



**REQUEST FOR PROPOSALS FOR SNOW
HAULING OF DOWNTOWN AREA
2019 - 2022**

PURPOSE

The City of River Falls is seeking proposals from qualified firms to provide snow hauling services for a five-year contract. The contract includes an evaluation after year one before proceeding with the remaining four years. The successful bidder will be a company of sufficient resources to fulfill the requirements of this contract.

SCOPE OF SERVICES

The selected vendor will agree to perform the following services:

1. Per Hour rates should be based on a per truck cost with the assumption of four (4) hour minimum for the hauling of snow.
2. Hauling is after every snow event at the discretion of the City.
3. Hauling is one time in per occurrence.
4. Availability of at least four (4) quad axle trucks or equivalent per event. Less may be required per event.

TIMEFRAME

The general timeframe is assumed to be November 1-May 1 annually, but availability outside of these times is required for incidental snows.

The revaluation component of the contract will be conducted by June 1, 2020.

RESPONSIBILITY OF THE CITY

The City shall provide a point of contact for each snow event.

FEES

A current fee schedule for all work required under “Scope of Service” shall be provided with each proposal. If fees are expected to increase in subsequent years, that should be noted.

INSURANCE

The selected firm shall provide professional liability and worker's compensation insurance of \$1,000,000 and a performance bond in an amount at least equal to the annual contract cost.

QUALIFICATIONS

The selected firm shall be fully certified by the Wisconsin Department of Transportation. Proposals must include the following qualification details:

1. The size of the firm;
2. The name(s) and contact information for the point of contact who will assist for each event;
3. Three references;
4. As indicated in the scope of services, if the selected firm subcontracts with other individuals or firms to complete any items identified in the "Scope of Services," the qualifications of those individuals and/or firms must be included in the proposal.

SUBMITTAL DEADLINE

Two (2) hard copies of all proposals, the one (1) original copy and one (1) copy, must be submitted to the **CITY OF RIVER FALLS "SNOW HAULING RFP,"** City of River Falls, WI, 222 Lewis Street, River Falls, WI 54022, by 12:00 pm October 14, 2019. The City will accept proposals submitted electronically. Please submit hard-copy or electronic proposals to:

Amy White
awhite@rfcity.org
Office of the City Clerk
City of River Falls
222 Lewis Street
River Falls, WI
54022