

NEW HOME APPLICATION CHECKLIST

COMPLETE AN ONLINE PERMIT APPLICATION

- Online at <https://dspsapps.wi.gov/buildingpermit/application/Directions.aspx>
- Completely fill out the building permit application on the State of WI website.

CONTACT THE INSPECTIONS DEPARTMENT TO SCHEDULE AN APPOINTMENT TO OBTAIN BUILDING PERMIT

- Call Angie 715-426-3427 or Dave 715-426-3426 once the application is submitted online.

BRING THE FOLLOWING TO YOUR PERMIT APPOINTMENT

- 2 sets of plans including wall bracing for each level, dimensions for doors, windows, rooms, structural (blue print size).
- Engineering calcs for headers, posts, beams and trusses (floor & roof).
- Plot/site/erosion plan designating grading contours, elevations, building type & easements.
- Water/sewer laterals request form.
- Payment of permit and impact fees.
- Energy calc – Rescheck IECC WI version and old WI version to size furnace.

OTHER

- State codes and updates are available here:
<http://dsps.wi.gov/Programs/Industry-Services-Programs/>

FOR MORE INFORMATION

Contact Inspections staff at City Hall
222 Lewis Street, River Falls WI 54022
715.425.0900