



RIVER FALLS MUNICIPAL UTILITIES
ADDRESS 222 Lewis Street, River Falls, WI 54022
PHONE 715-425-0906
FAX 715-425-7217
WEBSITE www.rfmu.org

Thursday November 12, 2015

Landlord Connections

1. Introduction of program – Kevin Westhuis
2. Mike Noreen
 - a. Community Solar
3. Kevin Westhuis
 - a. 2016 Refuse Contract
 - b. Billing Due Date Change
 - c. Prepaid Meters
4. Angie Bond
 - a. Disconnections
5. Rhonda Davison
 - a. State Debt Collection
 - b. Tax Roll
6. Questions

RIVER FALLS COMMUNITY SOLAR PROGRAM FAQ

Below are some frequently asked questions about community solar and the potential benefits of participating in a program.

What is community solar?

Community solar—often referred to as a community solar garden—is, in basic terms, a solar electric array that generates renewable energy and/or bill credits to multiple subscribers within the community. Subscribers—or program participants—can include local residents, businesses and non-profit organizations. Participating customers pay to subscribe to the program, and in turn, receive a credit on their monthly electric bill based on the solar energy production of the project.

What are the benefits of community solar?

Community solar programs benefit communities by providing local, clean, and affordable energy. They can also add to the local economy, limit impacts on delicate habitats, and provide more energy options to customers.

Why is community solar a good option for so many customers?

Community solar programs offer some unique options:

- Rooftop not required. Allows solar energy to be used by all, especially for renters and customers whose rooftops are shaded, too small or otherwise unable to install solar panels on their roof.
- Lower up-front cost. Avoid some of the initial costs involved that often accompany adding solar panels to your roof.
- No maintenance costs. Program participants are not responsible for ongoing maintenance or repairs.
- Customizable. Flexible participation levels to fit different budgets and energy needs.
- Transferable. If you move within the River Falls Municipal Utilities service area, you can transfer your subscription to your new address.

Does River Falls Municipal Utilities have a community solar program?

Yes! After completing the initial planning and development process, River Falls Municipal Utilities has a community solar program available as an option for our residential and business customers.

How do I participate?

To begin you can simply complete the subscription agreement available on our website. After signing the subscription agreement and paying the subscription fee, you'll be able to

enjoy a monthly credit on your electric bill for the duration of the community solar program.

How big is each solar panel and how many total panels will there be?

Each panel measures about 3.5' x 6.5' and is capable of generating 315 watts. There will be a total of 807 panels in the River Falls Municipal Utilities community solar program.

What kinds of panels are used in River Falls Municipal Utilities community solar program?

Our community solar program uses polycrystalline photovoltaic modules made by Canadian Solar. The balance of the system includes Schneider Electric Conext three-phase inverters and RBI Solar galvanized steel racking.

How large of a subscription can I purchase?

Our community solar program requires a minimum subscription of one panel, or 315 watts. The maximum subscription size for residential customers is 32 panels, or approximately 10 kW. The maximum subscription size for business customers is 238 panels (approximately 75 kW) not to exceed 100% of the business's estimated annual energy use.

How do I calculate what my subscription should be to match my energy needs?

River Falls Municipal Utilities can help you determine your individual average household or business electric usage and how large of a subscription you should get to match a desired percentage of your energy needs. For the average home in River Falls that uses 688 kWh over an average month, here is an example of how many panels the homeowner could subscribe to match different percentages of energy use:

Goal Usage Match (%)	Monthly Usage Match (kWh)	Approximate Panels
25%	172	5
50%	344	11
100%	688	22

Each 315 W panel is expected to produce approximately 32 kWh per month.

Please contact us at (715) 425-0906 if you need assistance in determining your average electric usage.

RIVER FALLS COMMUNITY SOLAR PROGRAM FAQ

What is the subscription fee?

Subscriptions are \$567 per panel. Customer subscriptions must be paid in full prior to receiving the associated monthly credits. If for some reason the community solar program does not reach commercial operation as expected, subscription fees will be fully refunded to each subscribing customer.

How is the monthly credit on my utility bill calculated?

Solar energy production will be metered in kilowatt-hours (kWh). Your monthly credit will be calculated by multiplying your share of the total kWh produced by the applicable rate. Factors that affect the applicable rate are discussed below.

