



**CITY OF RIVER FALLS WISCONSIN
UTILITY ADVISORY BOARD AGENDA
MEETING MINUTES
FEBRUARY 20, 2023**

The meeting was called to order by Utility Advisory Board Chair Kellen Wells-Mangold at 6:30 p.m.

Utility Advisory Board Present: Nick Carow (virtually), Chris Lick, Adam Gierl, Mark Spafford, Tim Thum, Kellen Wells-Mangold and Mark Klecker

Staff Present:

Utility Director Kevin Westhuis; Alderperson at Large Scott Morrissette; Wastewater/Water Superintendent Dean Seemuth; Electric Superintendent Wayne Siverling; City Engineer Todd Nickleski; Finance Director Josh Solinger; Economic Development Manager Keri Schreiner; Community Development Director Amy Peterson; Utility Administrative Assistant Lanae Nelson and IT Specialist Jonathan Thoen

Approval of Minutes:

Meeting Minutes: 12-12-2022

MSC Spafford/Gierl approve minutes with correction/amendment. Unanimous.

CONSENT AGENDA:

Acknowledgement of the following minutes:

West Central Wisconsin Biosolids Facility Commission: 12-29-2022 and 01-26-2023

The board and Westhuis reviewed the minutes on the West Central Wisconsin Biosolids Facility biosolids bids. MSC Gierl/Lick approve minutes. Unanimous.

NEW BUSINESS:

Resolution 2023-01 – Recommending Approval of the Contract for Water and Sewer Area Plan Update

Utility Director Westhuis and City Engineer Nickleski reviewed the recommendation for the Water and Sewer Area Plan update services contract with Stand Associates, Inc. The City adopted the Sewer Service Plan in 2000 and a study was completed in 2009 to supplement the Plan. The plan outlines 20-year growth boundaries areas to protect water quality and proactively addressing the future needs for wastewater collection and treatment in developing areas. The contract is a “to not exceed” \$64,200 for updates to the City’s water and sewer service area plans with Stand Associates, Inc.

MSC Gierl/Thum moved to approve the resolution. Lick asked about the timeline and if a deadline should be in resolution. Nickleski and Westhuis reviewed the completion to be in July, Spafford comfortable with resolution as it is as the RFP stated a timeline. As there was no further discussion, Chair Wells-Mangold asked for a vote. The resolution passed unanimously.

REPORTS:

Kinni Corridor Collaborative Update Report – Community Development Director Peterson provided a report.

Mann Valley Report – City Engineer Nickleski and Economic Development Manager Schreiner and provided a report.

PFAS Update Report- Utility Director Westhuis and Wastewater/Water Superintendent Seemuth provided a report. The City has tested PFAS and it was reported back as a “no detect” in our water system.

Finance Report

Finance Director Solinger gave a brief overview of the finance report, which was included in the packet.

Utility Dashboards

The 2023 January utility dashboards were included in the packet.

Chair Wells-Mangold left meeting due to a commitment at 7:32 p.m. Vice Chair Spafford presided over the rest of the meeting.

Monthly Report

The 2022 December and 2023 January monthly utility reports were in the UAB packet for review.

ANNOUNCEMENTS:

The Comprehensive Plan, Bike and Pedestrian Plan and The Outdoor Recreation Plan are available for public comment until February 26 at <https://engagerf.org/>

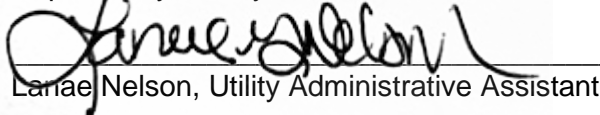
The 2023 State of the City Address and breakfast is March 7 at Tattersall Distilling & Event Center. Register for breakfast by February 22.

ADJOURNMENT:

MSC Lick/Thum to adjourn. Unanimous.

UAB Vice Chair Spafford announced meeting adjourned at 7:43 p.m.

Reported by: Utility Administrative Assistant Lanae Nelson


Lanae Nelson, Utility Administrative Assistant