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MINUTES
PARK AND RECREATION ADVISORY BOARD
Wednesday, February 20, 2019 at 5:15pm
City Hall Lower Level Training Room

Members Present: Susan Reese (Chair), Sean Downing (Council Rep), Brandon Dobbertin (5:30pm), Brenda Gaulke, Patricia LaRue, Jim Nordgren and Melissa Pedrini
Members Absent: None
Staff Present: Cindi Danke-*Recreation Manager*; Brenda Rundle-*Recreation Assistant*; Reid Wronski-*City Engineer*; Amy Peterson-*Development Services Director*; Mike Stifter-*Public Works Director*, and Nate Croes-*City Forester*
Others Present: Dennis Zielski -*local citizen and former Park Board member*

CALL TO ORDER

Meeting convened at 5:15pm.

APPROVAL OF MINUTES

MSC Reese/Zielski to approve the minutes of the January 16, 2019 Park and Recreation Advisory Board Meeting. Motion passed 6-0.

PUBLIC COMMENTS

Dennis Zielski was acknowledged as being a Park Board member for 34 years, from 1985 to 2019. Reese said his many years of service were greatly appreciated and he will be missed. Reese said he was very helpful, informed, patient and prepared. Gaulke said it was a pleasure to work with Zielski since 1985. He was presented with a plaque, signed on the back by Park Board members and Cindi Danke. Photos were taken with a celebratory cake.

NEW BUSINESS

City Engineer Reid Wronski updated Park Board about Glen Park renovations. Bids were opened on Feb. 14 and three bids came in near ISG's estimate. Haas Sons, Inc was the winning bid. When it was bid out the City included some alternates, so it could be kept within the budget. Descriptions of Alternates (A) are: A1 is ornamental lighting along the river bluff. A2 is lighting on the trail along Park Street (which can be added later by public works if needed). A3 is concrete work around the bath house. A4 involves the play container area and walkway connections (play equipment can be added later via donations). A5 is a walkway to the east side of the park. A6-9 involves upgraded splash pad items. Wronski says there is a good, solid plan for being within budget; there is a 5% contingency fund built in just in case. LaRue expressed concern about equipment staging for the removal of Powell Falls Dam in a few years.

MSC Gaulke/Nordgren to award the bid to Haas and Sons for Glen Park Renovations including the alternates A1, A3, A4, and A5. Motion passed 7-0.

Cindi Danke shared a Hoffman Park Campground Host agreement. Last year was trial year having a camp host and it went extremely well. It was very helpful to have a host there to answer questions, keep the area tidy, keep us informed of open spaces, be sure tents are moved, and be sure everyone was paying. This year we will have an official Campground Host Agreement. Last year's camp host, Alex Alexandro, did an excellent job, and plans to return this summer.

MSC Larue/Dobbertin to support the Campground Host Agreement. Motion passed 7-0.

Historic Preservation Committee (HPC), American Legion and Rotary would like to add plaques at the base of the flagpole at Veteran's Park to commemorate the history of the park and possibility a historic mural on the side of building. Heidi Rushmann of HPC is doing some research and putting together literature about the history of Veteran's Park. The plaques will be funded by the HPC and possibly American Legion. They plan to have it done by the American Legion's 100th anniversary in August.

Cindi Danke shared information about the upcoming recreation season. The Activity Guide will be out in mid-March and online registration begins on March 18th on our new Sportsman software. There are many changes this summer, as most of Glen Park (including the pool) is closed for renovations and the school district is doing renovations at every school. Swimming lessons will be held at the high school pool in the summer. Daytime t-ball and some other sports and camps will be held at Hoffman Park fields and octagon shelter, instead of Glen Park. Parks and Rec applied for three Allina Neighborhood Health Connections grants.

OLD BUSINESS

None

ADJOURNMENT

MSC Reese/Gaulke to adjourn the meeting at 6:05pm. Motion passed 7-0.

Respectfully submitted,



Brenda Rundle, Recreation Assistant