What factors affect the rate used to calculate the monthly credit on my utility bill?

Community solar programs generate electricity with beneficial environmental attributes referred to as "renewable energy credits." These renewable energy credits (RECs) can have monetary value independent of the energy produced by the project. At the time you subscribe to our community solar program you will have a one-time option to:

1. Receive the value of the RECs as part of your monthly credit, or
2. Pay to have the RECs retired so that they may no longer be used for other purposes.

If you elect to include the value of the RECs in your monthly credit (option 1 above), then the monthly credit will be increased to 7.8 cents per kWh. If you would like to have the environmental attributes associated with your subscription retired (option 2 above), the monthly credit rate will be 7.6 cents per kWh.

Over the life of the community solar program, these rates are subject to periodic review and adjustment by the Public Service Commission of Wisconsin, the agency that regulates electric utilities in the State of Wisconsin. A review of the rate will take place at least once every five years.

How long will the community solar program be in service?

Our community solar program will be active for 20 years. The 20 year life of the program will begin once the array is constructed and connected to the electrical grid, estimated to be in the fall of 2015. Participants who subscribe after

the project is already online will only receive credits for the remaining months of the program. In order to get the most monthly credits from the program customers are strongly encouraged to subscribe prior to December 1, 2015.

Is community solar a good long term option?

In addition to the environmental benefits that solar energy provides, River Falls Municipal Utilities has developed a program that works for your bottom line.

Since the amount of solar energy varies each day depending on how much sunlight is available, a participant's energy credits will vary from month to month. Based on an initial rate of 7.8 cents per kWh, panel manufacturer specifications and historical average solar conditions for the River Falls area, the average credit is estimated to be \$2 - \$3 per panel per month (\$24 - \$36 per year).

What if I move before the end of the 20-year term of the program?

If you move within the River Falls Municipal Utilities service area, you can transfer your subscription to your new address. If you sell your home and move out of our service area, your subscription can be transferred with the sale of your home, transferred to another customer in our service area, donated to a non-profit organization or sold back to River Falls Municipal Utilities (less depreciation and subject to subscription limitations and remaining life of the program). Donation of your subscription to an eligible organization/charity may be tax deductible. You should consult with your tax advisor to discuss all available options.

How will the solar panels be maintained to ensure they are still effective in 20 years?

WPPI Energy and River Falls Municipal Utilities are jointly responsible for ensuring that all maintenance activities, including inverter replacement, snow removal, etc. are performed as needed.

What happens at the end of the 20 year agreement?

The project will be evaluated as the 20 year life approaches to determine if it is still a viable project. If it is deemed a viable project, which we believe it will be, and is able to operate effectively, we will look for ways to extend the renewable energy value to continue to benefit the community and our customers.



POWERFUL CHOICES
a sustainable energy project for river falls

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HOW DOES THIS SOLAR PROGRAM BENEFIT YOU?

percentage of energy
matched

of Solar Panels

% of Home

Environmental
Impact (per yr)

1 PANEL



**252 LBS
OF COAL
PER YEAR**



25%



**37 TREES
PLANTED**



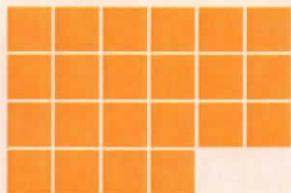
50%



**1 CAR OFF
THE ROAD**



100%



**1/2 A RAIL CAR
OF COAL**



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RIVER FALLS MUNICIPAL UTILITIES COMMUNITY SOLAR PARTICIPANT AGREEMENT

UTILITY OFFICE USE ONLY

ACCT NO. _____

This Community Solar Participant Agreement (“Agreement”) is made and entered into as of _____, 2015 (“Effective Date”), by and between River Falls Municipal Utilities (“Utility”) and the utility customer at the service address identified as follows (“Participating Customer”) (Utility and Participating Customer collectively referred to as “the Parties”):

Customer Name: _____

Customer Email Address: _____

Service Address: _____

Phone Number: _____

	Number of Panels		Total
Customer Subscription kW:		x 0.315 kW/panel	kW
Customer Subscription Fee:		x \$567/panel	\$

Participating Customer elects as follows (see Section 4 below for details; **initial only one line below**):

_____ Participating Customer elects not to purchase the Environmental Attributes associated with Participating Customer’s subscription share of the Project. The Environmental Attributes will remain the property of WPPI.

