i>	<i>\$</i>	<i>1,185.64</i>

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## HISTORIC PRESERVATION COMMISSION 2020 WORK PLAN

### WORK PLAN PROJECTS

1. Finalize Glen Park pavilion photo boards
2. Power Plant
  - a. Memorandum of Understanding
  - b. Landmark nomination
3. Develop interpretive walking tour
  - a. The Glen (to replace Cascade Mill sign in Glen Park)
  - b. Develop complete plan for interpretive walking tour
4. National Register of Historic Places
  - a. Grant application to WHS for consulting services to apply to NR nomination
5. Promotions
  - a. Logo
  - b. Giveaway
6. Public outreach
  - a. Presentations in schools
  - b. Other presentations as requested

### STRUCTURES FOR POTENTIAL NATIONAL REGISTER OF HISTORIC PLACES DESIGNATION

Owners that have expressed interest in having their properties included in an application to Wisconsin Historical Society for a grant to hire a consultant to prepare a nomination form to the National Park Service for the National Register of Historic Places:

1. 220 S. 4<sup>th</sup> Street – (owner – Barb Kolpin)
2. 108 S. 6<sup>th</sup> Street (owners – Susan Harden Edwards and Errick Edwards)
3. 214 N. Fremont Street (owner – Shelley Rusch)