

Community Development Department

222 Lewis Street
River Falls, WI 54022
715.425.0900
www.rfcity.org



MINUTES HISTORIC PRESERVATION COMMISSION April 13, 2022, at 6:00 pm CITY HALL TRAINING ROOM

HPC Members Present: Heidi Heinze, Jayne Hoffman, Ben Plunkett (Council Rep) (arrived 6:40pm), Mark Anderson (arrived at 6:30pm), Julie Huebel (left early), Pam Friede, Denton Anderson

HPC Members Absent:

Staff Present: Emily Shively – City Planner

Others Present:

CALL TO ORDER

Meeting convened at 6:03 p.m.

HPC MEMBER VOLUNTEER HOUR REPORT

Jayne Hoffman – 5 hours

Julie Huebel – 7 hours

Heidi Heinze – 10 hours

APPROVAL OF MINUTES OF March 9, 2022

Heinze requested an update to the minutes and going forward to include the word “excused” or an asterisk with an explanation to be written next to members that are absent, so that attendance can be tracked more closely. M/ Friede, S/ Hoffman 5-0 motion passes.

PUBLIC COMMENTS – Non-Agenda Items

DISCUSSION ITEMS

1. Glen Park pavilion indoor images

Heinze reviewed the decisions on the material samples that were discussed at previous meetings. Heinze shared the Ultraboard material that was recommended as the best option – lightweight and crisp images. The images will be printed and attached to the front with a UV coating. Heinze sent the material information to Public Works staff - Mike Stifter and Irv for feedback and they approved, mentioned it can be mounted with “command strips” inside of the pavilion. Heinze asked HPC for their thoughts, concluding it would not need a frame. Denton Anderson wanted to ensure that it will be secured and mounted properly. Heinze agreed and commented that there have been instances of vandalism in the bathrooms but with cameras being in the shelter it might not be too big of a concern especially with the images in the part of

the pavilion that is typically secured, only occupied on a reservation basis and checked frequently. There will be two photos in the pavilion area and two in the bathroom area. HPC agreed to move forward with the project. The price is quoted for the images only (\$819.91), not the caption plates so there will be an additional cost that HPC will order later. Heinze said the cost seemed reasonable and cheaper than the outside images. Heinze mentioned that it will take 7-10 business days to process therefore even though it is not an action item, HPC should proceed to make a decision. HPC has agreed and took an action to order the images on the Ultraboard material but wait to create/order the captions. M/ Friede, S/ Denton Anderson 5-0 motion passes.

2. The glen interpretative sign

HPC skipped and then returned to this item when Mark Anderson arrived later to show the group the print-out of the physical sign with some of the updates. Draft 5 was shared with the group in the packet. HPC reviewed the 72" X 28" poster mockup and discussed. There are a few minor tweaks that need to be adjusted e.g.....dates, resolution, text, and font size. Heinze requested Mark Anderson to send a digital copy to share with City officials. HPC hopes to share the physical draft to the community at their events and want to decide how to mount either clip on foam core and put on easel or other options.

3. River Falls Days

Heinze announced the theme for River Falls Days – “There is no place like home” Wizard of OZ themed. HPC typically does a post card related to River Falls representing the theme. Next meeting HPC will bring some pictures and ideas related to River Falls and OZ themes. HPC will need to order the materials in June to have ready for July. Heinze stated that she spoke with the Chamber to confirm HPC will be on their list to promote HPC’s activities that day as Mark Anderson wanted to do a historic presentation and walking tour.

4. Inventory of current historical markers

Heinze explained that she went around town and took pictures of the historical markers that were displayed in the packet. Heinze realized there are much more that were not included and that need to be added to this inventory e.g..... markers on the academy building, parking lot of City Hall, the depot, freight house, Lund’s Park, and national register plaques on UWRF properties. Heinze requested that Shively looks for a 3 – ring binder with the images, list of all the buildings and plaques. HPC would also recognize historic houses not as City landmark but as a designation that would be important to keep track of. HPC would like a definitive record of all historical markers, plaques, and designations in the City. This discussion is to be continued to complete an updated list.

This inventory is helpful for HPC to recognize what signs or plaques to do next. Hoffman recommended creating a spreadsheet to keep a record and stay current. Shively chimed in and said staff could create a map of all the markers. Heinze agreed and noted that Native American history is lacking in their sign inventory. Heinze hoped HPC can address that gap and continue to track down the additional plaques and signs.

5. WHS travelling museum Pop-up museum

Heinze and Huebel have been working with Piece County, St. Croix County, and the state agency to be prepared, as they plan to have the museum in September - October. Heinze described the

outline and overview that was sent out to the River Falls and Hudson Middle Schools, the Chamber for Bacon Bash, Community Arts Based (CAB), Spirit of St. Croix Festival and State Historical Society. In hopes to have the pop-up at these upcoming community events. Heinze has received responses from all organizations except from CAB to be included in Art of the Kinni. Heinze recommended to keep the item on agenda for updates leading up to event. Heinze will be working on items and images to include in the exhibit. There will be a subcommittee meeting to decide on final details. The potential locations for the museum include Glen Park Pavilion - HPC could also do an unveiling of new Glen sign along with museum. Another option could be Glover School as it will be ready this summer. HPC would talk to Mike and Cindi, and coordinate with Park Board if they decide to do it there. There is no definitive date(s) yet, but HPC will continue their discussions as the months pass, leading up to the event.

6. Content for May HPM/ River Falls Reader

Jayne Hoffman did a Q&A interview for the River Falls Reader with Kathryn Paquet the new communications coordinator for the City. HPC reviewed the content to send in for the May edition. Heinze mentioned that City has the photos of the outside Glen pavilion photos and the captions to include in the article. Shively will talk with Paquet about what information will be posted and shared via the City's media.

ACTION ITEMS