_____ Participating Customer elects to purchase the Environmental Attributes associated with Participating Customer’s subscription share of the Project. Utility will cause those Environmental Attributes to be retired by WPPI.

1. Community Solar Participation. Pursuant to its Voluntary Community Solar Pilot Tariff (“Tariff”), Utility agrees to provide to Participating Customer on its utility bill for the service address listed above (the “Service Address”), production-related credits (“PRCs”) allocated (as provided in Section 3 below) from the electric production (alternating current) of Utility Community Solar Project I with an expected nameplate capacity of 254.2 kW located in the Utility’s service territory at 801 Chapman Drive, River Falls, Wisconsin (“Project”).

2. Consideration. As consideration for Participating Customer’s right to receive PRCs pursuant to this Agreement, Participating Customer has paid to Utility the sum of \$567 per panel (“Customer Subscription Fee”) upon execution of this Agreement. In the event the Project does not reach commercial operation, Participating Customer will be refunded the entire Customer Subscription Fee.

3. PRC Allocation. Commencing with commercial operation of the Project, Utility will calculate and Participating Customer will receive a monthly PRC credit on the Utility bill for the Service Address, determined in the manner and at the Rate provided in the Tariff.

4. Project Output and Environmental Attributes. Participating Customer acknowledges that the Project is owned or contracted for by Utility’s wholesale provider, WPPI Energy (“WPPI”) and that the Project capacity and energy produced remain the property of WPPI. Under the terms of the Tariff, Participating Customer may make a one-time choice to (1) purchase the Environmental Attributes associated with Participating Customer’s subscription share of the Project, in which case Utility shall cause those Environmental Attributes to be retired by WPPI on behalf of Participating Customer, or (2) have WPPI retain such Environmental Attributes. Participating Customer’s choice regarding disposition of Environmental Attributes will affect the Rate (provided

in the Tariff) used to calculate Participating Customer's PRC credit. The term "Environmental Attributes" means any direct or indirect economic, regulatory or other legal benefit derived from ownership or production of energy produced using renewable resources (including, without limitation, solar energy), and includes emissions credits and any other environmentally related or derived benefits, such as emission reductions, credits or allowances resulting from the replacement of an emitting resource with a non-emitting resource that are, or in the future may be, recognized by any governmental authority or private party, and that are attributable to the production of renewable energy from the Project.

5. **Additional Agreements.** The Parties further acknowledge and agree that:

- 5.1 **Utility Service.** Participating Customer acknowledges that nothing in this Agreement will be deemed to alter or modify any rate, charge, term or condition of the electric service provided by Utility to Participating Customer or to modify Participating Customer's rights and obligations as a customer of Utility. All of Utility's rates, charges, terms and conditions of electric service will remain subject to change in accordance with applicable law at any time.
- 5.2 **Tax Benefits.** Participating Customer acknowledges that they have no right to and do not expect to receive any tax benefits which might be created by construction or operation of the Project.
- 5.3 **Disclaimers and Warranties.** Participating Customer recognizes that not all Project production risk factors are within Utility's or WPPI's control. ALL WARRANTIES RELATING TO THE PROJECT, ITS EQUIPMENT, PERFORMANCE, AND OUTPUT OF ANY KIND WHATSOEVER, EXPRESS, IMPLIED AND STATUTORY, ARE HEREBY DISCLAIMED.
- 5.4 **Project Availability.** Utility will use commercially reasonable efforts to ensure that WPPI causes the Project to be operated and maintained in a manner consistent with prudent utility practice. Because Participating Customer is

receiving PRCs based on actual electric energy production from the Project, Participating Customer acknowledges that interruption of Utility's provision of PRCs due to events beyond the commercially reasonable control of the Utility or WPPI is not a breach of Utility's obligations under this Agreement.

