

# RIVER FALLS MUNICIPAL UTILITIES PRE-AUTHORIZED PAYMENT (PAP) PROGRAM



Our FREE Pre-authorized Payment Program takes the worry out of billing due dates. You can have your Utility bill electronically paid from your checking or savings account. Sign up today to start enjoying these benefits:

- Save checks since there are no monthly checks to write
- Save money on postage
- No missed payments
- No late payment charges—ever!

You will still receive your monthly bill in the mail (or email). Your bill will include the due date which your payment will be deducted from your account, important news being shared by the utility, and your water and electric usage for the month. Your bill will state Pre-authorized Payment—DO NOT PAY. This form is for each service address. If you move within our service area, you will need to sign up for PAP at your new address to give us authorization for electronic payments for the utility bills at that address.

Please note: occasionally some smaller banks do not participate in ACH, meaning you would not be able to participate in our PAP program. If you have any questions whether yours participates in ACH or not, please contact your financial institution.

Please include a voided check, savings deposit slip or a letter from the bank with your account information with this form.

\_\_\_\_ I authorize River Falls Municipal Utilities (RFMU) to withdraw my payment each month from the financial institution named below from my:

\_\_\_\_ Checking Account  
(Include voided check)

\_\_\_\_ Savings Account  
(include savings deposit slip)

\_\_\_\_\_  
Name(s) on Utility Account

\_\_\_\_\_  
Utility Account Number (located on your bill  
or we can provide)

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Financial Institution Name

\_\_\_\_\_  
Name(s) of Bank Account Holder(s)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Check here if this replaces existing PAP information