



Fence Permit Application

Applicant Information	
Site Address (<i>location of fence</i>):	
Applicant Name:	
Applicant Email:	Applicant Phone:
Applicant Address:	
_____	_____
Signature	Date
Property Owner	
Owner Name:	
Owner Email:	Owner Phone:
Owner Address:	
Owner's Signature of Approval:	Date:
Contractor Information	
Name:	
Email:	Phone:
Address:	
Fence Information	
Fence Height:	
Fence Material (enclose photo or manufacturer spec sheet):	
Fence Location (describe and attach site plan):	
Does your property have an easement? Y N Is fence located in easement? Y N (If Yes, additional review is required)	
<p>It is the owner's responsibility to ensure that the fence is placed within the property boundary. If there is a discrepancy, it is the owner's responsibility to conduct a land survey to identify the property boundaries. The homeowner is responsible for following any covenants the property may have. Fences are not allowed in easement locations. Please note, fences placed in utility easements are subject to damage if repairs to utilities are necessary. The City or utility will not be responsible for repair or replacement of the fence if it is damaged. If the fence is placed within a drainage easement and any part of the fence impedes the movement of storm water through the easement, the City will notify the owner and it will be the owner's responsibility to ensure that the drainage channel is restored to its original characteristics.</p>	
For Office Use Only	
The application has been reviewed for compliance with City Code and the applicant may commence installation of the approved fence. _____ Signature	___ Site Plan Submitted ___ Fee Paid (\$50.00) Receipt No. _____ Permit No. _____ Date