- 5.5 **Information.** Utility has provided Participating Customer with information regarding the Project, Participating Customer acknowledges receipt of that information and confirms that Utility has offered Participating Customer an opportunity to ask questions about the Project and Utility has responded to those questions.
- 5.6 **Entire Agreement.** This Agreement (with references to the Tariff) constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all previous proposals, whether oral or written, negotiations, representations, commitments, writings and all other communications between the Parties. Subject to then-applicable provisions of the Tariff, this Agreement may not be released, discharged or modified except by an instrument in writing signed by a duly authorized representative of each of the Parties.
- 5.7 **Assignment and Transfer.** Participating Customer will not assign their interest in PRCs or this Agreement without the consent of Utility, and subject to the transfer provisions provided in the Tariff.
- 5.8 **Governing Law.** This Agreement will be deemed to have been made in, and construed under, Wisconsin law, without regard to the principles of conflicts of laws thereof. The Parties acknowledge and agree that a court of competent jurisdiction located in Dane County, Wisconsin will have exclusive jurisdiction in an action or proceeding arising under or relating to this Agreement.
- 6. **Term.** This Agreement will be effective as of the Effective Date listed above, and will continue for a period ending 20 years after the date of first commercial operation of the Project, determined by WPPI, unless terminated earlier in accordance with the Tariff.

RIVER FALLS MUNICIPAL UTILITIES:

BY: _____
 NAME: _____
 TITLE: _____

PARTICIPATING CUSTOMER:

BY: _____
 NAME: _____
 TITLE: _____



 A WPPI Energy community

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Garbage and Recycling Changes on January 1, 2016

The City of River Falls has been under contract with Advanced Disposal for trash and recycling pick-up services since 2010. The City's current refuse and recycling contract with Advanced Disposal expired on December 31, 2015. After negotiations, addressing customer service levels, and other issues with Advanced Disposal, a five year extension has been agreed upon between the two parties. It was also determined through research and analysis that the cost of the refuse and recycling services agreed upon is a very competitive rate in comparison with neighboring community's trash and recycling fees.

While the pick-up structure and ancillary refuse services for trash and recycling in River Falls will remain the same in the new contract, there are some **price and administrative changes** (see below). Our focus in the negotiations was with the customer in mind. We spent a lot of time trying to establish a contract scenario that is efficient and cost conscious for the customer while also effective for the City of River Falls and will work well for Advanced Disposal.

2015 monthly pricing

\$10.50 for 35 gallon container (includes recycle)
\$11.25 for 64 gallon container (includes recycle)
\$11.75 for 96 gallon container (includes recycle)

New 2016 monthly pricing \$13.00 for 35, 64, or 96 gallon container (includes recycle) 2016

IMPORTANT HIGHLIGHTS

- Your trash and recycling will continue to be picked up weekly; **no changes** to current service
- You will no longer get a bill from Advanced Disposal
- Your \$13.00 monthly charge for trash and recycling services **will now be on your utility bill**
- The first time you will see this monthly garbage fee will be on your Utility bill due **February 25th**
- You will receive your last quarterly invoice from Advance Disposal in January

- Any billing changes, move in's, move outs, or billing concerns will be handled with the City
- Any "container" replacement issues will be handled by the City
- Any customer service issues can be directed to the City

We are making a conscious effort to improve responsiveness and ease of problem solving for the citizens of River Falls regarding trash and recycling services.

After January 1st, please call **715-425-0900** with any service or billing issues you may have regarding trash and recycling services.

Advanced Disposal will still be our hauler and if you want to reach out to them for special pickup items contact them at **866-983-6542**. Advanced Disposal will take your credit card number over the phone to pay for these ancillary services that they offer. For excess garbage, additional garbage tags are \$2.05 each and are available for purchase at Family Fresh, Dicks Fresh Market, and City Hall. Each tag allows an additional 35-gallon container to be placed curbside.

Christmas tree pick-up will still be offered by Advanced Disposal. Make sure that you have your tree near your garbage one of the first two full weeks in January. If your tree gets missed; call the City of River Falls after January 15, and we will make an effort to pick it up for you - **715-425-0900**.

If recycling your Christmas tree is important to you; you can always bring the tree to the City of River Falls compost site at 901 W. Locust Street.

Consistent trash and recycling services are a key component to a clean and visibly aesthetically appealing community. An easy to reach person for our citizens in case of issues related to these services is also very important to the City of River Falls in making sure that we are offering great customer service.

Thanks for helping to keep our City clean!

Sincerely,



Kevin Westhuis
Utility Director

Protecting our Public Water System

Cross-Connection Control — Fact Sheet



What is a cross-connection?

Any physical connection created between drinking water system piping and any possible source of contamination.

What is backflow?

The flow through a cross-connection from a possible source of contamination back into the drinking water system. It occurs when a cross-connection is created and a pressure reversal, either as backsiphonage or backpressure, occurs in the water supply piping.

What are some common backflow hazards that threaten the homeowner and other consumers?

- Hose connections to chemical solution aspirators to feed lawn and shrub herbicides, pesticides or fertilizers.
- Lawn irrigation systems.
- Chemically treated heating systems.
- Hose connections to a water outlet or laundry tub.
- Swimming pools, hot tubs, spas.
- Private and/or non-potable water supplies located on the property.
- Water-operated sump drain devices.
- Feed lots/livestock holding areas or barnyards fed through pipes/hoses from your water supply plumbing.

What are examples of cross-connection and backflow scenarios?

- Soapy water or other cleaning compounds backsiphon into the water supply plumbing through a faucet or hose submerged in a bucket or laundry basin.
- Pool water backsiphons into the water supply plumbing through a hose submerged in a swimming pool.
- Fertilizers/pesticides backsiphon into the water supply plumbing through a garden hose attached to a fertilizer/pesticide sprayer.
- Chemicals/pesticides and animal feces drawn into the water supply plumbing from a lawn irrigation system with submerged nozzles.
- Bacteria/chemicals/additives in a boiler system backsiphon into the water supply plumbing.
- Unsafe water pumped from a private well applies backpressure and contaminates the public water supply through a connection between the private well discharge and the potable water supply plumbing.

What must be done to protect the public water system?

The public water supplier must determine potential and actual hazards. If a hazard exists at a customer's public water supply service connection, the customer will be required to install and maintain an appropriate backflow prevention device at the meter and/or at the source of the hazard.



Cross Connection Survey Form



This survey is being performed in accordance with Wisconsin DNR 810.15, Chapter-Comm. 81, 82, 84 and the Local Municipal Ordinance for Cross Connection Control to ensure safe drinking water.

Compliant Yes (No further action required)

Non-Compliant See table below for corrective action

Name _____

Address _____

Phone _____

Date of Survey _____

Educational brochure provided in lieu of surveying normal kitchen and bathroom fixtures.

Water Softener Drain	Y/N		ASME A112.1.2 Vacuum Breaker Tee, ASME A112.1.3
Laundry Tub with Hose Threads	Y/N		ASSE 1011, 1052
Inside Hose Bibb(s)	Y/N		ASSE 1011, 1052
Toilet(s)	Y/N		ASSE 1002
Boiler	Y/N		ASSE 1012** - Low Hazard ASSE 1013** - High Hazard
Humidifier	Y/N		ASME A112.1.2** ASSE 1012**
Outside Hose Bibb(s)	Y/N		ASSE 1019, 1053 ASSE 1011, 1052
Lawn Irrigation	Y/N		ASSE 1001** ASSE 1020** ASSE 1013**
Hand Held Showers	Y/N		ASSE 1014 ASME A112.18.1
Sump Pump	Y/N		ASSE 1013**
Pools/Spa/Hot Tubs	Y/N		ASME A112.1.2** ASSE 1001**
Kitchen Faucets	Y/N		ASME A112.18.1
Other	Y/N		
Other	Y/N		
Other	Y/N		

Notes: _____

Hose bib vacuum breaker installed by River Falls Municipal Utilities Internal _____ External _____

NOTICE: Cross connections identified during the survey must be corrected within 30 days of the initial survey visit. When corrective action is completed, please call customer service at 715-425-0906 to arrange for a follow up compliance verification survey by authorized personnel or with any questions you may have.

Customer Signature: _____ Date: _____

Backflow Prevention Devices, Assemblies and Methods must conform to the following National Standards as indicated in Wisconsin Department of Safety & Professional Services, Chapter Comm 82.41. State plumbing code and consultant information can be found online at <http://dsps.wi.gov.sb/SB-PlumbingProgram.html>.

1. ASME A112.1.2 Air Gap – The unobstructed vertical distance between the lowest point of any pipe, faucet or fixture and the FLOOD LEVEL RIM of the receptor into which it is discharging.
2. ASSE 1011* Hose Bibb Vacuum Breaker -for indoor use
3. ASSE 1002* Anti-Siphon Ball Cock - for gravity water closet flush tanks
4. ASSE 1012 Vented Dual Check Valve- for supplies to untreated boilers with less than 15 psig steam or maximum water pressure of 30 psig.
5. ASSE 1019 Vacuum Breaker Wall Hydrants - freeze resistant automatic draining type
6. ASSE 1011* Anti-Frost Hose Bibb Vacuum Breaker – for use on outside hose bibbs where it could be exposed to freezing.
7. ASSE 1013 Reduced Pressure Principle Backflow Prevention Assembly – requires State registration and annual testing by certified tester.
8. ASSE 1014 Vacuum Breaker - for hand held shower
9. ASSE 1001 Atmospheric Vacuum Breaker – critical level of AVB must be installed at least 6” above all downstream piping and no valves downstream.
10. ASSE 1020 Pressure Vacuum Breaker – this assembly is not allowed for indoor installations; requires State registration & annual testing by certified tester.
11. ASSE 1056 Spill-Resistant Vacuum Breaker – critical level of SVB must be installed at least 6” above all downstream piping; requires State registration & annual testing by a certified tester.
12. ASME A112.1.3 Air-gap Fittings - for use with plumbing fixtures and appliances
13. ASME A112.18.1 Plumbing Supply Fittings
14. ASSE 1053 Dual Check Backflow Preventer Wall Hydrant – freeze resistant type
15. ASSE 1052 Hose Connection Backflow Preventers

* These backflow preventers can be found at hardware stores.

** State Plumbing Code may allow other devices under certain hydraulic/pumping/hazard conditions.

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Did you know...

Your water can become contaminated if connections to your plumbing system are not properly protected?

The purpose of the local Cross Connection Program, as required by State Plumbing Code and Regulations, is to ensure everyone in the community has safe, clean drinking water.

It's Public Safety...

To avoid contamination, backflow preventers are required by state plumbing codes wherever there is an actual or potential hazard for a cross connection. The Wisconsin Department of Natural Resources requires all public water suppliers to maintain an on-going Cross Connection Control Program involving public education, onsite inspections, and possible corrective actions by building owners.

WI Department of Safety and Professional Services (formerly DDC) www.dpsos.wi.gov	
WI Department of Natural Resources www.dnr.wi.gov	
Environmental Protection Agency (EPA) www.epa.gov	
Cross-Connection Control / Backflow Prevention www.hydradesignsinc.com/wisccc.html	

City of River Falls
River Falls Municipal Utilities
222 Lewis Street
River Falls, WI 54022
715-425-0906 | 715-425-0900
www.rfmu.org | www.rfcity.org



**PUBLIC AWARENESS:
CROSS CONNECTION
CONTROL**

Do it yourself Home
Owners Guide for
Inspecting
Bathrooms & Kitchens



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What is Cross Connection?

A cross connection is an actual or potential connection between the safe drinking water (potable) supply and source of contamination or pollution. State plumbing codes require approved back-flow prevention devices, assemblies, or the methods to be installed at every point of potable water connection and use. Cross Connections must be properly protected or eliminated.

How does contamination occur?

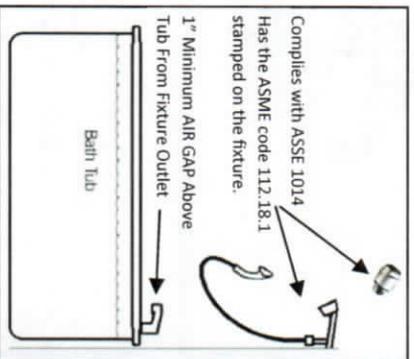
When you turn on a faucet, you expect the water to be as safe as when it left the treatment plant. However, certain hydraulic conditions left unprotected within your plumbing system may allow hazardous substances to enter and contaminate your own drinking water or even the public water supply. Water normally flows in one direction to your faucet. However, under certain conditions, water can actually flow backwards; this is known as Backflow. There are two situations that can cause Backflow: back siphonage and back pressure.

Back Siphonage: May occur due to a loss of pressure in the municipal water supply such as from a water main break.

Back Pressure: May occur when a source (such as a boiler) creates a greater pressure than incoming water pressure.

In the Bathroom — Bathtub and Shower

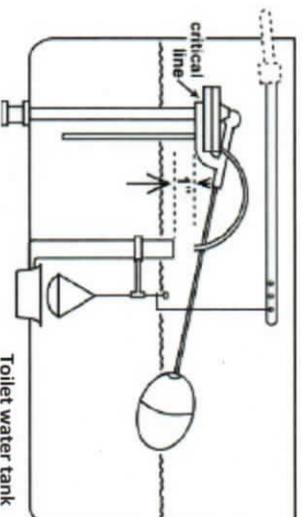
- Bathtub faucet outlet must be at least 1" above the top rim of the tub or sink
- Handheld shower head must have approved backflow prevention. ASSE 1014 or ASMI 112.18.1 will be stamped on the fixture.
- If the hand held shower has no ASSE 1014 or ASME 112.18.1 stamp or cannot be proven compliant, it must be at least 1" above the tub when hanging freely. If it is too long it may be shortened if possible or must be replaced.
- When purchasing a new handheld shower be sure it is marked with the proper ASSE 1014 or ASME 112.18.1 number.



- Tub**
- Faucet outlet must be at least 1" above the top of the tub rim.

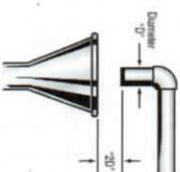
In the Bathroom — Toilet Tanks

- There are many unapproved toilet tank fill valve products sold at common retailers which do not meet the state plumbing code requirements for backflow prevention.
- Look for the ASSE #1002 number on the valve assembly.
- Replace any unapproved valve assembly's. Verify the new assembly is stamped with ASSE 1002 number.
- Verify overflow tube is 1" below the critical level (CL) marking on the valve assembly.
- Verify there is a 1" air gap between fill tube and overflow tube. Many fill tubes are mounted directly into the overflow tube. Clips can be purchased at local hardware stores that will raise the hose up to create the proper gap.



Do...

- Keep the ends of hoses clear of all possible contaminants.
- Verify hose bibb vacuum breaker on all threaded faucets around your home.
- Make sure water treatment devices such as water softeners have the proper "air gap", which is a minimum of one inch above the drain.

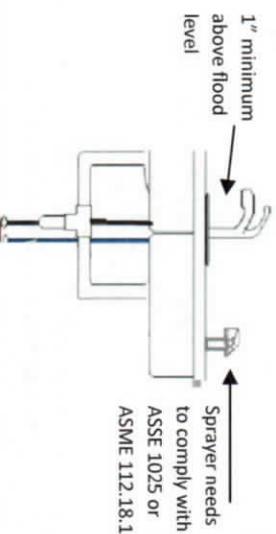


Don't...

- Submerge hoses in buckets, pools, tubs, sinks, or ponds.
- Use spray attachments on garden hoses without a backflow prevention device on the hose.
- Connect waste pipes from water softeners or other treatment systems to the sewer or sub-merged (physical pipe connection) drain pipe.

In the Kitchen

- Kitchen sink faucet must be at least 1" above the top of the sink.
- If there is a hand sprayer it must have approved back flow prevention built into it. An ASSE #1025 or an ASMI 112.18.1 will be stamped on the back of the faucet. If there is no number or cannot be proven compliant, it must be replaced. When purchasing a new fixture, look for approved ASSE ASME numbers (not all fixtures being sold are compliant).



Sprayer needs to comply with ASSE 1025 or ASME 112.18.1

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WI Department of Safety and
Professional Services (formerly DOC)

www.dsp.s.wi.gov

WI Department of Natural Resources

www.dnr.wi.gov

Environmental Protection Agency (EPA)

www.epa.gov

Cross-Connection Control / Backflow Prevention

www.hydrodesigninc.com/wiccc.html



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POWERFUL CHOICES
a sustainable energy project for river falls

RIVER FALLS MUNICIPAL UTILITIES
ADDRESS 222 Lewis Street, River Falls, WI 54022
PHONE 715-425-0906
FAX 715-425-7217
WEBSITE www.rfmu.org

Landlord Connection
Thursday, November 12, 2015
7 a.m. – City Hall Training Room

LANDLORD DISCONNECTS

PSC 113.0301(14) The Utility shall not disconnect on a day when the utility is not available for reconnection during regular business hours (no Fridays or days prior to a holiday when the Utility is closed.)

PSC 113.0301(8) (g) The Utility shall not disconnect a customer to knowingly assist a landlord in the removal or eviction of a tenant from rental property.

1st notice

- **Billing Statement**

2nd notice

- **Disconnect Notice** – non moratorium period April 16 to October 31 - \$50 or more in arrears – Landlord notice sent at the same time
- **Past Due Notice** - winter moratorium November 1 to April 15 of each year \$50 or more in arrears - Landlord notice sent at the same time

3rd notice

- **Courtesy Call** – (not required) 2 days prior to disconnect if call fails due to bad phone number a disconnect tag is delivered to the service address

STATE DEBT COLLECTION

- Is only used on final accounts to attempt to collect before being placed on the tax roll.
- Accounts have to be 90 days past due and over \$50.00
- Need Social Security Number or Wisconsin Driver's License

HOW CAN THE UTILITY AND LANDLORDS WORK TOGETHER?

- Landlords can contact the utility for credit checks
- When a landlord has tenants moving out contact the utility to make sure the tenant canceled service and provided a forwarding address to the utility.
- Landlords can provide Driver's License and Social Security information on tenants to assist in collections
- Landlords can request disconnection of tenants – Utility can disconnect provided proper notification has been given to tenant and NOT to aid in an eviction.

The rules are subject to change and our policies change to keep up with the rules.

Tax Roll Guide 2015

Final Bill Due	To SDC	To Tax Roll		
October 2014	January 2015	October 2015		
November 2014	February 2015	October 2016		
December 2014	March 2015	October 2016		
January 2015	April 2015	October 2016		
February 2015	May 2015	October 2016		
March 2015	June 2015	October 2016		
April 2015	July 2015	October 2016		
May 2015	August 2015	October 2016		
June 2015	September 2015	October 2016		
July 2015	October 2015	October 2016		
August 2015	November 2015	October 2016		
September 2015	December 2015	October 2016		
October 2015	January 2016	October 2017		
SDC - State Debt Collection - Accounts MUST be 3 Months Past due				
People begin filing tax returns in January this gives a chance to collect from tax refunds				
Tax Roll - Final Accounts see chart above				
2015 Tax Roll - Active Accounts over \$100 Due September 1, 2015				
2016 Tax Roll - Active Accounts over \$100 Due August 25, 2016				
2017 Tax Roll - Active Accounts over \$100 Due August 25, 2017				
The above is subject to change with any changes to the law and City Policy				

Landlord Connections 2015 Series

November 12, 2015

1. **Topic - 2016 Refuse Contract – Kevin Westhuis**
(Low) 1 2 3 4 5 (High)
2. **Topic – Billing Due Date Change – Kevin Westhuis**
(Low) 1 2 3 4 5 (High)
3. **Topic – Pre Paid Meters – Kevin Westhuis**
(Low) 1 2 3 4 5 (High)
4. **Topic – Cross Connections – Greg Koehler**
(Low) 1 2 3 4 5 (High)
5. **Topic – Deferred Pay Agreements & Disconnections – Angie Bond**
(Low) 1 2 3 4 5 (High)
6. **Topic – Collections & Tax Roll – Rhonda Davison**
(Low) 1 2 3 4 5 (High)

Comments/Suggestions:

Best method to communicate with you: ***Please Circle all that apply.*** Update information below.

Mail _____ E-Mail: _____ Phone _____ Other _____

Do you use: ***Please Circle all that apply.*** Twitter Facebook LinkedIn

Ideas for future ***Landlord Connections***

Round Table Discussion – Suggested Topics: _____

Have a local landlord or 2 tell about their successes and failures – Who would you like to hear from? _____

Other Topics or Guest Speakers you would be interested in: _____

Thank you for attending, we hope you found this to be informative and beneficial to your rental business.

